

CITY OF PIERZ
Official Minutes of the Pierz City Council
City Council Meeting
October 15th, 2024
7:00 PM

MEMBERS PRESENT: Mayor John Perleberg, Council Member Don Bujalski, Council Member Jacque Johnson, Council Member Gary Berg, City Clerk Sarah Fyten, City Treasurer Kaye Stangl

STAFF PRESENT: City Administrator Laura Wacker and Park Complex Superintendent Zach Baert

APPROVAL OF MINUTES:

A motion was made by the Council Member Gary Berg and seconded by Council Member Don Bujalski to approve the City Council Meeting Minutes from September 23rd, 2024. Motion carried unanimously.

A motion was made by the Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the City Council Workshop from September 23rd, 2024. Motion carried unanimously.

ADDITIONS TO THE AGENDA:

Approval for 2025 Seasonal Camper Rate
Hood Fan update for clubhouse

APPROVAL OF AGENDA:

A motion was made by Council Member Jacque Johnson and seconded by Council Member Sarah Fyten to approve the agenda with the additions. Motion carried unanimously.

PLANNING AND ZONING/BUILDING PERMIT APPLICATIONS:

A building permit by IDS 484, 112 Kamnic St, to make a 36 ft wide by 44 ft long and 9 ft 10 inches high concession stand/ticket booth and open-air seating west of the football field between the tennis courts was reviewed.

A small accessory structure application by Corey Israelson and Jacque Johnson, 303 Peter Ave, to make a temporary canvas/vinyl and steel carport for winter storage was reviewed. It will be 10 ft wide by 20 ft long and 8 ft high, placed behind the house over the patio, put up in November 2024 and removed by April 30, 2025.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the above planning and zoning permits. Council Member Jacque Johnson abstained from voting due to being her permit. Motion carried by Council Member Sarah Fyten and Mayor Perleberg.

GAMBLING PERMIT:

A motion was made by Council Member Jacque Johnson and seconded by Council Member Gary Berg to approve the gambling permit for Pierz Legion Ball Park for the Hellie Field Raffles 6-6-2025. Motion carried unanimously.

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PIERZ MN HONOR SOCIETY:

Pierz Healy High Honor society advisor, Jamie Strohmeier, joined the meeting to request placing buckets at the listed stores for the yearly toy drive that is done by the school. Students Kaydence Theis, Sam Hoheisel and Kylie Andrea shares that all proceeds go to the 2024 Toy Drive. The collection jars would be set out the week of November 25th and collected on December 9th with the community toy drive taking place December 17th.

A motion was made by Council Member Jacque Johnson and seconded by Council Member Sarah Fyten to approve. Motion carried unanimously.

RESOLUTION FOR FINAL ASSESSMENT:

SEH Engineer Jarod Griffith gives a quick update on the 2024 project. Essentially, we are suspended through the winter. There are alternate portion bases remaining to be installed and then the streetlight poles themselves when they arrive. The final pay app for the suspension should be presented at the next council meeting. Griffith shares a projection for the remainder of the city portion project cost which is \$1,558,889.88 with a grand total of the project \$2,053,594.00. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$1,742,051.20 and the portion of the cost to be assessed against benefited property owners is declared to be \$311,542.80. Assessments shall be payable in equal annual installments extending over a period of 20 years, the first of the installments to be payable on or before the first Monday in January 2025, and shall bear interest at the rate of 4.86 percent per annum from the date of the adoption of the assessment resolution. Griffith, financial advisor Jason Murray and the public works committee met and reviewed and recommend the resolution.

Council Member Johnosn asks about the incorrect aggregate laid in their driveway that they had sealed. Since it is going to be replaced by next spring when finishing the project. Griffith suggests speaking with the public works committee on how the city will move forward with this.

Johnson asks if there will be a walkthrough. She has noticed that there is some concrete damaged. Griffith does state that there will be a walkthrough closer to the time they are able to replace them.

Resident Todd Preimesberger was in attendance and asked when residents would receive their final cost. Griffith states that everyone will be mailed their individual assessments by the end of this week.

A motion was made by Council Member Jacque Johnson and seconded by Council Member Gary Berg to approve the resolution 2024-1015-1 for final assessment numbers for the 2024 street project. Motion carried unanimously.

PUBLIC HEARING REQUEST:

Griffith requests that we approve the final assessment hearing for Tuesday, November 12, 2024 at 7:00 pm. This will be advertised 2 weeks prior to the meeting and residents will be informed on the assessment process.

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A motion was made by Council Member Jacque Johnson and seconded by Council Member Sarah Fyten to approve the resolution 2024-1015-2 the public hearing request for November 12, 2024, at 7:00 pm at the city hall. Motion carried unanimously.

SOLAR APPLICATION:

Electric committee reviewed and had no issues with the solar application request from resident 206 3rd Ave NW. City administrator Laura Wacker will forward the application to Minnesota power.

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Johnson to approve the solar application. Motion carried unanimously.

FAIRWAY MOWER:

Tri City Golf Course in Wisconsin is selling a 2018 fairway mower for \$26,000. Mayor John Perleberg did review the dedicated funds and would like that the city utilize that fund. Baert will be picking it up and the city will rent a trailer.

