

CITY OF PIERZ
Official Minutes of the Pierz City Council
August 13, 2018

Members Present: Toby Egan, Dave Fischer, Kyle Bednar, Mike Menden, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

APPROVAL OF COUNCIL MINUTES:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to accept the minutes from the July 23, 2018 City Council workshop meeting. Motion carried unanimously.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to accept the minutes from the July 23, 2018 City Council meeting. Motion carried unanimously.

APPROVAL OF AGENDA:

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to accept the agenda with the addition of Scott Hedlund, SEH City Engineer and the addition of a contract proposal for the golf course. Motion carried unanimously.

PLANNING AND ZONING REPORT:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve the following building permit applications with double the permit fee as the work was completed prior to permit approval:

Marie Woitalla	Concrete Permit	214 Main St N
Bootleggers Bar	Concrete Permit	230 Main St N
Jeff Hasert	Concrete/Deck Permit	116 4 th Ave NE

With the recommendation of Planning and Zoning, motion carried unanimously.

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve the following building permit applications:

Jeff & Tiffany Riley	Concrete Permit	218 Edward St N
Wesley Trapp	Concrete Permit	212 Edward St N

With the recommendation of Planning and Zoning, motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve the following building permit applications:

Mark Fyten	Concrete Permit	79 Main St S
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With the recommendation of Planning and Zoning, motion carried 4-1 with Council Member Stephanie Fyten abstaining.

FIRE HALL REMODEL:

A motion was made City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve the lowest bid in the amount of \$72,355.50 to Premier Construction for the Fire Remodel. Motion carried unanimously.

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Discussion was had on construction being conducted in late fall or early winter and that the townships will be paying half of the remodel. Discussion was also had regarding the garage doors and waiting for bids to come in.

SHORT ELLIOTT HENDRICKSON, SEH:

Scott Hedlund, City Engineer was present to give the City Council an update on the Trail project Segment 2/3rd Ave NW (CSAH 43). Hedlund stated he will be setting up a meeting with the County Engineer very soon. Hedlund re-confirmed that the city would like to have construction set for 2021. Hedlund also presented the City Council Members with a map of the project and a possible alternative route. It was discussed that a Public Works Committee should be held and have the committee give recommendations to the City Council.

City Council Members discussed with Hedlund about looking into a feasibility study for the new property adjacent to the golf course. The Council Members stated they are interested in exploring a campground, golf course or a combination of the two. Smude to contact Hedlund with further details regarding the feasibility study proposal.

EMPLOYEE PTO/COMP TIME DONATION:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve allowing full-time employees to donate PTO and/or Comp time hours to other full-time employees for the remainder of 2018. Motion carried unanimously.

2018 FIRST HALF TIF PAYMENTS:

Smude, informed the City Council Members on David Drown Associates, Inc. recommendations for the 2018 first half TIF Payments for the City of Pierz. Smude to make the recommended payments to the TIF Districts.

EXEMPT PERMIT APPLICATION:

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve an exempt permit application for the Knights of Columbus to hold a raffle on January 26, 2019. Motion carried unanimously.

INITIATIVE FOUNDATION DONATION REQUEST:

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve allocating \$1,450.00 to donate to the Initiative Foundation for 2019. Motion carried unanimously.

SCHEDULE PUBLIC HEARING FOR MN INVESTMENT FUND PROGRAM APPLICATION:

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve scheduling a public hearing on August 27, 2018 at 6:00 p.m. to further discuss the application. Motion carried unanimously.

DEPARTMENT REPORTS:

PUBLIC WORKS/PARKS REPORT:

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to hire Doug Welcome as part-time staff at \$10.00 an hour. Motion carried unanimously.

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A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve moving forward with primitive camping at the new property adjacent to the golf course. Motion carried unanimously.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to approve hiring Dan Baert as a contractor for the golf course to spray chemicals for approximately 20 hours at \$40.00 an hour for the remainder of the season. Motion carried unanimously.

Director of Public Works/ Parks & Rec, Bob Otremba informed City Council Members of the electrical work being down at Pierz Pioneer for the expansion.

ADMINISTRATION REPORT:

Nicole Smude, City Administrator informed City Council Members that she has been working on Elections and working on sorting out the Golf Course numbers, as well as the budget for 2019.

FINANCIAL REPORTS:

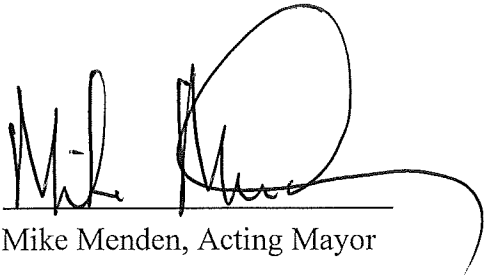
TREASURER'S REPORT:

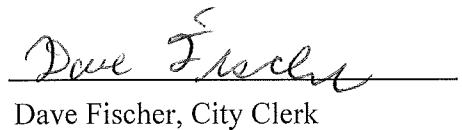
A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve the Treasurer's Report for the month of June in the amount of \$1,084,941.27. Motion carried unanimously.

UPDATES: None.

ADJOURNMENT:

Meeting was motioned to adjourn at 7:59 p.m. by Council Member Kyle Bednar and seconded by Council Member Mike Menden. Motion carried unanimously.


Mike Menden, Acting Mayor


Dave Fischer, City Clerk