

CITY OF PIERZ
Official Minutes of the Pierz City Council
September 24, 2007

Members Present: Toby Egan, Herb Broschofsky, Stephanie Fyten, Roland Hartmann, Kathy Kahlhamer, and Maureen Watercott

The regular City Council meeting was called to order by Mayor Toby Egan at 7:00 p.m. at Pierz City Hall.

Motion made by Councilmember Broschofsky, seconded by Councilmember Hartmann to approve the minutes of the September 10, 2007. Motion carried unanimously.

Motion made by Kathy Kahlhamer, City Clerk, seconded by Councilmember Hartmann to approve tonight's Agenda. Motion carried unanimously.

Recognition of Visitors:

Kevin Happke was present to address a citation that he received from the Police Department for violating the city ordinance that addresses junk accumulation and shabby-looking property. Kevin stated that the letter he received from the City listed conditions that had to be agreed upon or else he would be cited. Those conditions included clearing compost away from behind his barn, and storing his implements indoors. In addition, Councilmember Hartmann noted that Kevin's property contains buildings that were not permitted by the City upon construction. Councilmember Hartmann and the City Administrator will meet with Kevin and a member of the planning and zoning board next week to discuss issues further. No action taken.

Planning and Zoning:

-Consider Permit, New Garage, 129 Robert Street South

Marvin Stangl reported that the property owner will need more time to establish his lot lines prior to construction and any consideration of the permit will be tabled until the October 8th meeting.

Items of Business:

-Assessment preparation, Jim Schulz, City Engineer (Park Avenue Improvements)

Jim presented the final assessment worksheet, which itemized the amounts assessable to the benefited properties as a result of these improvements. Jim emphasized the two-week publishing requirement for the actual assessment hearing prior to the assessment roll being adopted. Mayor Egan noted that prior to anyone being assessed; the City should adopt an assessment policy after staff looks back at previous projects to view prior assessment methods.

- Assessment Policy

The City Administrator presented the assessment policy for consideration and review upon the Council hearing about the formal process from the City engineer. Mayor Egan noted that no one knows off hand what methods were used on previous improvement projects. Councilmember Broschofsky agreed, asking whether this should be put off until that information is compiled. Motion made by Kathy Kahlhamer, City Clerk, seconded by Councilmember Broschofsky to table both the sidewalk and assessment policies until the October 8th Council meeting. Motion carried unanimously.

- Amend Contract, City of Pierz and Tony's Clubhouse

This amendment allows for Tony's Clubhouse and the Park Board to determine the closing date of the entire parks complex without prior Council approval. Motion made by Mayor Egan, seconded by Councilmember Hartmann to amend the contract as presented. Motion carried unanimously.

- Present Findings, New City Building Costs

The City Administrator presented figures prepared by the City's Financial Advisor relating to the tax liability to residents per \$100,000 of property valuation. Using the figures provided the Council directed the Administrator to prepare a resolution calling for a referendum vote. No action taken.

Department Reports:

- The respective City departments will give their reports at the following City Council meeting.

Motion made by Mayor Egan, seconded by Kathy Kahlhamer, City Clerk to adjourn the meeting at 8:24 p.m.

Toby Egan, Mayor, City of Pierz

Kathy Kahlhamer, Clerk, City of Pierz