

CITY OF PIERZ
Official Minutes of the Pierz City Council
May 10 2010

Members present: Toby Egan, Mary Korf, Stephanie Fyten, Maureen Watercott, and Rollie Hartmann.

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan.

Motion made by City Clerk Mary Korf and seconded by Council Member Rollie Hartmann to accept the minutes from the April 26 2010 Regular Council meeting. Motion carried unanimously.

Motion made by City Clerk Mary Korf and seconded by Council Member Rollie Hartmann to accept the minutes from the April 26 2010 Public Hearing meeting. Motion carried unanimously.

Motion made by Council Member Stephanie Fyten and seconded by City Clerk Mary Korf to approve the agenda with the addition of the Sales tax Audit, Employee Safety Training, and Radio Ads for HWY 25, and the library request. Motion carried unanimously.

Police Chief Paul Tschida reported on another quiet month in Pierz. He reported that prom weekend went very well in Pierz. He also gave a review of the city calls that the Police Department received in the month of April. There were 21 total calls, some primarily in the City and 5 that were in the County where the Pierz Police Department offered assistance. Police Chief Paul Tschida also reported that the theft at Hartmann's a few years ago had been solved as an inmate in a Faribault prison confessed to the crime.

City Engineer Scott Hedlund gave a report of the Capital Improvements Plan that SEH had compiled for the City. This plan details the streets of the City and their needs and priorities over the next 10 years. It also includes a chart to display the price options of making these improvements. The plan also involved RPSWD displaying what their priorities were as well.

Motion made by City Clerk Mary Korf and seconded by Council member Rollie Hartmann approved the Conditional Use Permit for 321 N Main St, Rolling Hills Greenhouse, to operate as a farm machinery museum. Motion carried unanimously.

Motion was made by Council member Stephanie Fyten and seconded by City Clerk Mary Korf to approve the Small Cities Development Program grant contract. Motion carried unanimously.

Motion was made by Council member Rollie Hartmann and seconded by Council member Stephanie Fyten to approve the Certificate of Categorical Exclusion for the Small Cities Development Program. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Council member Stephanie Fyten to approve the anti-displacement plan for the Small Cities Development Program. Motion carried unanimously.

Motion was made by Council member Rollie Hartmann and seconded by City Clerk Mary Korf to approve the Central Minnesota Housing Partnership contract for the Small Cities Development Program. Motion carried unanimously.

Motion was made by Council member Stephanie Fyten and seconded by City Clerk Mary Korf to approve the Owner Occupied Policies and Procedures for the Small Cities Development Program. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Council member Stephanie Fyten to approve the Commercial Policies and Procedures for the Small Cities Development Program. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Council member Stephanie Fyten to approve the Owner Occupied Repayment Agreement for the Small Cities Development Program. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Council member Rollie Hartmann to approve the Commercial 0% Repayment Agreement for the Small Cities Development Program. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Council member Rollie Hartmann to approve the Commercial 1% Repayment Agreement for the Small Cities Development Program. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Council Member Stephanie Fyten to approve resolution 042610-4 regarding the Improvement and Preparation of Plans for the HWY 25 project assessments. Motion carried unanimously.

Motion made by Council member Stephanie Fyten and seconded by City Clerk Mary Korf to approve the donation of \$2000.00 to the Oktoberfest celebration. Motion carried unanimously.

Motion made by Mayor Toby Egan and seconded by Council member Stephanie Fyten to approve the permit for a garage/breezeway addition for Tony Kahlhammer, pending approval by the building official. Motion carried unanimously.

Motion was made by Council Member Stephanie Fyten and seconded by City Clerk Mary Korf to approve and accept the Sales Tax Audit and to make the payment. Motion carried unanimously.

Motion was made by City Clerk Mary Korf and seconded by Mayor Toby Egan to allow employees to work in partnership with the City of Little Falls and attend their employee safety workshops at a cost of \$30.00 per person. Motion carried unanimously.

Motion was made by Council Member Stephanie Fyten and seconded by Council member Rollie Hartmann to approve the advertising of HWY 25 on the Little Falls Radio Station for the 10 weeks of the project. Motion carried unanimously.

Motion was made by Council member Rollie Hartmann and seconded by City Clerk Mary Korf to approve the Library's use of their \$1000.00 budgeted for office equipment furniture to be used for a new checkout desk, however, this is all that is budgeted for the Library so if they choose to use it all for the check out desk, they will not have any more money available for office furniture. Motion carried unanimously.

Bob Otremba informed the Council that MN DOT requested the use of the Public Works shop area for job trailers and Bob felt this was a good idea, as did the Council. Bob also informed the Council that the crack sealing was completed in town and Mike Schaefer was going to give another bid to do more crack sealing behind the fire hall. Bob also discussed with the Council that he will be collecting bids for Chip Sealing in town. The Council agreed that this was a necessity and he should collect bids. Bob also informed the Council that they have started staking for new electrical projects.

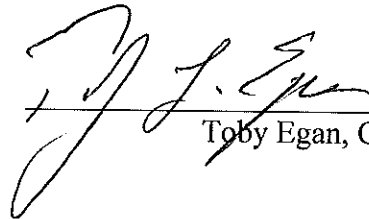
Treasurer's report was given by Treasurer, Maureen Watercott. The April 30, 2010 bank statement balance was \$198,641.25. Motion made by City Clerk Mary Korf and seconded by Council Member Stephanie Fyten to accept the report. Motion carried unanimously.

City bills were reviewed. Motion made by Council Member Stephanie Fyten and seconded by City Clerk Mary Korf to approve payment of bills in the amount of \$98,677.25. Motion carried unanimously.

Motion made by Council member Rollie Hartmann and seconded by City Clerk Mary Korf to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 8:20 pm.


Mary Korf, Clerk, City of Pierz


Toby Egan, City of Pierz Mayor