

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**August 28, 2017**

**Members Present:** Toby Egan, Mike Menden, Kyle Bednar, Dave Fischer, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to accept the minutes from the August 14, 2017 Regular City Council meeting. Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by Council Member Stephanie Fyten to accept the minutes from the August 16, 2017 City Council Workshop meeting. Motion carried unanimously.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Stephanie Fyten to accept the minutes from the August 21, 2017 Special City Council meeting. Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to accept the agenda as presented. Motion carried unanimously.

**PLANNING AND ZONING REPORT:**

With the recommendation of Planning and Zoning.

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve a concrete permit for Red's Auto located at 104 Main St N. Motion carried unanimously.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to approve a building permit for Chris Hoheisel to build an addition at 501 Industrial Park Rd. Motion carried unanimously.

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve a sign permit for Essentia Health Clinic located at 138 Main St S. Motion carried unanimously.

**CONSERVATION IMPROVEMENT PROGRAM (CIP):**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to approve discontinuing the CIP Energy Insight Rebate Program. Motion carried unanimously.

The CIP Program was once mandated by the State of Minnesota, as of May 31, 2017 municipal electric utilities that have under 1,000 utility customers are no longer mandated to meet CIP requirements. Each year the CIP Program would have goals for the city to meet. The city would have a hard time meeting those goals with the small number of electric customers. Each year the city would pay \$10,000 for administrative cost to have the program. The council decision was made from not meeting goals each year, not having enough utility customers utilize the program and the cost to administer the program.

**PRELIMINARY LEVY:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to approve Resolution #08282017-01 Preliminary Levy Certification. Motion carried unanimously.

**TRUTH-N-TAXATION:**

A Truth-N-Taxation public hearing was set for Monday, December 11, 2017 at 6:30 p.m.

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**DEPARTMENT REPORTS:**

**FIRE DEPARTMENT REPORT:**

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve hiring Philip Scribner as the Training Officer with the recommendation from Chris Young, Fire Chief. Motion carried unanimously.

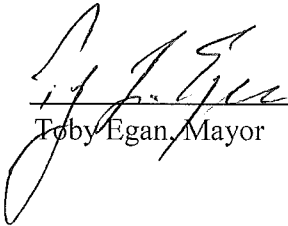
**ADMINISTRATION REPORT:**


Nicole Smude, City Administrator discussed with the City Council scheduling a workshop in the near future to further discuss the budget/levy and to go over some ordinances and policy's.

**UPDATES:** None.

**ADJOURNMENT:**

Meeting was motioned to adjourn at 7:15 p.m. by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer. Motion carried unanimously.

  
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Toby Egan, Mayor

  
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Dave Fischer, City Clerk