

CITY OF PIERZ  
Official Minutes of the Pierz City Council  
September 8, 2008

Members Present: Toby Egan, Herb Broschofsky, Stephanie Fyten, Roland Hartmann, Kathy Kahlhamer and Maureen Watercott

The City Council meeting was called to order at 7pm at Pierz City Hall by Mayor Toby Egan.

A motion was made by Council member Fyten, seconded by Councilmember Kahlhamer to approve the minutes of the August 25th, 2008 meeting, with corrections. Motion carried unanimously.

Additions to Agenda:

Resolution 090808-01

Park Clubhouse Update

Move Fire Chief Report up

Motion made by Councilmember Fyten, seconded by Councilmember Broschofsky to approve tonight's Agenda with additions. Motion carried unanimously.

### **Fire Department Report**

Brian Boser, Fire Chief presented retirement letter, dated 8/22/08 by Dale Przybilla. Przybilla has served 33 years on the Pierz Fire Department. A motion was made by Councilmember Fyten, seconded by Councilmember Hartmann to accept Przybilla's retirement. Motion carried unanimously.

Fire Chief Boser informed the council that FEMA awarded the department a \$67,830 Grant for purchasing protective gear. The grant requires a 5% match of amounting to approximately \$3,500. Boser proposed that Pioneer Mutual and Pierz each contribute 50% (half of \$3,500 or 2 ½% of the total grant) of the matching funds. Motion made by Councilmember Fyten, seconded by Councilmember Broschofsky to accept FEMA grant and approve Pierz providing 50% of the matching funds. Motion carried unanimously.

### **Truth & Taxation Hearing & Proposed Levy Certification**

#### **Resolution 090808-01 – Approving the 2009 Preliminary Levy Certification**

Proposed Levy is 280,515, 0% increase from 2008; no Truth-In-Taxation hearing will be required. Motion made by Councilmember Broschofsky, seconded by Kahlhamer to adopt the resolution. Motion carried unanimously.

### **Manufactured Home Park**

Dan Stager, Caretaker reported one more garage was torn down; another one is in the process of being torn down. They are running into delays due to tenants not removing their belongings from the garages. However, they are proceeding with the demolition project.

## **Department Reports**

### **Public Works**

#### **Sidewalk Snow Removal**

Robert Otremba, Public Works Administrator, presented a written report on information for the Council to consider, regarding Pierz implementing citywide sidewalk snow removal. The council instructed employees to gather information on other cities sidewalk snow removal services or policies.

### **Pond View Estates**

Outstanding items on the punch list for the 2006 Pond View Estates project were discussed. Mayor Egan requested that Bob Otremba arrange a meeting with Kloss Enterprises, Marvin Tretter, a representative from SEH, Herb Broschofsky, LindaLee Retka & Mayor Egan to resolve completion dates on the outstanding items.

### **Equipment**

Otremba requested the Council's approval to purchase a snow bucket for the tractor for removing windrows around city buildings, pushing back snow on drifting areas and doing miscellaneous snow removal. The bucket is a 96" manufactured by Virnig. A quote in the amount of \$1,500, for the bucket was received from Pierz Equipment and Repair. Otremba was directed to go ahead with the purchase.

### **Parks**

#### **Rate Increases**

Daniel Baert, Park Manager gave a verbal recap of rate increases recommended by the Park Board. The Council requested a spreadsheet of the proposed rate increases be presented at the next meeting. The request to approve the recommended rate increases was tabled until the next meeting.

#### **Roof**

The roofing project is scheduled to begin October 6<sup>th</sup>.

#### **Kitchen Renovation**

A quote in the amount of \$3,098 was received from Wayne Britz for the kitchen renovation project. Motion made by Councilmember Hartmann, seconded by Kahlhamer to approve contracting with Britz in the amount of \$3,098, plus sales tax, plus freight/shipping. Motion carried unanimously.

### **Police**

Kyle Hoehne, Police Chief presented a written report.

#### **Curfew**

Chief Hoehne recommended updating the Curfew Ordinance. The Council directed Chief Hoehne to work with Peter Vogel, City Attorney on updating the ordinance.

#### **Park Closing Times**

Chief Hoehne recommended closing the park at 10:00 pm to visitors and allowing renters of the shelter or campsites access after 12:00am.

#### **House Numbers**

Chief Hoehne requested that with the next utility billing we send reminders for residents to post visible house numbers on their homes. Law enforcement officers responding to calls have been unable to locate proper addresses on some calls, due to the lack of visible house numbers.

#### **Training**

The council approved Chief Hoehne's request to attend intoxilizer training.

**Treasurer's Report:**

August 31<sup>st</sup> Checking Account Balance: \$367,263.16. Motion made by Kathy Kahlhamer, City Clerk seconded by Councilmember Hartmann to approve the Treasurer's Report. Motion carried unanimously.

Claims: The Claims for the month totaled \$88,928.54. Motion made by Councilmember Hartmann, seconded by Councilmember Broschovsky to approve the claims. Motion carried unanimously.

**City Administrator****Training**

LindaLee Retka, City Administrator requested authorization from the council to attend two training sessions. The council authorized her to attend the training sessions.

**Board Packets**

Retka requested that department reports and other agenda items be submitted to her by 12:00pm on Wednesdays prior to council meetings.

**Other Business:****Lighting Hwy. 25 Project**

The council scheduled two public meetings to discuss the lighting options for the Hwy. 25 Project. Meeting dates and times are Wednesday, September 17<sup>th</sup>, 2008 from 6:30pm to 7:30pm & Thursday, September 25<sup>th</sup>, 2008 from 6:30pm to 7:30pm.

**Handicap Ramp**

The council authorized Lawrence to revise the handicap ramp plans to increase the width of the ramp.

**Hillbilly Motel**

The council directed the city administrator to send a letter, to Barb Tretter, Owner of Hillbilly Motel requesting removal of the shed in front of the motel by October 1<sup>st</sup>, 2008.

**Meeting Adjourned**

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Toby Egan, Mayor, City of Pierz

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Kathy Kahlhamer, Clerk, City of Pierz