

CITY OF PIERZ
Official Minutes of the Pierz City Council
June 13, 2016

Members present: Toby Egan, Mike Menden, Gina Funk, Don Bujalski, Linda Sczublewski, Stephanie Fyten

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan

A Motion was made by Council Member Don Bujalski and seconded by Council Member Steph Fyten to accept the minutes from the May 23rd, 2016 Regular City Council meeting. Motion carried unanimously.

A Motion was made by Council Member Steph Fyten and seconded by Council Member Mike Menden to approve the agenda with no additions. Motion carried unanimously.

A Motion was made by City Clerk Gina Funk and seconded by Council Member Don Bujalski to approve the Pierz Lions request for a parade permit for Oktoberfest. Motion carried unanimously.

A Motion was made by Council Member Steph Fyten and seconded by City Clerk Gina Funk to approve the donation request by the Oktoberfest Committee for Oktoberfest in the amount of \$1,000. Motion carried unanimously.

Public Works Superintendent Bob Otremba updated the council on the new HVAC system installation. The new air conditioning part is in and functioning well, there are two separate units one that operates City Hall and one that operates the senior center. The Senior Center side is struggling a bit to cool just because of the cooking that is done during the day. The make-up air system for the senior center was discussed at a prior workshop. Bob would like to see how the building cools with the new HVAC system in place before the make-up air system is installed. The council agreed and the Make-Up Air System quote for installation was tabled until after the first of the year 2017 so it can be included in the budget once we see how the building heats and cools with the new system.

There will be a finance committee 2017 budget meeting on Thursday June 16th at 5pm at City Hall.

A Motion was made by Council Member Don Bujalski and seconded by Council Member Mike Menden to approve the EDA Revolving Fund Loan Policy Updates to better provide details on definitions and clarification for more opportunity for future businesses coming into the City. Motion carried unanimously.

A Motion was made by Council Member Mike Menden and seconded by City Clerk Gina Funk to repeal the previous EDA Revolving Fund Loan Policy. Motion carried unanimously.

A Motion was made by Council Member Mike Menden and seconded by Council Member Steph Fyten to approve the Business Acceptance Application for EDA. Motion carried unanimously.

A Motion was made by Council Member Mike Menden and seconded by City Clerk Gina Funk to approve the First Right of Refusal for Ken Kowalzek with Kenco Drywall for Industrial Park Lot 5. The amount of business and employment that would be brought to the city would be of great benefit for the City of Pierz and it's residents. Motion carried unanimously.

A Motion was made by Council Member Steph Fyten and seconded by Council Member Mike Menden to approve the VanStone Building Permit for a 3 season porch with the stipulation that it will extend no further than the deck currently does. Motion carried unanimously.

Public Works Superintendent Bob Otremba was present and told the council mosquito spraying will begin June 14, 2016. The public will be updated on the website at least 24 hours prior to the spraying and the community outreach call will happen the evening of the spraying to remind residents. Bob also spoke about the MN Power Meeting that he, Council Member Mike Menden, and Deputy Clerk Kari Tyson attended June 9th, on the rates, and transformer inventory, as well as mapping the electrical system through GIS systems.

Parks Superintendent Daniel Baert was present to let the council know that this year has been the best opening to date, memberships are up, and camping looks good for the summer. Dan also requested the hiring of Alex Poster for grounds crew until school starts at \$9/hr.

A Motion was made by Council Member Mike Menden and seconded by Council Member Don Bujalski to approve the hiring of Alex Poster at \$9.00/hr. Motion carried unanimously.

City Administrator Scott Saehr was present and presented his formal resignation. Along with the resignation Scott wanted to thank the Council and the City especially other employees and residents for the opportunity to serve the City and the residents of Pierz. Scott also spoke about the great opportunity the City has for growth with it's current plan and employees and is looking forward to seeing where the city progresses to.

A Motion was made by Council Member Mike Menden and seconded by City Clerk Gina Funk to approve the acceptance of City Administrator Scott Saehr's resignation. Motion carried 4-1 with Council Member Don Bujalski opposing.

A Motion was made by Council Member Steph Fyten and seconded by Council Member Mike Menden to hire Scott Saehr as a consultant with Pierz for the hiring process of a new City Administrator. Motion carried unanimously.


A Motion was made by Council Member Mike Menden and seconded by Council Member Don Bujalski to post for the hiring of a new City Administrator for 2 weeks. The position will be posted with the League of MN Cities, the City of Pierz Website, the Brainerd Paper as well as the St. Cloud paper and the record. Motion carried unanimously.

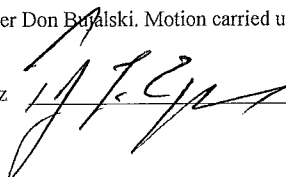
A Motion was made by City Clerk Gina Funk and seconded by Council Member Mike Menden to approve the Treasurer's Report. Motion carried unanimously.

A Motion was made by Council Member Don Bujalski and seconded by Council Member Mike Menden to approve the claims in the amount of \$212,722.27. Motion carried unanimously.

Meeting was Motioned to adjourn by Council Member Mike Menden and seconded by Council Member Don Bujalski. Motion carried unanimously.

Meeting was adjourned at 7:37pm.


Gina Funk, Clerk, City of Pierz


Toby Egan, Mayor, City of Pierz