

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**August 26, 2019**

**Members Present:** Dave Fischer, Lynn Egan, Kyle Bednar, Don Bujalski, Jacque Ballou, and Linda Sczublewski.

**Staff Present:** Bob Otremba, Eric Hanneken, Chris Young, Paul Hennessy

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Dave Fischer.

**APPROVAL OF BOARD OF APPEALS AND ADJUSTMENTS MINUTES:**

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the minutes from the August 12<sup>th</sup>, 2019 Board of Appeals and Adjustments meeting. Motion carried unanimously.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to approve the minutes from the August 12<sup>th</sup>, 2019 City Council meeting. Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the agenda as presented. Motion carried unanimously.

**PLANNING AND ZONING REPORT:**

A motion was made by Council Member Jacque Ballou and seconded by Council Member Lynn Egan to approve the following building permit applications:

Bruce Flicker	New Home Construction	316 Karst Street
Luis Algarin/Angellie Santiago	Small Accessory Structure	501 Park Ave SE
Brett Samuels	Residential Fence	209 Robert St S
Katie Talberg	Garden shed	117 Main St N

Motion carried unanimously.

**RICH PRAIRIE SEWER AND WATER DISTRICT – PIERZ REPRESENTATIVES**

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to approve Dave Fischer and Mark Fyten as Pierz representatives on the Rich Prairie Sewer and Water District Board. Motion carried unanimously. Mayor Dave Fischer abstained.

**ST. JOSEPH'S CHURCH EXEMPT PERMIT**

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the St. Joseph's Church exempt permit. Motion carried unanimously.

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**KNIGHTS OF COLUMBUS EXEMPT PERMIT**

A motion was made by Council Member Jacque Ballou and seconded by Lynn Egan to approve the Knights of Columbus exempt permit. Motion carried unanimously.

**CERTIFICATE OF COMPLETION AND RELEASE OF FORFEITURE – PREMIUM PROPERTY, LLC.**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the Certificate of Completion and Release of Forfeiture for Premium Property, LLC. Motion carried unanimously.

**PUBLIC WORKS SUPERVISOR CANDIDATE – PAUL HENNESSY**

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to approve Paul Hennessy for the position of Public Works Supervisor with a wage of \$21.00/HR through December 31, 2020. Motion carried unanimously.

**CLUBHOUSE STAFF CANDIDATE – ASHLEY HANNEKEN**

A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to hire Ashley Hanneken for clubhouse staff at \$10.50/Hr. Motion carried unanimously.

**ASSISTANT PARK COMPLEX SUPERINTENDENT POSITION**

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to post the position of Assistant Park Complex Superintendent. Motion carried unanimously.

**DEPARTMENT REPORTS:**

**FIRE DEPARTMENT:**

Fire Chief Chris Young presented Jason Leeb as a candidate for Assistant Secretary for the Fire Department. A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to approve Jason Leeb as Assistant Secretary. Motion carried unanimously.

**POLICE REPORT:**

Police Chief Eric Hanneken presented the Investigation of Sexual Assault policy for the police department. A motion was made by Council Member Kyle Bednar and seconded by Council Member Lynn Egan to approve the Investigation of Sexual Assault policy. Motion carried unanimously.

**ADMINISTRATION REPORT:**

City Administrator Bob Otremba updated the council on the golf course and electric departments. The NEMMPA agency has met and set the membership dues of \$1,000/year for Pierz. Solar related information will be coming to future city council meetings.

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**FINANCIAL REPORTS:**

**TREASURER'S REPORT**


City Treasurer Linda Sczublewski presented the treasurer's report. The checkbook balanced for July 31, 2019 in the amount of \$2,142,653.48. A motion to accept the treasurer's report was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the treasurer's report. Motion carried unanimously.

**ADJOURNMENT:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to adjourn at 7:23 pm. Motion carried unanimously.



Dave Fischer, Mayor



Kyle Bednar, City Clerk