

CITY OF PIERZ
Official Minutes of the Pierz City Council
October 10, 2016

Members Present: Toby Egan, Mike Menden, Mary Korf, Don Bujalski, Linda Sczublewski and Stephanie Fyten.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

APPROVAL OF COUNCIL MINUTES: A Motion was made by Council Member Stephanie Fyten and seconded by City Clerk Mary Korf to accept the minutes from the September 26, 2016 Regular City Council meeting. Motion carried unanimously.

APPROVAL OF AGENDA: A Motion was made by City Clerk Mary Korf and seconded by Council Member Mike Menden to approve the agenda with the addition of discussion of the Deputy Clerk's hours and Resolution #: 10102016-01 Adoption of the 2016 Street Assessment. Motion carried unanimously.

TRAIL FEASIBILITY REPORT: A motion was made by Council Member Stephanie Fyten and seconded by Council Member Don Bujalski to approve the Agreement between the City of Pierz and Short Elliott Hendrickson Inc. The Agreement consist of a Feasibility Report and Transportation Alternative Program (TAP) Grant Funding Application. Motion carried unanimously.

TRAINING: A motion was made by Council Member Mike Menden and seconded by City Clerk Mary Korf to approve Jim Gerwing, Planning and Zoning, to attend a Floodplain & Shore Land Management Training on November 15, 2016. Motion carried unanimously.

GREAT RIVER REGIONAL LIBRARY AGREEMENT: Discussion was held in regards to revisions to the Library Branch Agreement. Nicole Nordlund, City Administrator addressed attending a meeting October 20, 2016 with the Library Board and other City Administrators to discuss revisions to the Agreement.

CAMP RIPLEY/VETERAN STATE TRAIL LETTER: A motion was made by Council Member Mike Menden and seconded by City Clerk Mary Korf to approve signing the Camp Ripley/Veteran State Tail Letter of Support. Motion carried unanimously.

ESSENTIA HEALTH UPDATE: A motion was made by Council member Mike Menden and seconded by Council Member Don Bujalski to approve signing the Business Subsidy/Developers Agreement including Exhibit: A, B and C. between Essentia health and the City of Pierz. Motion carried unanimously.

Discussion was held in regards to no parking in front of the new Essentia Health Building.

CITIZEN'S COMPLAINT/CONCERN FORM: A motion was made by Council Member Mike Menden and seconded by City Clerk Mary Korf to approve city staff utilizing the citizen's complaint/concern form. Citizen's must write down their complaint/concern and sign and date the form. Motion carried unanimously.

DEPUTY CLERK HOURS: Discussion was held in regards to the Clerks current hours and salary. An Employee Advisory meeting was scheduled to further discuss the salary and hours.

BUILDING PERMITS: A motion was made by City Clerk Mary Korf and seconded by Council Member Mike Menden to approve the following building permits:

Integ Health Systems	New Construction
Morrison County Public Works:	New Construction
INH Properties	Pergola

Motion carried unanimously.

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2016 STREET IMPROVEMENT ASSESSMENT: A motion was made by Council Member Mike Menden and seconded by Don Bujalski to approve Resolution #: 10102016-01 Adoption of the 2016 Street Assessment. Motion carried unanimously.

DEPARTMENT REPORTS:

PARKS: A motion was made by City Clerk Mary Korf and seconded by Council Member Don Bujalski to approve purchasing a green mower through TurfWerks at: \$19,882.00. TurkWerks was the lowest quote. Motion carried unanimously.

Dan Baert, Parks Superintendent explained to the Council the Pierz Golf Course and staff are slowly shutting down for the year.

Discussion was held in regards to the playground equipment at the Golf Course. Dan stated the slide is in need of upgrading. The council addressed the need to update the slide. Dan indicated he would start researching slide equipment.

ADMINISTRATION: Nicole Nordlund, City Administrator updated the Council on various projects the staff are working on in the office.

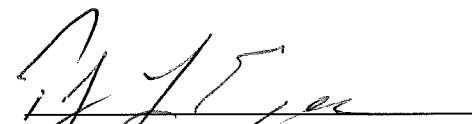
FINANCIAL REPORTS:

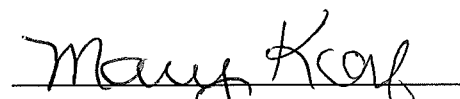
CLAIMS: A motion was made by Council Member Stephanie Fyten and seconded by Council Member Don Bujalski to approve the claims in the amount of \$134,559.95. Motion carried unanimously.

TREASURERS REPORT: A motion was made by City Clerk Mary Korf and seconded by Council Member Mike Menden to accept the Treasurer's Report for the months of: July, August and September. Motion carried unanimously.

UPDATES: None

ADJOURNMENT: Meeting was motioned to adjourn at 7:53 p.m. by Council Member Don Bujalski and seconded by City Clerk Mary Korf. Motion carried unanimously.


Toby Egan, Mayor


Mary Korf, City Clerk