

CITY OF PIERZ
Official Minutes of the Pierz City Council
April 12 2010

Members present: Toby Egan, Mary Korf, Adrian Welle, Stephanie Fyten, and Rollie Hartmann.

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan.

Motion made by Council Member Stephanie Fyten and seconded by Council Member Rollie Hartmann to accept the minutes from the March 22 2010 Regular Council meeting. Motion carried unanimously.

Motion made by Council Member Adrian Welle and seconded by Council member Rollie Hartmann to approve the agenda with the addition of the Mother's Day Donation to the Commercial Club. Motion carried unanimously.

Police Chief Paul Tschida reported on another quiet month in Pierz. He is wrapping up the Healthy Living Healthy Choices classes for 5th graders and will be holding a graduation from the classes in May. He also reported on speaking to the Senior's in regards to fraud prevention. He is also working on investigating the vandalism in the parks and will continue to monitor any vandalism.

Motion made by City Clerk Mary Korf and seconded by Council member Rollie Hartmann to move forward with appointing a new residential building official at the April 26, 2010 meeting. The new official will be David Barsody of Inspection Services of Central Minnesota and the contract with him will be signed and will begin on April 26, 2010. Motion carried unanimously.

Discussion was made in regards to the Highway 25 assessments for Pierz Implement and Sunrise Ag. City Engineer Aric Welch reported that Pierz Implement and Sunrise Ag were added to the assessment roll, however, they are not receiving the same benefit as the rest of the properties along Highway 25 because there will be no curb, gutter, street lighting, etc. The Council recommended that Aric recalculate the assessments for Sunrise Ag and Pierz Implement to represent the work that is being done that their frontage property will benefit from. Aric will make the new calculations and will have the official assessment roll ready for the April 26 preliminary assessment hearing.

Motion was made by Council Member Stephanie Fyten and seconded by City Clerk Mary Korf to table the Buckman Dog License agreement until a decision can be made by the Buckman City Council. Motion carried unanimously.

Motion made by Council member Stephanie Fyten and seconded by Council member Adrian Welle to approve the Employee Right to Know Policy. Motion carried unanimously.

Motion made by Council member Stephanie Fyten and seconded by Council member Adrian Welle to approve the establishment of a Safety Committee consisting of Toby Egan, Mary Korf, and Anna Gruber. Motion carried unanimously.

Discussion was made in regards to archiving documents in the basement of City Hall. City Administrator Anna Gruber had a company create a quote for digitally archiving all documents in the basement, however, Gruber realized there is a lot that needs to be gone through that may not need to be archived or kept. The Council discussed options and ways to go through the basement little by little to determine what needs to be kept. The Council and City staff will work in the next few months to go through the basement storage and try to determine what needs to be kept and what is not necessary for records retention.

Discussion was made in regards to the Father Pierz Statue that was donated by St. Cloud Hospital. The City is currently awaiting a statement of acceptance and approval from the Mille Lacs Band of Ojibwe before any transfer of the statue will take place.

Discussion was made in regards to changing the summer city hall hours to Monday through Thursday ten hour days. The Council decided to look in to how this can save the city money and also will try to get feedback from residents in town to see how this may impact their convenience and access to City Hall.

Discussion was made in regards to changing the payroll date to later in the week to give department heads an opportunity to approve employee timecards before they are submitted. The Council will communicate with department heads to determine whether this is necessary or not before a decision is needed to be made.

There was a reminder of the upcoming meetings in April and May for the City Council. April 20 at 1 pm is the Board of Equalization meeting that Mayor Toby Egan, City Clerk Mary Korf, and Council Member Rollie Hartmann will attend. April 26 at 6 pm is the preliminary assessment hearing and at 7 pm is the TIF 1-9 hearing. May 20 from 3-7 pm is the MNDOT open house for the HWY 25 project and May 24 at 5:30 is the Safe Routes to Schools Community Meeting.

Motion was made by Council member Adrian Welle and seconded by City Clerk Mary Korf to approve the acceptance of \$5,000 payback from the Morrison County Community Development IRP fund and for this money to be transferred to the City of Pierz EDA fund. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Council member Stephanie Fyten to approve the transfer of \$40,000 from the Public Works Street Improvement Dedicated fund to the Capital Improvements Fund to be used for street improvements for the HWY 25 project. Motion Carried unanimously.

Motion was made by Council member Adrian Welle and seconded by Council member Rollie Hartmann to approve the transfer of \$40,000 from the Public Works General Fund street improvement line item to the capital improvements fund to be used for street improvements for the HWY 25 project. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Council Member Rollie Hartmann to approve the usage of the park shelter on May 14th for Poppy Day. Motion carried unanimously.

Motion was made by Council member Stephanie Fyten and seconded by Council member Adrian Welle to approve the permit for a driveway addition for Jeff Fuhrman. Motion carried unanimously.

Motion was made by Council Member Stephanie Fyten and seconded by Council member Rollie Hartmann to approve the permit for Jim Gruber for an addition to his shed, on condition of approval by the building official. Motion carried unanimously.

Motion was made by Mayor Toby Egan and seconded by Council member Adrian Welle to approve the permit for a new home construction for Randy Waytashek, on condition of approval by the building official. Motion carried unanimously.

Motion was made by Council Member Adrian Welle and seconded by City Clerk Mary Korf to approve the permit for Joyce Held for a fence as long as it is not on neighbor's property lines. Motion carried unanimously.

Motion was made by Mayor Toby Egan and seconded by City Clerk Mary Korf to approve a permit for Sue Lucken for a new patio construction, on condition of approval by the building official. Motion carried unanimously.

Discussion was made in regards to a donation to the Mother's Day gift basket for the commercial club. The Pierz Park Board will discuss this at their next meeting and recommend a donation at the next council meeting.

Bob Otremba informed the Council that he intends to hire seasonal employee Greg Matlock back for summer employment. Greg's wage would remain \$7.25 an hour. Motion was made by Council member Stephanie Fyten and seconded by Council member Rollie Hartmann. Motion carried unanimously.

Bob Otremba also informed the Council that he is looking for a lawn tractor to purchase and will try to get quotes for the next Council meeting. He also met with Crow Wing Power to look at electrical projects in the City and will begin the projects which are estimated around \$7,000 in cost.

Daniel Baert reported that the park board had recommended Kelsey Fuhrman for hire for the beverage cart operator position at \$7.25 an hour. Motion was made by Mayor Toby Egan and seconded by City Clerk Mary Korf to approve the hiring. Motion carried unanimously.

Daniel Baert also brought forward a bid for cameras for the clubhouse from Radio Shack and discussed trying to find a mower to mow around trees at the golf course.

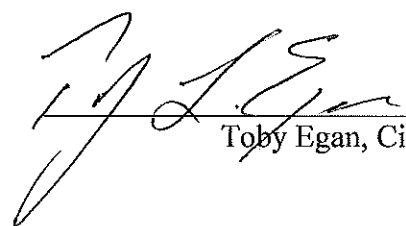
Treasurer's report was given by Treasurer, Maureen Watercott. The March 31, 2010 bank statement balance was \$160,901.20. Motion made by City Clerk Mary Korf and seconded by Council Member Rollie Hartmann to accept the report. Motion carried unanimously.

City bills were reviewed. Motion made by Council Member Stephanie Fyten and seconded by Council Member Adrian Welle to approve payment of bills in the amount of \$329,682.38. Motion carried unanimously.

Motion made by Council member Stephanie Fyten and seconded by Council member Rollie Hartmann to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 8:50 pm.


Mary Korf, Clerk, City of Pierz


Toby Egan, City of Pierz Mayor