

CITY OF PIERZ
Official Minutes of the Pierz City Council
January 8, 2018

Members Present: Toby Egan, Mike Menden, Kyle Bednar, Dave Fischer, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

APPROVAL OF COUNCIL MINUTES:

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to accept the minutes from the December 18, 2017 City Council meeting. Motion carried unanimously.

APPROVAL OF AGENDA:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to accept the agenda as presented with the addition of SEH, 2017-2018 TAP Funding update. Motion carried unanimously.

2018 ANNUAL DESIGNATIONS AND APPOINTMENTS AND FEE SCHEDULE:

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to table the annual designations, appointments and fee schedule until the January 22, 2018 City Council meeting. Motion carried unanimously.

MORRISON COUNTY RECORD LEGAL BID:

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to approve Morrison County Record's Legal Bid. Designating Morrison County Record as the city's legal printing at the following rates:

| | |
|------------------|------------------------|
| Line Rate: | \$0.89 per line |
| Display Ad Rate: | \$7.45 per column inch |

Motion carried unanimously.

MINNESOTA MUNICIPAL UTILITY ASSOCIATION (MMUA):

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve the application for regular membership with MMUA and the delegate appointments for the year of 2018. Motion carried unanimously.

CITY AUDIT:

The City audit is scheduled for January 31, 2018 and February 1, 2018.

LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING:

The Local Board of Appeal and Equalization meeting is scheduled for Thursday, April 12, 2018 at 10:00 a.m. at City Hall.

SEH:

Scott Hedlund, Engineer SEH discussed with the City Council the upcoming 2017-2018 TAP Funding Application for Segment 3 of the Pierz Loop Trail project. The application is to be submitted on Friday, January 12, 2018.

DEPARTMENT REPORTS:

ADMINISTRATION REPORT:

Nicole Smude, City Administrator updated the City Council on the city hall remodel and that staff has submitted a building permit to the building official.

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Smude also informed the Council Members that there is a ballot for NJPA Board of Directors Elections and once they fill them out to return them to Smude and she will submit the ballots.

Smude informed the Council Members that Kari Tyson was working on updating the SCDP Loan documentation and making sure we current with all payments.

FINANCIAL REPORTS:

TREASURER'S REPORT:

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to accept the Treasurer's Report for the month of December in the amount of \$1,165,582.28. Motion carried unanimously.

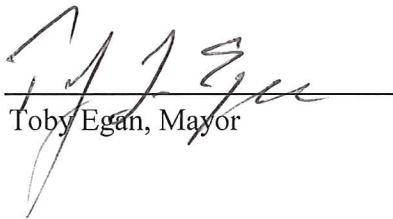
CLAIMS:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve the claims in the amount of \$329,637.08. Motion carried unanimously.

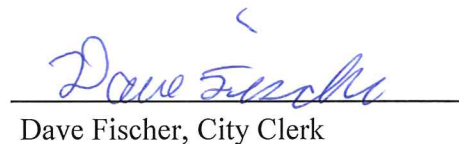
UPDATES: The Finance Committee is to look into the Storm Water Bond to see if the City should pay off the bond early. Discussion was had regarding having David Drown and Associates look it over and see if it is beneficial.

ADJOURNMENT:

Meeting was motioned to adjourn at 7:21 p.m. by Council Member Mike Menden and seconded by Council Member Kyle Bednar. Motion carried unanimously.



Toby Egan, Mayor



Dave Fischer, City Clerk