

CITY OF PIERZ
Official Minutes of the Pierz City Council
October 14th, 2019

Members Present: Dave Fischer, Lynn Egan, Jacque Ballou, Don Bujalski, and Linda Sczublewski.

Staff Present: Bob Otremba, Eric Hanneken

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Dave Fischer.

APPROVAL OF COUNCIL MINUTES:

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the minutes from the September 23rd, 2019 City Council workshop. Motion carried unanimously.

A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to approve the minutes from the September 23rd, 2019 Preliminary Levy and Budget Public Hearing. Motion carried unanimously.

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the minutes from the September 23rd, 2019 City Council Meeting. Motion carried unanimously.

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the minutes from the September 30th, 2019 City Council Workshop. Motion carried unanimously.

A motion was made by Council Member Jacque Ballou and seconded by Council Member Lynn Egan to approve the minutes from the October 8th, 2019 City Council Workshop. Motion carried unanimously.

ADDITIONS TO THE AGENDA:

There were no additions to the agenda.

APPROVAL OF AGENDA:

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the agenda as presented. Motion carried unanimously.

BUILDING PERMITS:

Planning and Zoning Chairman Jim Gerwing presented three building permit applications. A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the following building permit applications with the conditions stated on the application.

Andy Maher

Robert Fodness

Bill VandenAvond

Concrete Permit

Fence Permit

Small Accessory Structure

304 Karst St.

315 1st Ave SE

525 Robert St. S.

Motion carried unanimously.

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S E H SCOTT HEDLUND – 3RD AVE N PROJECT:

Scott Hedlund from S E H updated the City Council on the 3rd Ave N project and presented a feasibility study for streetlighting on the project. A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve a feasibility study for streetlighting on the 3rd Ave N project in the amount of \$3,000. Motion carried unanimously. Bill Zidon from S E H updated the council on the progress of the gravel pit and Hiemenz property concept study. Bill will attend the next Park Board meeting with updated drawings.

PIERZ SANITATION CONTRACT:

A motion was made by Council Member Jacque Ballou and seconded by Council Member Lynn Egan to approve the Pierz Sanitation contract as presented. Motion carried unanimously.

SCHEDULE PUBLIC HEARING FOR SOLID WASTE INCREASES:

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to schedule a public hearing on October 28th, 2019 at 6:30 pm to discuss increasing the solid waste fees. Motion carried unanimously.

PARTIAL RELEASE OF LIEN FOR JOHN AND PATRICIA KURTZ:

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the partial release of lien for John and Patricia Kurtz for the 10-year loan agreement. Motion carried unanimously.

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the partial release of lien for John and Patricia Kurtz for the 15-year loan agreement. Motion carried unanimously.

MN DOT SNOW REMOVAL AGREEMENT:

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to approve the MN Dot Snow Removal agreement as presented. Motion carried unanimously.

GOLF COURSE REPAYMENT TO THE ELECTRIC FUND FOR LAND PURCHASE:

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve Resolution #10142019-1 Interfund Load Resolution setting \$0 for repayment to the electric fund. Motion carried unanimously.

RESCHEDULE NOVEMBER 11TH, 2019 CITY COUNCIL MEETING:

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to reschedule the November 11th, 2019 City Council meeting to Tuesday, November 12th, 2019 at 7:00 pm. Motion carried unanimously.

DEPUTY CLERK CANDIDATE DIONNE HABERMAN:

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve hiring Dionne Haberman at a rate of \$17.00/Hr. Motion carried unanimously.

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2019 ANNUAL DESIGNATIONS AND APPOINTMENTS:

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to remove former Deputy Clerk Kari Tyson from the Deputy Clerk, Electric Committee, and Cable Access Committee and add Dionne Haberman to the Deputy Clerk position for the 2019 Annual Designations and Appointments. Motion carried unanimously.

DEPARTMENT REPORTS:

Police Chief Eric Hanneken presented the police report for August 14th-October 14th, 2019. Calls investigated were 212 and the total calls to date are 813. Police Chief Hanneken updated the City Council on the issue of internet safety and sex trafficking along with upcoming public forums in Morrison County on these topics.

City Administrator Bob Otremba presented a bid for a skid loader snowblower. A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the purchase of a Virnig VBWB 72-25 snowblower from Sunrise Ag for \$4,875.00. Motion carried unanimously. City Administrator Bob Otremba informed the City Council the old snowblower was sold on GovDeals.com for \$2,500. He also updated the City Council on the following items: update of equipment for Cable Access Channel 10, shut down schedule for the Pierz Golf Course and Campgrounds, and street department activities.

FINANCIAL REPORTS:

A motion was made by Council Member Jacque Ballou and seconded by Council Member Lynn Egan to approve the treasurer's report with a check book balance of \$2,124,676.67. Motion carried unanimously.

A motion was made by Council Member Jacque Ballou and seconded by Council Member Lynn Egan to approve the claims for the month in the amount of \$225,576.75. Motion carried unanimously.

UPDATES:

None

ADJOURNMENT:

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to adjourn at 7:45 pm. Motion carried unanimously.



Dave Fischer, Mayor



Kyle Bednar, City Clerk