

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**May 8, 2017**

**Members Present:** Toby Egan, Mike Menden, Kyle Bednar, Dave Fischer and Stephanie Fyten.

**Members Absent:** Linda Sczublewski

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to accept the minutes from the April 24, 2017 Regular City Council meeting. Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to accept the agenda as presented with the addition of discussion about putting up no parking signs on 1<sup>st</sup> Avenue Northwest and City Hall safety concerns. Motion carried unanimously.

**PLANNING AND ZONING:**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve the following sign permit application:

Jeremy Jager	TJ's Coin & Currency Sign	237 North Main Street
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With the recommendation of Planning and Zoning, motion carried unanimously.

**EXEMPT PERMIT APPLICATION:**

A Motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve an exempt permit application for Rock, Roll and Stroll for a raffle on September 7, 2017. Motion carried unanimously.

**SHORT ELLIOTT HENDRICKSON, SEH:**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to table the Agreement for Park Master Planning Services for the property adjacent to the Golf Course, City Council to revisit the Agreement at a later date. Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to enter into an Agreement with Short Elliott Hendrickson, SEH for Design and Permitting Support for Hillman Creek Erosion Stabilization Repairs (Adjacent to City Golf Course Hole #5). Motion carried unanimously.

**TRANSPORTATION ALTERNATIVE (TA) PROGRAM:**

Nicole Nordlund, City Administrator discussed with the City Council that the City received a letter confirming the City was awarded federal funds for the fiscal year 2021. The funds will be used towards the City's Loop Trail Segment 2 project. A total of \$1.6 Million in federal TA funds were available to the Central Minnesota Region for 2021. Pierz received \$448, 534 of those funds. The City will need to have the project programmed into the State Transportation Improvement Program (STIP) and must secure federal authorization.

**INDUSTRIAL PARK LOT # 5 PROPOSAL:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve Scott and Emily Saehr with Scotties Landscape to purchase Industrial Park Lot # 5 for \$1.00 with an extension of one year and three months before construction. Motion carried unanimously.

**125 YEAR CELEBRATION:**

Kari Tyson, Deputy Clerk and Nicole Nordlund, City Administrator brought a 125 year celebration forward to the City Council. The proposal consisted of a Trivia/Medallion Hunt in June, a Golf Scramble in July and a community

picnic/music in the park in August. The budget will be around \$5,500. The City Council would like to move forward with the proposal. Kari and Nicole to start working on the details for the celebration.

**RESOLUTION #05052017-1:**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to approve Resolution #05052017-1, Opposing Adoption of Bill HF 654 and SF 1590. Motion carried unanimously.

**OKTOBERFEST DONATION:**

A motion was made Council Member Mike Menden and seconded by Council Member Stephanie Fyten to approve a donation request in the amount of \$1000.00 for the 2017 Oktoberfest celebration. Motion carried unanimously.

**1<sup>ST</sup> AVENUE NORTHWEST NO PARKING SIGN:**

Discussion was held in regards to putting up no parking signs for the whole block on one side of the street of 1<sup>st</sup> Avenue Northwest. Currently there is no parking on half of the street. Due to it being such a small street and emergency vehicles needing to get through, it was discussed that no parking signs should be put up on one side of the whole block.

**CITY HALL BUILDING:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to have city staff look into different options for grants and contact the League of Minnesota Cities to have someone come through City Hall and evaluate the safety of staff in the building. Motion carried 4-0 with Council Member Stephanie Fyten absent.

**REMINDERS:**

The Army Reserves will be at City Hall to ask the Council Members questions for a training Monday, June 5, 2017 at 3:00 p.m. at City Hall.

The next City Council Meeting will be held Tuesday, May 23, 2017 at 7:00 p.m. at City Hall.

**DEPARTMENT REPORTS:**

**PUBLIC WORKS REPORT:**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to approve a quote for a 2017 New Holland L220 Skid Loader in the amount of \$24,750.00 after trade in of the City's current Skid loader. Motion carried 4-0 with Council Member Stephanie Fyten absent.

Bob Otremba, Public Works Director updated the City Council on some of the current things he is working on: He has completed round one of street sweeping, he has been patching roads, the crack sealing of streets is finished, and he is checking out the sidewalk issues.

**GOLF COURSE REPORT:**

Dan Baert, Golf Course Superintendent discussed with the City Council the April revenues and stated that everything is right on track, he also stated the irrigation is up and running and that the Golf Course is getting ready for Memorial Weekend.

**ADMINISTRATION:**

Nicole Nordlund, City Administrator updated the City Council on the Police Officer applications, the City received three applications, one application met the qualifications listed. An interview is scheduled for May 11, 2017 at 2:30 p.m.

Nordlund also stated that the Farmers Market is scheduled to begin on May 19, 2017 for every Friday until middle of October from 2:00 p.m. – 6:00 p.m. Vendors will be located on the sidewalk in front of St. Joseph's Church on Hwy 25.

**FINANCIAL REPORTS:**

**TREASURER'S REPORT:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to accept the Treasurer's Report for the month of April in the amount of \$771,667.74. Motion carried 4-0 with Council Member Stephanie Fyten absent.

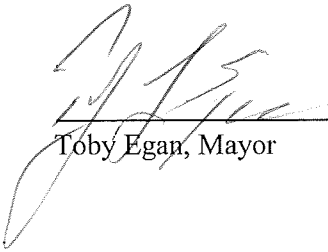
**CLAIMS:**

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve the claims in the amount of \$185,990.71. Motion carried 4-0 with Council Member Stephanie Fyten absent.

**UPDATES:** None.

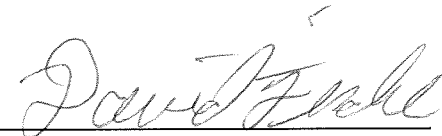
**ADJOURNMENT:**

Meeting was motioned to adjourn at 7:46 p.m. by Council Member Kyle Bednar and seconded by City Clerk Dave Fischer. Motion carried 4-0 with Council Member Stephanie Fyten absent.



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Toby Egan, Mayor



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Dave Fischer, City Clerk