

CITY OF PIERZ  
Official Minutes of the Pierz City Council  
March 11 2013

Members present: Mike Menden, Matt Bell, Toby Egan, Don Bujalski, Steph Fyten.

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan.

Motion made by Council Member Mike Menden and seconded by Council member Don Bujalski to accept the minutes from the February 25 2013 Regular Council meeting. Motion carried unanimously.

Motion made by Council Member Steph Fyten and seconded by Council Member Mike Menden to approve the agenda with the additions of the Relief Association and removal of the golf course staffing and garage sales ad. Motion carried unanimously.

Motion made by Council Member Don Bujalski and seconded by Mayor Toby Egan to approve the donation of \$275 to the Morrison County Ag Society. Motion carried unanimously.

City Administrator Anna Gruber informed the Council that the City of Pierz has been recommended for a "Community of Distinction" documentary under Terry Bradshaw's television production company. She will be having a conference call with the company tomorrow morning and will keep the Council informed on whether Pierz is chosen for the documentary.

A Motion was made by Council Member Steph Fyten and seconded by City Clerk Matt Bell to approve fiduciary responsibility for the Morrison County Foundation Grant that was submitted by Anna for a new rescue saw. Motion carried unanimously.

A Motion was made by Council member Don Bujalski and seconded by Council Member Mike Menden to approve putting the remaining \$25,000 from the TIF 1-1 settlement in the Robert-Park Ave Fund instead of the general fund. Motion carried unanimously.

A Motion was made by Council Member Mike Menden and seconded by Council member Steph Fyten to approve the MN PFA Loan Revolving Fund Resolution. Motion carried unanimously.

City Engineer Scott Hedlund informed the Council that he has gotten approval from the Department of Health to put the Robert/Park Ave project out for bids. He will get the project advertised this week and bids will be opened on Tuesday, April 9<sup>th</sup> at 10:00 AM at City Hall.

A Motion was made by Council member Steph Fyten and seconded by City Clerk Matt Bell to approve set up and display liquor permits for the Pierz Golf Course and the Pierz Ballroom. Motion carried unanimously.

A Motion was made by Council Member Steph Fyten and seconded by City Clerk Matt Bell to approve increasing the Relief Association retirement guarantee from \$1400 per year of service to \$1500. Motion carried unanimously, 2 Ayes and 3 Abstains, passed 5-0.

Police Chief Eric Hanneken presented the monthly police department report. He also informed the Council that all of the background checks and paperwork involving the addition of his two new police officers has been finished. Office Mike Taylor and Officer Jason Loschieder were present at the meeting to be officially sworn in by Mayor Toby Egan.

Parks Supervisor Daniel Baert informed the Council that they have been sharpening reels and cutting down trees in preparation for the start of the season. He also informed the Council that applications have come in for the part time positions at the golf course and the Park Board is reviewing applications on tomorrow evening.

Public Works Supervisor Bob Otremba informed the council that he had a LMCIT Loss Control Inspection and had a few recommendations from the League. He plans to make the changes recommended by the League. He also informed the Council and City residents in general that if there is an electrical outage they should contact Bob himself or a city official first before anyone else.

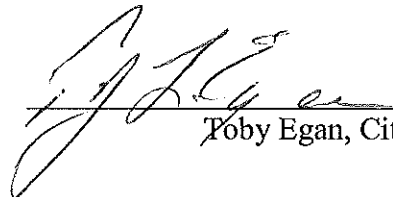
Treasurer's report was given by Treasurer, Maureen Watercott. The February 28 2013 checkbook balance was \$379,773.81. Motion made by Council Member Steph Fyten and seconded by City Clerk Matt Bell to accept the report. Motion carried unanimously.

City bills were reviewed. Motion made by Council Member Mike Menden and seconded by Council Member Steph Fyten to approve payment of bills in the amount of \$153,945.74. Motion carried unanimously.

Motion made by Council member Steph Fyten and seconded by Council member Don Bujalski to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 7:35 pm.

  
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Matt Bell, Clerk, City of Pierz

  
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Toby Egan, City of Pierz Mayor

CITY OF PIERZ  
Official Minutes of the Pierz City Council  
March 21 2013

Members present: Toby Egan, Stephanie Fyten, Matt Bell, Michael Menden, and Don Bujalski.

The City Council Work Session was called to order at 6:00 pm at Pierz City Hall by Mayor Toby Egan.

Pierz City Council members discussed the differences between exempt and non-exempt employees as it relates to overtime payments. Currently, City Administrator Anna Gruber and Police Chief Eric Hanneken are exempt employees and it was determined by the City Attorney that they will stay exempt employees due to their supervisory and administrative professional positions. Public Works Supervisor Bob Otremba, Parks Superintendent Daniel Baert, and Assistant Park Superintendent Zach Baert are all non-exempt and qualify for overtime at the rate of time and a half. The Attorney agreed with these classifications, but did make the Council aware that there is a recreational exemption to any recreational facility open 7 months out of the year or less. If the Council wished, they could place the main supervisor position at exempt. The Council discussed this option for placing Parks Superintendent Daniel Baert at exempt but no decision was made.

The Pierz City Council members discussed the Pierz Personnel Policy and any proposed/desired changes or updates. Some members discussed their desire to have a better overtime policy that would require approval for overtime, a stricter limit on overall overtime hours, and something that describes in detail what qualifies as overtime in regards to by the day or by the week. Council members discussed these proposed changes, but no decision was made.

The Pierz City Council members discussed the Pierz Golf Course and Campgrounds complex and any proposed/desired changes or updates. The Council discussed changing the positions to seasonal, recreational, or salaried and also discussed the benefit options for the two full time positions. The Council also discussed the cost of unemployment and different ways to structure the course to avoid high overtime hours and to have more consistent work hours in the winter. A final decision was not made in regards to the Complex.

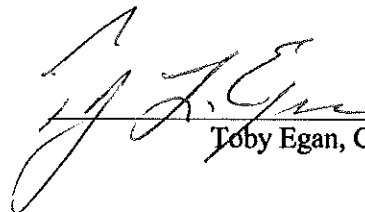
Mayor Toby Egan presented to the Council his desire for an additional revenue stream in to the City of Pierz. He felt the need for additional recreational opportunities in Pierz that would benefit not only residents but also visitors to Pierz. He proposed looking in to a pool/water park idea and/or a mini golf course. City Administrator did receive feasibility study proposals from the City Engineer's SEH, Inc. and will provide them to the Council at the April 8<sup>th</sup>, 2013 City Council Meeting. A feasibility study was determined to be the next best route to pursue this concept.

Council Member Mike Menden discussed the sidewalk maintenance issue in Pierz as it relates to the Safe Routes to Schools project. Council Member Menden explained that attaining easements for the SRTS project were at times difficult due to residents not feeling physically able to maintain their sidewalks. He proposed that the City look at maintaining the Safe Routes to Schools that were identified in the SRTS project. Public Works Superintendent Bob Otremba agreed to research the cost of this maintenance and to bring it to an upcoming Council Meeting.

City Administrator Anna Gruber informed the Council that Pierz was selected as a Community of Distinction and would be having a phone conference with the Executive Producers of the show tomorrow (Friday) morning to discuss what the filming and production contract may mean for Pierz. The Council discussed that if there was a fee involved they would likely not be interested in the filming.

Meeting was adjourned at 7:45 pm.

  
Matt Bell, Clerk, City of Pierz

  
Toby Egan, City of Pierz Mayor