

CITY OF PIERZ
Official Minutes of the Pierz City Council
July 9 2012

Members present: Toby Egan, Mary Korf, Michael Menden, Adrian Welle, and Maureen Watercott.

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan.

Motion made by City Council Member Mike Menden and seconded by City Clerk Mary Korf to accept the minutes from the June 25 2012 Regular Council meeting. Motion carried unanimously.

Motion made by Council Member Mike Menden and seconded by Council member Adrian Welle to approve the agenda with the additions of the Lions Gambling permit and moving department updates to the top. Motion carried unanimously.

Fire Chief Brian Boser informed the Council that the Fire Department had completed the lengthy hiring process for 3 new firemen to be added to the Department. He recommended the hiring of Mark Dziejewcynski, Robert Gruber, and Josh Andrea. Motion was made by City Clerk Mary Korf and seconded by Council Member Adrian Welle to hire the 3 new firemen as recommended. Motion carried unanimously.

Fire Chief Brian Boser and Assistant Fire Chief Greg Fuhrman also informed the Council that they have applied for another FEMA grant to replace 2 of the Fire department pumpers with 1 new one. They will expect to hear back within 6 months. They also informed the Council that the Assistant Fire Chief and Secretary Officer positions were up for election this year and will be retained by Greg Fuhrman as Assistant Fire Chief and Todd Priemesberger as Secretary. Motion was made by Mayor Toby Egan and seconded by City Clerk Mary Korf to approve the Officer appointments. Motion carried unanimously.

Bob Otremba informed the Council that the new oil recycling spot in Pierz seems to be working well and is 1/8 full and has generated roughly \$15 in donations. He also informed them that he completed sidewalk inspections in town and spray painted areas that he felt were hazards and he feels that roughly 2,000 sq. feet of sidewalk will need to be replaced. He will send letters to affected property owners and will follow the City Ordinance in the City paying 50% and the owner paying 50% for sidewalk replacements.

Police Chief Eric Hanneken presented the calls report from June to the Council for review. He informed the Council of the POST Board Audit completion and that all of the policies are now up to date and Pierz is in compliance. Council Members had the opportunity to view the policies over the course of the last month and he presented them for approval. A Motion was made by Council Member Mike Menden and seconded by City Clerk Mary Korf to approve the following policies for the Pierz Police Department Manual:

Impartial Policing Policy

Predatory Offender Registration and Community Notification Policy

Domestic Abuse Response and Arrest Policy

Professional Conduct of a Police Officer Policy

Response to reports of Missing and Endangered Persons Policy

Motion carried unanimously.

City Administrator Anna Gruber informed the Council that she would be upgrading the utility billing software and would be attending training for the software.

City Administrator Anna Gruber informed the Council that the Cities of Pierz, Royalton, and Little Falls were awarded a second round of grant funding for the Small Cities Development Program. The second round is a total of \$451,000. Motion made by Council Member Mike Menden and seconded by City Clerk Mary Korf to approve

the SCDP Grant Contract. Motion carried unanimously.

City Administrator Anna Gruber updated the Council that the lot at 302 Peter Avenue that the City owns is out for open bids and bids are due July 11th at 3:30. She also informed the Council that the survey was completed on the lot and there will need to be two easements on the property, which will be drafted as part of the deed once the property is sold.

The City Council set a Budget Meeting for July 30th at 5:30 pm at City Hall to start beginning work on the 2013 Budget.

A motion was made by Council member Adrian Welle and seconded by Council Member Mike Menden to approve the gambling permit for the Pierz Lions for Oktoberfest. Motion carried unanimously.

A Motion was made by Council Member Adrian Welle and seconded by Council Member Mike Menden to approve building permits for a shed at Tina Rybaski's at Lot 29 in the Mobile Home Park, an addition and deck for Keith Brochosky, and a deck for Rich Teske. Motion carried unanimously.

Treasurer's report was given by Treasurer, Maureen Watercott. The June 30 2012 checkbook balance was \$371988.78. A motion was made by Council member Mike Menden and seconded by City Clerk Mary Korf to accept the report. Motion carried unanimously.

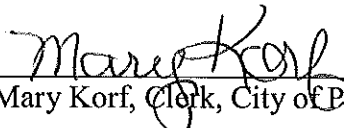
A Motion was made by Mayor Toby Egan and seconded by Council member Mike Menden to approve keeping the General Fund CD in Farmers + Merchants Bank at .9% interest. Motion carried unanimously.

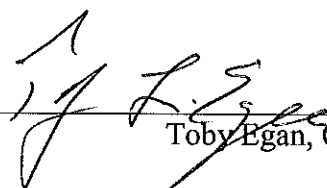
City bills were reviewed. Motion made by Council Member Mike Menden and seconded by City Clerk Mary Korf to approve payment of bills in the amount of \$165338.61. Motion carried unanimously.

Mayor Toby Egan informed the public that the city has held off on paying the MN Power back billed amount until further advice from our attorney can be provided. City Administrator Anna Gruber informed the public that if residents disagree with MN Power's billing that they are encouraged to write letters and voice their opinion to MN Power. She also informed the Council and public that she was visited by MN Power Account Representative Dan Travica.

Motion made by City Clerk Mary Korf and seconded by Council Member Mike Menden to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 7:45 pm.


Mary Korf, Clerk, City of Pierz


Toby Egan, City of Pierz Mayor