

CITY OF PIERZ
Official Minutes of the Pierz City Council
June 27, 2016

Members present: Toby Egan, Mike Menden, Gina Funk, Don Bujalski, Linda Sczublewski, Stephanie Fyten

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan

A Motion was made by Council Member Mike Menden and seconded by Council Member Steph Fyten to accept the minutes from the June 13th, 2016 Regular City Council meeting. Motion carried unanimously.

A Motion was made by Council Member Don Bujalski and seconded by City Clerk Gina Funk to approve the agenda with the addition of the Developers Agreement for Essentia Health, and the removal of the Hazard Mitigation Plan until the July 11th meeting. Motion carried unanimously.

Dave Blommel from SEH was present to present the bids for the Edward Street Project.

A Motion was made by Council Member Steph Fyten and seconded by Council Member Don Bujalski to approve the low bid from Tri-City for the Edward Street project, in the amount of \$203,650. Motion carried unanimously.

A Motion was made by Council Member Steph Fyten and seconded by City Clerk Gina Funk to approve the SEH agreement for professional Services for the Edward Street project in the amount of \$21,700. Motion carried unanimously.

Deputy Clerk Kari Tyson spoke to the council about the need for the new software system earlier than planned. The current system was hit by a computer virus and even though the data was able to be retrieved, the systems are outdated and aren't running efficiently enough for the City. The new system will replace both the Utility Billing system as well as the Accounting/Payroll system. Making the switch will allow for more efficient time spent by City Administration and allow for better reports to be run when needed.

A Motion was made by Council Member Mike Menden and seconded by City Clerk Gina Funk to purchase the new system from Banyon in the amount of \$17,922. Motion carried unanimously.

A Motion was made by Council Member Don Bujalski and seconded by Council Member Mike Menden to accept Resolution 06272016-01. Motion carried unanimously. The resolution is put in place so a Public Hearing can be held to establish a TIF district for the demolition of the Old Bank and the Bayerl house to the north.

A Motion was made by council Member Mike Menden and seconded by Council Member Don Bujalski to approve the final draft of the Developers Agreement to be sent to Essentia Health for review. Motion carried unanimously. The developers' agreement lays out the responsibility that the City will take on to complete demolition of the Old Bank and the Bayerl House to the north.

Deputy Clerk Kari Tyson spoke to the council about the request from Cheri Boser to have the Community Picnic again. Cheri's request was that the City accepts the donations and then when she turns in bills for food and supplies that they get paid through the City. Council agreed this is a great thing for the community and are excited it is coming back.

Deputy Clerk Kari Tyson let the council know that the bids for demolition of the Old Bank and they Bayerl home have been posted. Bids will be opened and read aloud at the July 11th council meeting.

A Motion was made by Council Member Mike Menden and seconded by Council Member Steph Fyten to approve the concrete permits for Herb Stumpf and Betty Fyten and the Fence permit for RPSWD. The permit for new construction for Tom Preimesberger was denied with Planning and Zoning. Motion carried unanimously.

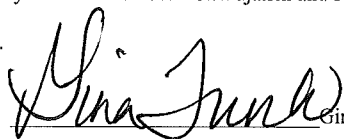
Deputy Clerk Kari Tyson gave an update on the City Administrator job posting stating that it closed earlier this evening at 4:30. Tyson also gave the update on claims, billing, and payroll being completed, and so far things are running smoothly without a City Administrator.

A Motion was made by Council Member Steph Fyten and seconded by Council Member Don Bujalski to approve previous City Administrator Scott Saehr's contract being worked out through David Drown and Associates. Motion carried unanimously.

A Motion was made by Council Member Steph Fyten and seconded by Council Member Mike Menden to make Deputy Clerk Kari Tyson the Data Privacy Officer. Motion carried unanimously.

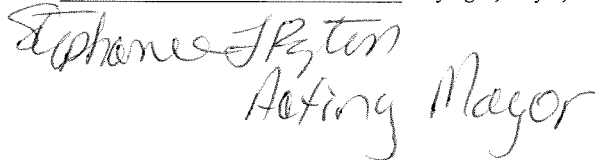
Meeting was Motioned to adjourn by Council Member Don Bujalski and seconded by Council Member Steph Fyten. Motion carried unanimously.

Meeting was adjourned at 7:29pm.



Gina Funk, Clerk, City of Pierz

Toby Egan, Mayor, City of Pierz



Stephanie Fyten
Acting Mayor