

CITY OF PIERZ
Official Minutes of the Pierz City Council
December 14 2009

Members present: Toby Egan, Mary Korf, Adrian Welle, Stephanie Fyten, Rollie Hartmann and Maureen Watercott.

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan.

Motion made by Council Member Stephanie Fyten and seconded by Council Member Adrian Welle to accept the minutes from the November 23 Regular Council meeting. Motion carried unanimously.

Motion made by City Clerk Mary Korf and seconded by Council Member Rollie Hartmann to approve the minutes from the November 23 Public Hearing Meeting. Motion carried unanimously.

Motion made by Council Member Adrian Welle and seconded by City Clerk Mary Korf to approve the minutes from the December 8 2009 Closed Meeting. Motion carried unanimously.

Motion made by City Clerk Mary Korf and seconded by Council Member Adrian Welle to approve the agenda with the addition of discussion of the lot for sale by the City, internship discussion, and removal of the US Census Bureau. Motion carried unanimously.

Police Chief Paul Tschida reported that the investigation is still ongoing for the Holy Trinity Theft. He also updated the Council on snow removal and parking restrictions for the winter. He also updated the Council on the Morrison County Record System that the Pierz Police Department now has access to.

Motion made by City Clerk Mary Korf and seconded by Council Member Stephanie Fyten to approve the Small Cities Development Program Citizen Participation Plan. Motion carried unanimously.

Motion was made by Mayor Toby Egan and seconded by Council Member Adrian Welle to table the MNDOT Cooperative Construction Agreement until further clarifications can be made by MNDOT. Motion carried unanimously.

Motion was made by Council Member Stephanie Fyten and seconded by Council member Rollie Hartmann to approve Resolution 121409-1 for Ordering Improvement and Preparation of Plans of 1st Ave and 3rd Ave. Motion carried unanimously.

Motion was made by Council Member Adrian Welle and seconded by Council member Stephanie Fyten to approve Resolution 121409-2 in regards to the Truth in Taxation Final Levy. Motion carried unanimously.

Motion made by City Clerk Mary Korf and seconded by Council Member Rollie Hartmann to approve the 2010 Budget as presented. Motion carried unanimously.

Motion was made by Council Member Stephanie Fyten and seconded by Council member Adrian Welle to approve Resolution 121409-3 Storm Water Utility Fees. Motion carried unanimously.

Discussion was made on setting a minimum storm water utility fee of \$3.50. It was discussed that the minimum should be set at the rate that residential citizens pay, which is \$3.50.

Motion made by City Clerk Mary Korf and seconded by Council Member Rollie Hartmann to approve the

updated Punch List for Pond View Estates. Motion carried unanimously.

Discussion and an update were given on the off-peak electric rate study. According to the study, it would not be cost beneficial to the City to offer off-peak rates. A public hearing was set for January 25 2010 at 7:00 pm to discuss increase electrical rates according to the original rate study done by John Rothamel.

Discussion and clarifications were given in regards to the final draft of the personnel policy. Maximum sick and comp time was discussed, as well as the chain of command within the City.

A summary of conclusions was given for the December 8 2009 Closed meeting. Meeting was held to discuss private employee health data. A motion was made by City Clerk Mary Korf and seconded by Council member Stephanie Fyten to approve Resolution 121409-4, with the change of the last line to read "with negotiations resuming in 2010 for calendar year 2011." Ayes – Stephanie Fyten, Mary Korf, Adrian Welle, Rollie Hartmann. Nays – Toby Egan.

A public hearing was scheduled for December 14 2009 at 7:00 pm for the Small Cities Development Program Citizen Participation plan.

Motion made by Council Member Adrian Welle and seconded by City Clerk Mary Korf to table the Conditional Use Permit for 321 Main St N until further recommendation can be given by the Planning and Zoning Committee. Motion carried unanimously.

Bob Otremba discussed with the Council the option of assessing out the HWY 25 project to property owners along HWY 25 as a way of representing equality in our assessment policy. City Engineer Aric Welch agreed to put together an estimate of assessment costs for the Council to see. He will compile the numbers for a fee of no more than \$500. The study will be used by the Council on the next Council meeting (December 28 2009).

Discussion was made in regards to the lot the city has for sale at the corner of Faust Street and Peter Avenue. A request for bids will be created and brought to the December 28 2009 Council Meeting.

Discussion was made in regards to the addition of an intern for the HWY 25 project to help with City Administrator Anna Gruber and Public Works Superintendent Bob Otremba. Further information will be given at the December 28 2009 meeting.

Treasurer's report was given by Treasurer, Maureen Watercott. The November 30, 2009 bank statement balance is \$471,287.57. Motion made by Council Member Stephanie Fyten and seconded by City Clerk Mary Korf to accept the report. Motion carried unanimously.

Motion made by City Clerk Mary Korf and seconded by Council Member Adrian Welle to keep CD's in current locations and to renew. Motion carried unanimously.

Motion made by Council Member Rollie Hartmann and seconded by City Clerk Mary Korf to approve the transfers to dedicated funds and transfers from the electric fund to the general and fire fund. Motion carried unanimously.

City bills were reviewed. Motion made by Council Member Adrian Welle and seconded by Council member Stephanie Fyten to approve payment of bills. Motion carried unanimously.

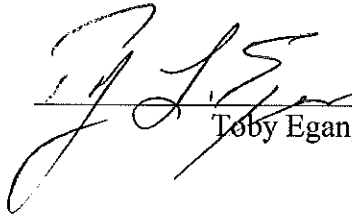
Motion made by Council Member Stephanie Fyten and seconded by Council member Rollie Hartmann to

adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 8:55 pm.



Mary Koff, Clerk, City of Pierz



Toby Egan, City of Pierz Mayor