

CITY OF PIERZ  
Official Minutes of the Pierz City Council  
February 8, 2016

Members present: Toby Egan, Mike Menden, Stephanie Fyten, Gina Funk, Don Bujalski, Linda Sczublewski

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan.

A Motion was made by Council Member Don Bujalski and seconded by Council Member Mike Menden to accept the minutes from the January 25<sup>th</sup>, 2016 Regular City Council meeting. Motion carried unanimously.

A Motion was made by City Clerk Gina Funk and seconded by Council Member Stephanie Fyten to approve the agenda with no additions. Motion carried unanimously.

A Motion was made by Council Member Don Bujalski and seconded by Council Member Stephanie Fyten to approve the Pierz Fire Relief Association member payments at \$450 for 26 members for a total of \$11,700. Motion carried with Mike Menden abstaining.

City Administrator Scott Saehr gave an update on the Comprehensive Plan and task force. Stated the City is looking for the public's help and requested for their involvement in the process.

City Administrator Scott Saehr gave a report on SCDP close out and the process of annual reporting. The City of Pierz is responsible for reporting annual reports to MN DEED on behalf of the SCDP funds collected by Pierz, Royalton, and Little Falls.

Council Member Don Bujalski will be seeking appointment with the department heads to set up Safety Committee Inspections.

Scott Hedlund with SEH, Inc. was present to give an updated report on Edward Street South and 3<sup>rd</sup> Avenue. Hedlund briefed the council on the steps moving forward and stated he will be working with City Administrator and Deputy Clerk Kari Tyson throughout the project.

A Motion was made by Council Member Don Bujalski and seconded by Council Member Mike Menden to approve the resolution 02082016-1 on ordering preparation of report on improvement for Edward Street South and 3<sup>rd</sup> Avenue. Motion carried unanimously.

A Motion was made by Council Member Mike Menden and seconded by Council Member Don Bujalski to approve the resolution 02082016-2 on receiving feasibility and calling hearings. Motion carried unanimously.

City Administrator Scott Saehr gave an update on Regional Safety Group Information. More information will be provided at the next meeting.

Police Chief Eric Hanneken presented hi monthly report to council. He also informed let the council that the contract with the school had been approved. Hanneken also spoke about the rental policy the city had been working on and requested to set up a meeting with the police committee to finalize the policy. Hanneken also spoke about the security of the evidence room located in the basement of City Hall.

City Administrator Scott Saehr made the council aware of a request for a local resident wanting to use the Senior Center for a birthday party in March. Council agreed to rent the space for the prorated fee of \$47.50. He also informed the council that the City Hall doors have been re-keyed on behalf of their request. There was also discussion on the security of the building and thoughts on the public having access to the building.

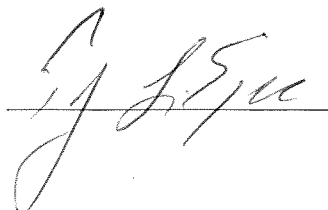
A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve the Treasurer's report in the amount of \$1,184,355.07. Motion carried unanimously.

A Motion was made by Council Member Mike Menden and seconded by Council Member Don Bujalski to approve the claims in the amount of \$88,092.36. Motion carried unanimously.

Meeting was Motioned to adjourn by Council Member Don Bujalski and seconded by Council Member Mike Menden. Motion carried unanimously.

Meeting was adjourned at 7:57 pm

 Gina Funk, Clerk, City of Pierz

 Toby Egan, Mayor, City of Pierz