A motion was made by Council Member Don Bujalski and seconded by Council Member Sarah Fyten to approve the purchase of the fairway mower for \$26,000. Motion carried unanimously.

RESOLUTION FOR COUNCIL MEETING TIME CHANGE:

Mayor John Perleberg states that the city council would like to approve the change the council meetings to 6:00 pm starting December 9, 2024.

A motion was made by Council Member Jacque Johnson and seconded by Council Member Gary Berg to approve the resolution 2024-1015-3 regular city council meetings time change to 6:00 pm starting December 9, 2024. Motion carried unanimously.

RPSWD BAORD APPOINTMENT:

Rich Prairie Sewer and Water District Employee Bob Gruber requests that the city reappoint board member Herb Broschofsky for another 2 years.

A motion was made by Council Member Sarah Fyten and seconded by Council Member Jacque Johnson to approve RPSWD board appointee. Motion carried unanimously.

SEASONAL CAMPGROUND RATE:

The park board committee discussed and would like to increase the seasonal campground rate to \$2,300 plus tax and no punch card.

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A motion was made by Council Member Jacque Johnson and seconded by Council Member Don Bujalski to approve the price for the seasonal campers. Motion carried unanimously.

HOODFAN:

Council Member Don Bujalski shares that himself and another park board committee member will be viewing a hood fan for the clubhouse to meet state code. There is not a definite cost but would like to pursue it and Bujalski will bring the request to the council.

TREASUER’S REPORTS:

The ending balance was -\$ 3,831,101.45. Mayor Perleberg asks City Treasurer what the balance would be without the loan money.

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Johnson to approve the treasurer report. Motion carried unanimously.

CLAIMS:

The total amount for claims was \$ 1,107,753.21.

A motion was made by Council Member Gary Berg and seconded by Council Member Sarah Fyten to approve the claims report. Motion carried unanimously.

DEPARTMENT REPORTS:

Parks Superintendent, Zach Baert, updates the council of the new nine checklist.

100%	Fill in and pack washouts.	100%	Consistently update programs to water newly seeded areas and remove those grown.
100%	Deep Washouts must be filled in with sand first to conserve black dirt.	100%	Water programs up to 2 times a day if sunny.
80%	Fixing washboard washouts. This cannot be completed until we mow at a lower height.	100%	Monitor pumphouse to assure sprinklers have not jammed on after every watering, including weekends.
95%	Sod, Seed, and blanket washouts.	80%	Make sure all sprinklers course wide are adjusted for range and coverage.
100%	Wait until grass is established around some of the washouts to fix them.	100%	Every two weeks fertilize trees and fairway.

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Mowing to proper height needs to be done before it stops growing to open next spring.	Countinous	Two to three times week mow greens.
100% Twice a week, start training the tees to tee height. <ul style="list-style-type: none"> • First mowing with trim mower • Then fairway mower • Finally tee mower. Meaning we need to go from 2" to 1.25" to 5/8" to 1/2". Which is approximately a 5 to 6 week process.	70%	Twice and then probably 3 times a week <ul style="list-style-type: none"> • start training the fairways to trim mower • Then fairway height. But not before washouts are established. Fairways 11, 12, 15, and 16 are proper height. 10 and 13 50% complete, 14 has 1 more step till fairway ht, 17 and 18 are at rough ht.
100% Once a week mow all seeded areas.	80%	Design Complete , and implement the mowing layouts for tee boxes, collars (14, 13, 17, 18), and fairways. (17&18)
100% Once a week fertilize greens.	Maintenance and fix breakdowns twice as often.	
50% Twice a week mow collars to design.	100%	Top dress the greens about 8-10 times.
100% Twice a week mow green surrounds with trim mower.	100%	Middle of September aerate and top dress greens, at the collars and sodded areas from 2023.

There is a lot on the second page that will be completed in the off season. Such as cart paths, tee markers, tree trimming, ordering of items. The MGA has come out and measured the course, but we have been in email tag and working on getting the measurements, still waiting on slope measurements.

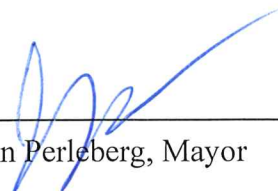
Mayor Perleberg asks Baert if he would know when it would be opening. Knowing that the council is not holding Baert to it and that the council does not expect to open on a perfect course. Baert states that if we have an average spring possibly late June. Better than average spring would be mid-June. Next spring, early, Baert will be able to give a better update.

Baert shares that the old nine is doing well, the dam boards have been removed for the year.

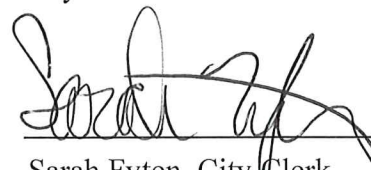
City Administrator, Laura Wacker, shares that Gaffke and herself will be attending the 2024 Municipal Costumer Meeting put on by Minnesota Power on Thursday. Recently has been attending education courses through Sourcewell and the LMC free of charge to the city and they have been great.

ADJOURNMENT:

A motion was made by Council Member Don Bujalski and seconded by Council Member Sarah Fyten to adjourn the city council meeting at 7:48 pm. Motion carried unanimously.



 John Perleberg, Mayor



 Sarah Fyten, City Clerk