

CITY OF PIERZ
Official Minutes of the Pierz City Council
November 19, 2007

Members Present: Toby Egan, Herb Broschofsky, Stephanie Fyten, Roland Hartmann, Kathy Kahlhamer and Maureen Watercott

The public hearing regarding special assessments on two properties was called to order by Mayor Toby Egan at 6:30 p.m. at Pierz City Hall.

Mayor Egan called upon City Engineer Jim Schulz to explain the project that is proposed to be assessed has been completed. Upon Jim's explanation, Mayor Egan called for comments in favor or against the proposed assessments. The assessments are for street, curbing, and sidewalk adjacent to two properties owned by Colleen Lucking and Toby and Lynn Egan, respectively. The City Administrator explained that property owners have 30 days as of the adoption of assessment to pay in full interest-free. Upon hearing no further comments, a motion was made by Mayor Egan, seconded by Councilmember Broschofsky to close the public hearing at 6:40 pm.

The Council then recessed until the regular meeting at 7pm.

The recessed City Council meeting was called to order at 7:00 pm by Mayor Toby Egan.

A motion was made by Councilmember Broschofsky, seconded by Councilmember Hartmann to approve the minutes of the October 29, 2007 meeting. Carried unanimously.

Motion made by Mayor Egan, seconded by Councilmember Hartmann to approve tonight's Agenda. Motion carried unanimously.

Recognition of Visitors:

- Michelle Ferguson and Denise Gruber

Michelle and Denise introduced the Pierz Toy Drive. Volunteers will be working mostly at Pierz Foods. The toy drive begins November 20th, and a toy give-away will be held December 14th.

Planning & Zoning:

- Consider Permit, New Building, Kevin Happke

The Board voted in favor of the structure, stating that it met the requirements of the zoning ordinances. Upon hearing the board's vote and recommendation to approve, Mayor Egan raised the issue of Kevin not submitting structural plans for the building official to review at the previous meeting. Upon no further discussion, a motion was made by Councilmember Broschofsky, seconded by Kathy Kahlhamer, City Clerk to approve the issuance of the permit. Motion carried unanimously.

Items of Business:

- Park Avenue Assessments

Motion made by Councilmember Broschofsky, seconded by Councilmember Hartmann to adopt the resolution and approve the assessment. Motion carried unanimously.

- Accept Donation, Pierz Lions

A motion was made by Mayor Egan, seconded by Kathy Kahlhamer, City Clerk to accept the 170.00 donation to the City for the purchase of a defibrillator. Motion carried unanimously.

-Dilapidated Structures, Pierz Mobile Home Park

The City Administrator explained the City's efforts to get blighted homes in Pierz in compliance with state laws and building code requirements. A meeting will be scheduled with the City Attorney to discuss options. No action taken.

Appoint Council members to the Board of Appeal and Equalization

- The Council selected Herb Broschofsky and Rollie Hartmann to represent the City on the local board of appeal and equalization.

Set Performance evaluation Dates and times

- A time of 5:00 on November 26th was set, with 20-minute increments per employee. No action taken.

Department Reports:

Fire: Brian Boser was present to announce the retirement of two firefighters, John Hoheisel and Dennis Kahlhamer. A motion was made by Councilmember Broschofsky, seconded by Kathy Kahlhamer, City Clerk to accept the retirement of John Hoheisel and thank him for his years of service. Motion carried unanimously. A motion was made by Kathy Kahlhamer, City Clerk seconded by Mayor Egan to accept the retirement of Dennis Kahlhamer and thank him for his years of service. Motion carried unanimously.

Public Works: Bob Otremba was present to notify the Council that the City truck will have the new City logo painted on the side panels shortly. Also, Bob reported that the insurance adjuster is compiling a report on the hail damage to City property and will have it ready for the next meeting. Also, Ron Boser is in favor of working with the City to allow for a straightened intersection at highway 27 and Centennial Drive, and MN/DOT will be re-surfacing the highway next summer.

Admin: Mike DeRosia was present to notify the Council that he and Councilmember Broschofsky, along with Carol Anderson and Merlin Bruns represented the City on State committee bonding visits. The visits went quite well and Pierz may be testifying at the Capitol during the 2008 session.

Parks: Daniel Baert reported that the park is winterized and the storm damaged watering pump was replaced and will be submitted as an insurance claim. Daniel and Zach are now on call assisting Bob with various City tasks.

Claims: The claims for the month are prepared for review and total \$123,671.96, including all EFT transactions and pre-approved (900 level) (Claim #'s 538-593). Motion made by Kathy Kahlhamer, City Clerk, seconded by Councilmember Fyten to approve the claims as presented. Carried unanimously.

Treasurer's Report: October 31 checking account balance: \$264, 015.93. Motion made by Kathy Kahlhamer, City Clerk seconded by Councilmember Fyten to approve the Treasurer's report as presented. Motion carried unanimously.

Motion made by Councilmember Fyten, seconded by Councilmember Broschofsky to hold the only regular Council meeting next month on December 10th and to adjourn the current meeting at 8:05 pm. Meeting adjourned.

Toby Egan, Mayor, City of Pierz

Kathy Kahlhamer, Clerk, City of Pierz