

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**September 24, 2018**

**Members Present:** Toby Egan, Mike Menden, Dave Fischer, Kyle Bednar, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to accept the minutes from the September 10, 2018 City Council Workshop meeting. Motion carried unanimously.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Stephanie Fyten to accept the minutes from the September 10, 2018 City Council meeting Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to accept the agenda as presented with the addition of the Humane Society and the removal of the Planning and Zoning report. Motion carried unanimously.

**PUBLIC HEARING:**

A Public Hearing was held to discuss and approve the Preliminary Levy. A 2.5% increase was proposed in the following fund allocations:

General:	\$225,160.00
Fire:	\$48,410.00
Parks:	\$20,000.00
Capital Projects:	\$13,090.75
Robert/Park:	\$10,300.00
<b>TOTAL LEVY:</b>	<b>\$316,960.75</b>

**PRELIMINARY LEVY:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve Resolution # 092418-01 A Resolution approving the 2019 Preliminary Levy Certification. Motion carried 4-1 with Mayor Toby Egan voting "nay".

**FIRE DEPARTMENT:**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve applying for a grant with the State Fire Marshal's Office for a dryer for the Fire Department gear. Motion carried unanimously.

**RICH PRAIRIE SEWER AND WATER DISTRICT (RPSWD):**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to approve reappointing Herbert Broschofsky to the Rich Prairie Sewer and Water District Board for a term of two years (01/01/19 through 01/01/21). Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve an Agreement between the City of Pierz and Rich Prairie Sewer and Water District for shared billing services. Motion carried unanimously.

**SPECIAL EVENT PERMIT:**

Andy Maher, Patrick's Bar and Grill Owner discussed with the City Council a possible upcoming special event. Maher would like to hold an outdoor concert the day before Oktoberfest in 2019. He expressed wanting to start the discussion and process now. Maher has been working with Police Chief Eric Hanneken and Fire Chief Chris Young to make sure all concerns are addressed. Maher to get Hanneken and Young blueprints of how the event will be setup and address any

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safety, attendance or parking issues there might be. Special Event Permit to be brought to City Council at a later date when all concerns are addressed.

**MINNESOTA INVESTMENT FUND (MIF) GRANT CONTRACT:**

A motion was made by Council Member Kyle Bednar and seconded by City Clerk Dave Fischer to approve a Minnesota Investment Fund Grant Contract CDAP-18-0016-H-FY19, a Grant Contract between the State of Minnesota, acting through the Department of Employment and Economic Development, and the City of Pierz. Motion carried unanimously.

**DONATION TO THE CITY:**

A motion was made by Council Member Mike Menden and seconded by Council Member Stephanie Fyten to approve Resolution #092418-02 a Resolution Accepting a Donation to the City from the Lions Club of Pierz for \$900.00 to the Pierz Park for dam boards. Motion carried unanimously.

**2018 YEAR END TRANSFERS:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the following 2018-year end transfers in the amount of \$191,000.00.

<b>Department</b>	<b>Code</b>	<b>Amount</b>
City Hall	100-41400-570	\$ 600.00
Clerk Software	100-41400-819	\$ 2,000.00
Clerk	100-41400-335	\$ 2,000.00
Police Vehicle	100-42100-550	\$ 13,000.00
Public Works Truck	100-43000-540	\$ 6,000.00
Public Works Tractor	100-43000-540	\$ 2,000.00
Public Works Skid loader	100-43000-540	\$ 3,000.00
Sweeper	100-43110-540	\$ 6,000.00
Ice and Snow Equipment	100-43125-540	\$ 6,300.00
Street Improvement	100-43100-528	\$ 100,000.00
Street Maintenance	100-43100-529	\$ 18,400.00
PW Building (Salt Storage)	100-43000-520	\$ 4,000.00
Playground Equipment	700-45200-821	\$ 3,000.00
Fire Hydrants	100-42300-400	\$ 1,700.00
Fire Truck	200-42200-550	\$ 20,000.00
Bucket Truck	600-49550-540	\$ 3,000.00
	Total:	\$ 191,000.00

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**RESCHEDULE COUNCIL MEETING:**

A motion was made by Council Member Mike Menden and seconded by Council Member Stephanie Fyten to approve rescheduling the October 8, 2018 City Council meeting to October 9, 2018 at 7:00 p.m. due to October 8, 2018 being Columbus Day. Motion carried unanimously.

**MORRISON COUNTY HUMANE SOCIETY:**

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to table the Annual Impound Contract/Agreement for 2018 to gather more information. Motion carried unanimously.

**DEPARTMENT REPORTS:**

**PUBLIC WORKS/PARKS REPORT:**

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve hiring for a part-time intermittent Public Works employee at \$15.00 an hour. Motion carried unanimously.

**FINANCIAL REPORTS:**

**TREASURER'S REPORT**

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to approve the Treasurer's Report for the month of August in the amount of \$1,289,910.22. Motion carried unanimously.


**CLAIMS:**

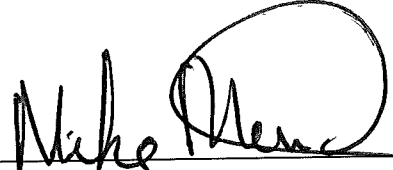
A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the claims in the amount of \$141,662.47 Motion carried unanimously.

**UPDATES:** None.

**ADJOURNMENT:**

Meeting was motioned to adjourn at 7:48 p.m. by Council Member Kyle Bednar and seconded by Council Member Mike Menden. Motion carried unanimously.

  
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Toby Egan, Mayor

  
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Mike Menden, Council Member/Acting Mayor