

CITY OF PIERZ
Official Minutes of the Pierz City Council
January 9, 2006

Members Present: Mike Menden, Herb Broschofsky, Mary Gritzmacher, Daniel Sauer, Kathy Kahlhamer and Maureen Watercott.

Others Attending: Ryan Monroe, Steve Boser, Bob Otremba, Terry Lehrke, Roy Scherer, Alan & Karen Litke, LeRoy Kahlhamer, Denis Stachowski, Todd Preimesberger, Toby Egan, David Drown, Carol Anderson and Jim Schulz.

Meeting was called to order by Mayor Mike Menden at 7:30 p.m. at Pierz City Hall.

Motion by Broschofsky, second by Gritzmacher to approve the minutes of the December 12, 2005 meeting. CU

Motion by Menden, second by Sauer to approve the Agenda with revisions. Adding the hiring of an HCP/Community Development Intern under department reports and shifting David Drown to the top of the agenda. CU

Public Hearing Actions:

1. David Drown began the meeting by giving a basic overview of the package that had been offered to Dura Supreme, Inc. and what legal steps the City needed to follow in order to achieve this. The City needed to first adopt updated its criteria on offering incentives to businesses looking to move to and grow in Pierz. The second action that needed to be taken was to adopt a resolution that would officially develop and EDA in the City of Pierz. The third and fourth steps were specific to Dura Supreme, Inc. The City needed to approve the tax abatement and also approve the \$100,000.00 business subsidy.
2. With the explanation of the steps in the process, there was a motion by Menden, second by Broschofsky to approve Resolution number 010905-1, updating the City's JOBZ/Business Subsidy policy and criteria. CU
3. Egan questioned whether or not a conflict of interest would arise if the City Council acted as the EDA Board as well. Drown stated that this procedure is one that is typically followed in a City such as Pierz. Motion by Menden, second by Sauer to approve Resolution number 010906-2, setting up the Pierz EDA. CU The first meeting of the EDA will be held on January 23, 2006 at 6:00 pm at City Hall.
4. Motion by Broschofsky, second by Sauer to approve Resolution number 010906-3, allowing the tax abatement for Dura Supreme, Inc. for the next three years. In favor: Menden, Kahlhamer, Sauer and Broschofsky. Abstaining: Gritzmacher.
5. Motion by Menden, second by Sauer to approve Resolution number 010906-4, allowing the Business Subsidy to Dura Supreme, Inc. as outlined in the letter of understanding between Dura Supreme, Inc. and the City of Pierz. In favor: Menden, Kahlhamer, Sauer and Broschofsky. Abstaining: Gritzmacher.

Planning & Zoning:

1. The Planning and Zoning Board held a public hearing prior to the regular Council Meeting to discuss the issuance of a Conditional Use Permit to Dura Supreme, Inc. The Findings of Fact Sheet indicated no serious issues with issuing the permit, so the Zoning Board's

recommendation to the Council was to approve the permit. Motion by Sauer, second by Broschofsky to approve the Conditional Use Permit to Dura Supreme, Inc. CU

Other Business:

1. Jim Schulz from SEH was present to update the Council on the drainage issues for the West side of town. The City will need to acquire easements for the storm water drainage lines. There will need to be ordinance changes in order to move forward with the project. Schulz suggested the City treat the issue as it were an actual assessment with respect to notification of property owners and the general public. Schulz also suggested the City set up a committee to deal with these storm water issues as they arise. It is felt that if all goes well, the City could go for bids by the end of February.
2. Menden discussed the need for a sidewalk committee. This committee would deal with issues such as removal of snow from sidewalks, where they should run in the City and can more be added or removed. Menden appointed JD Folger, Herb Broschofsky, Bob Otremba, Ryan Monroe and Alan Litke to this committee.
3. The Council was updated by Menden and Gritzmacher about a discussion they held with Jackie Zehowski, the potential Clubhouse manager. Menden stated that Zehowski would accept a 12% commission on work done for the City. The City will continue to pay the Electric bill, the RPSWD bill and half of the AmeriPride Linen bill. Zehowski will be in charge of keeping closer track of cart rentals this season. This will be stated in her contract. Motion by Sauer, second by Broschofsky to accept the offer made by Zehowski for managing the Clubhouse for the upcoming season.
4. Motion by Sauer, second by Broschofsky to approve the following: CU

Official Depository	Farmers & Merchants State Bank
Newspaper	Morrison County Record
Acting Mayor	Daniel Sauer
City Attorney	Peter Vogel
Civil Defense Director	Don Bujalski
Tree & Weed Inspector	Bob Otremba
City Engineer	Widseth, Smith & Nolting/SEH
5. Motion by Sauer, second by Menden to approve the following: CU

Planning & Zoning Board
Board of Adjustments
6. Motion by Sauer, second by Broschofsky to approve the following commissions: CU

- Sewer & Water	- Park
- Personnel	- Electric
7. Motion by Menden, second by Sauer to approve the following commissions: CU

- Public Works	- Finance Commission
- Administration	- Fire Commission
- Police	- Park Complex
8. Motion by Sauer, second by Kahlhamer to approve the following: CU

- Fire Employment Commission
- Tobacco Hearing Board
- Long Range Community Development & Growth Commission
- Waste Management/Recycling Commission
9. Motion by Kahlhamer, second by Gritzmacher to approve the following. CU

Regular meeting days	Posting locations
Board/Committee stipend	Council reimbursement for Spc. Mtgs
Meal Reimbursement	Mileage Allowance
Lodging Reimbursement	

Department Reports:

Parks: Shannon Hendrickson was absent.

Public Works: Bob Otremba was present to discuss the following issues with the Council.

- 1. The skating rinks have suffered due to warm weather.
- 2. Police Department has done well keeping cars off the roads for snow removal.
- 3. Next Monday night, the City brush pile will be burned.

Police: Steve Boser was present to discuss the following issues with the Council.

- 1. Inventories have been completed for 2006.
- 2. Not able to serve letter for unauthorized tree house.
- 3. Very few snow mobile complaints.
- 4. Suggested Dan Eastvold as a part time officer for the City.

Administration: Ryan Monroe was present to discuss the following issues with the Council.

- 1. Requested Council action on the hiring of Crystal Trutnau as an intern working on Community Development projects. Motion by Menden, second by Sauer to hire Crystal Trutnau as an intern. CU
- 2. Most of the year end reporting has been done. The accounting system has been updated for 2006.

Treasurer’s Report::

Beginning Balance:	\$386,136.65
Receipts:	\$363,190.93
Disbursements:	\$206,766.01
Ending Balance:	\$542,561.57

Motion by Menden, second by Kahlhamer to approve the Treasurer’s Report as presented. CU

Claims: The claims for the month were reviewed by the Council. Motion by Sauer, second by Broschofsky to pay claims as presented. CU

Motion by Menden, second by Sauer to adjourn the meeting at 9:30 p.m.

Mike Menden, Mayor, City of Pierz

Kathy Kahlhamer, Clerk, City of Pierz