

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**July 9, 2018**

**Members Present:** Toby Egan, Dave Fischer, Kyle Bednar, Mike Menden, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to accept the minutes from the June 25, 2018 City Council workshop meeting. Motion carried unanimously.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to accept the minutes from the June 25, 2018 City Council meeting. Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to accept the agenda with the addition of a Request for Proposal for the renovations at the Fire Hall. Motion carried unanimously.

**BOYS AND GIRLS CLUB PRESENTATION:**

Jackie Scholl Johnson the Executive Director from Big Brothers Big Sisters spoke to the City Council about the new mentoring program that will be taking place at the Pierz School starting this year. The program connects “littles” with “bigs”. Littles are children in elementary school who could use a mentor in their lives. Bigs will be a mix between high school students and community members. Jackie Scholl Johnson requested assistance from the City in finding community members to be bigs through word of mouth and media postings.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to provide support from the City in assisting with the new program. Motion carried unanimously.

**PLANNING AND ZONING REPORT:**

There were no permits to report.

**FIRE DEPARTMENT SECRETARY HIRING:**

Fire Chief Chris Young was present to recommend Bob Otremba for the hiring of Fire Department Secretary.

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve hiring Bob Otremba as the Fire Department Secretary. Motion carried unanimously.

**FIRE DEPARTMENT ASSISTANT CHIEF HIRING:**

Fire Chief Chris Young was present to recommend Dan Rocheleau for the hiring of Fire Department Assistant Fire Chief.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve hiring Dan Rocheleau as the Fire Department Assistant Fire Chief. Motion carried unanimously.

**FIRE DEPARTMENT REPORT:**

Chris Young, Fire Chief reported that the new firemen are doing well, and their fire training is scheduled for this fall. He stated there have been some tough calls they have had to respond to, and the department is doing

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well. Mayor Toby Egan thanked Fire Chief Chris Young for providing the necessary support and assistance after those tough calls.

**REQUEST FOR PROPOSAL:**

Mayor Toby Egan presented a Request for Proposal for the upcoming renovations for the Fire Hall. A pre-bid meeting will be held July 23, 2018 at 3:00 p.m. at the Fire Hall. Bids must be turned into City Hall. A bid opening will be held at City Hall on August 6, 2018 at 4:00 p.m.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to approve the Request for Proposal for the Fire Hall Renovations. Motion carried unanimously.

**SOURCEWELL PROJECT ENGAGEMENT:**

A proposal for Interim Administrative Services was reviewed. The services would start approximately October 15, 2018 and run for 12 weeks. The total cost for the proposed services is \$30/hr. for a total of \$2,880.

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve the Interim Administrative Services during City Administrator Nicole Smude's maternity leave. Motion carried unanimously.

**EMPLOYEE RESIGNATION:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to accept the resignation of the Park Complex Superintendent Daniel Baert. Motion carried unanimously.

**CITY COUNCIL WORKSHOP SCHEDULED:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to schedule a workshop for Monday, July 23, 2018 at 5:00 p.m. Motion carried unanimously.

**FINANCIAL REPORTS:**

**CLAIMS:**

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to approve the claims in the amount of \$165,581.32. Motion carried unanimously.

**DEPARTMENT REPORTS:**

**PUBLIC WORKS/PARKS REPORT:**

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to hire the Assistant Park Complex Superintendent, Zach Baert as Interim Park Complex Superintendent with an hourly increase of \$3.51. Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to post for part-time help for grounds crew at the golf course for a total of 40-50 hours per week. Motion carried unanimously.

Director of Public Works and Parks Bob Otremba stated they have received multiple compliments on how great the Golf Course looks. The new metering system will be installed between September 20,

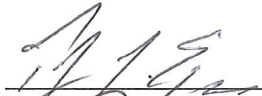
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2018 and October 20, 2018. Otremba also reported wanting to thank the George Weber at Pierz Schools for the offer to use the playground they will be removing; however, the City is not interested in it.

**UPDATES:** None.

**ADJOURNMENT:**

Meeting was motioned to adjourn at 7:50 p.m. by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten. Motion carried unanimously.

  
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Toby Egan, Mayor

  
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Dave Fischer, City Clerk