

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**June 26, 2017**

**Members Present:** Toby Egan, Mike Menden, Kyle Bednar, Dave Fischer, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to accept the minutes from the June 12, 2017 Regular City Council meeting. Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to accept the agenda as presented with the addition of a discussion on the hay/grass on the property located adjacent to the golf course and the removal of the building permits. Motion carried unanimously.

**FIRE DEPARTMENT:**

A motion was by Council Member Mike Menden and seconded by City Clerk Dave Fischer to accept the resignation of Jason Boser, Captain effective July 13, 2017. Motion carried unanimously.

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to instate John Duschner as captain effective at the next Fire Department meeting, July 13, 2017. Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to accept the resignation of Brian Boser, Fire Chief effective at the next Fire Department meeting, July 13, 2017. Motion carried unanimously.

The City Council thanked Brian Boser, Fire Chief for his years served as Fire Chief and acknowledge what he has done for the Fire Department. Boser served 11 ½ years as Fire Chief, 3.5 terms.

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to instate Chris Young as Fire Chief effective at the next Fire Department meeting, July 13, 2017. Motion carried unanimously.

At the next Fire Department meeting, the department will be posting for the Assistant Chief position. The Council Members thanked Chris Young for his time served as Assistant Chief.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to accept a Federal Emergency Management Agency FEMA Grant awarded to the Fire Department in the amount of \$94,000. This grant will be to purchase Self Contained Breathing Apparatus (SCBA's). Motion carried unanimously.

**RECORD RETENTION SCHEDULE:**

A motion was made Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve Resolution # 06262017-1 Adopting the Minnesota General Records Retention Schedule for Cities. Motion carried unanimously.

**GOOD LIFE GRANT:**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to accept the Good Life Grant in the amount of \$3,000.00. Motion carried unanimously.

The Good Life Grant will be used towards bike racks around town and picnic tables at the Veterans Memorial Park. The Good Life program is a program through Region Five Development Commission.

**PROPERTY ADJACENT TO GOLF COURSE:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to advertise to see if there is anyone interested in bailing the hay located on the property. Administration to post on Facebook and the city website. Motion carried unanimously.

**DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:**

A motion was made by Council member Mike Menden and seconded by City Clerk Dave Fischer to approve hiring Calvin Tcheida as a full-time Police Officer, starting wage at \$24.00 an hour with 40 hours of vacation for the first year and a six-month probationary period. Tcheida to start the end of July 2017. Motion carried unanimously.

**ADMINISTRATION REPORT:**

Nicole Smude, City Administrator updated the City Council on the erosion issue on hole #5. The City Engineer to give a formal update at the July 24, 2017 City Council Meeting.

Smude also stated employee reviews will be conducted in the upcoming weeks.

**FINANCIAL REPORTS:**

**TREASURER'S REPORT:**

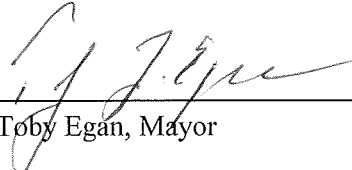
A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to accept the Treasurer's Report for the month of April in the amount of \$752,366.51. Motion carried unanimously.

**UPDATES:**

The City is considering a safety grant through OSHA, and has scheduled a walkthrough of City Hall for Tuesday, July 27, 2017. This is one of the beginning stages for the grant process.

**ADJOURNMENT:**

Meeting was motioned to adjourn at 7:22 p.m. by Council Member Mike Menden and seconded by Council Member Stephanie Fyten. Motion carried unanimously.

  
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Toby Egan, Mayor

  
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Dave Fischer, City Clerk