

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**July 23, 2018**

**Members Present:** Toby Egan, Dave Fischer, Kyle Bednar, Mike Menden, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to accept the minutes from the July 9, 2018 City Council meeting Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to accept the agenda as presented with the removal of David Drowns Associates External Pay Equity Report. Motion carried unanimously.

**PLANNING AND ZONING REPORT:**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve the following building permit applications:

Jason Sadlousky	Concrete Permit	372 Kamnic St
Mathew Young	Concrete Permit	400 4 <sup>th</sup> Ave SW
Tony Block	Building Permit	110 Edward St S

With the recommendation of Planning and Zoning, motion carried unanimously.

**ELECTION JUDGE APPOINTMENTS:**

A motion was made by Council Member Mike Menden and seconded by Council Member Stephanie Fyten to approve the following individuals as elections judges for the 2018 election:

Mary Korf	Kari Tyson	Nicole Smude
Dave Fischer	Mary Gritzmacher	Mark Fyten
Wally Meirehofer	MaryAnn Andrea	Patty Commerford
Pearl Wilson	Greg Tetrault	Vicki Statz
Gerri Boser	Jim Zimmermann	Pat Zimmermann
Scott Saehr		

Motion carried unanimously.

**RICH PRAIRIE SEWER AND WATER DISTRICT (RPSWD) SHARED SERVICES AGREEMENT:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to approve moving forward with the Shared Services Agreement with RPSWD and sending the Agreement to the City's Attorney for review. Motion carried unanimously.

**TEMPORARY ON-SALE LIQUOR LICENSE:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve the Temporary On-Sale Liquor License for Pierz Oktoberfest August 26, 2018. Motion carried unanimously.

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A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve the request to waive the application fee. Motion carried unanimously.

**EXEMPT PERMIT APPLICATION:**

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to approve the exempt permit application for Holy Trinity Catholic School to hold a Raffle December 19, 2018. Motion carried unanimously.

**EXEMPT PERMIT APPLICATION:**

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve the exempt permit application for Holy Trinity Catholic School to hold a Raffle October 13, 2018. Motion carried unanimously.

**EXEMPT PERMIT APPLICATION:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to approve the exempt permit application for Holy Trinity Catholic School to hold a Raffle, Bingo, Paddlewheels and pull-tabs March 10, 2019. Motion carried unanimously.

**EXEMPT PERMIT APPLICATION:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve the exempt permit application for Holy Trinity Catholic School to hold a Raffle June 22, 2019. Motion carried unanimously.

**CITY COUNCIL WORKSHOP MEETING:**

A City Council Workshop has been scheduled for August 13, 2018 at 5:00 p.m.

**FINANCE COMMITTEE MEETING:**

A Finance Committee meeting has been scheduled for August 1, 2018 at 5:30 p.m. to go over the 2019 budget.

**DEPARTMENT REPORTS:**

**POLICE DEPARTMENT REPORT:**

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve hiring Dan Rocheleau as a Part-time Police Officer at \$19.00 an hour. Motion carried unanimously.

Eric Hanneken, Police Chief informed the City Council that the department was required to update the Police Department Use of Force and Deadly Force Policy and following the required guidelines. Hanneken also informed the City Council Members of the donation received from Centerpoint Energy and Mille Lacs Corporate Ventures for police equipment.

Eric Hanneken, Police Chief presented the report for June through July 2018.

**PUBLIC WORKS/PARKS REPORT:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to hire two seasonal/part-time employees for the Public Works/Parks and Rec Department: Andrea

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Scribner and William Heschke at \$9.00 an hour and in one month evaluate the employee and increase their wages to \$9.50 an hour. Motion carried unanimously.

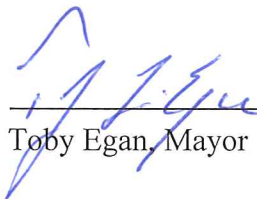
**ADMINISTRATION REPORT:**

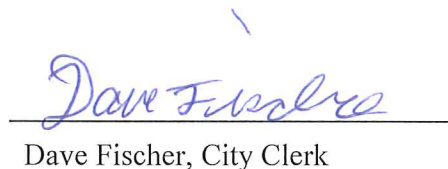
Nicole Smude, City Administrator informed the City Council Members that she is working on getting the June Statement balance and that she ran into some issues with the new point of sales program implemented at the golf course.

**UPDATES:** None.

**ADJOURNMENT:**

Meeting was motioned to adjourn at 7:27 p.m. by Council Member Stephanie Fyten and seconded by Council Member Mike Menden. Motion carried unanimously.

  
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Toby Egan, Mayor

  
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Dave Fischer, City Clerk