

CITY OF PIERZ
Official Minutes of the Pierz City Council
October 23, 2017

Members Present: Toby Egan, Mike Menden, Kyle Bednar, Dave Fischer, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

APPROVAL OF COUNCIL MINUTES:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to accept the minutes from the October 10, 2017 Regular City Council meeting. Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to accept the minutes from the October 16, 2017 City Council Work Session meeting. Motion carried unanimously.

APPROVAL OF AGENDA:

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to accept the agenda as presented with the addition of moving the Building Permit Violation first on the agenda. Motion carried unanimously.

BUILDING PERMIT VIOLATION:

A motion was made by Council Member Mike Menden and seconded by Council Member Stephanie Fyten to administer a fine of \$900.00 to Andrew Maher for a City Zoning Ordinance violation. Motion carried 4-1 with Council Member Kyle Bednar abstaining.

Mr. Maher applied for a new construction building permit June 2017. His permit was approved. A violation occurred when Planning and Zoning realized the house was built not in conjunction with the zoning condition of the building permit. The setback condition on the building permit was 40 feet from the right away. The house was built 33.5 feet from the right of way. Due to this, the building permit became void and in violation of the city zoning ordinance. Mr. Maher was assessed a fine per the city ordinance, he also needed to re-apply for a new building permit.

PLANNING AND ZONING REPORT:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the following permit:

Dawn Lesch	Fence Permit	320 Main Street North
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With the recommendation of Planning and Zoning, motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve the following permit:

Eleanor Kapsner	Detached Shed	220 Third Avenue Northeast
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With the recommendation of Planning and Zoning, motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve the reissuance of the following permit:

Andrew Maher	Reissued New Dwelling Permit	304 Karst Street
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With the recommendation of Planning and Zoning, motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve waiving of Andrew Maher reissuing of a new dwelling permit fee. Motion carried 4-1 with Council Member Kyle Bednar abstaining.

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SHORT ELLIOTT HENDRICKSON, INC (SEH):

A motion was made by Council Member Mike Menden and seconded by Council Member Stephanie Fyten to approve the tabling of the Sanitary Sewer and Water Main Extension into 60 Acre City Property- Feasibility Agreement. Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by Council Member Stephanie Fyten to approve the Agreement for the 2022 Transportation Alternative Program (TAP) Grant Application. Motion carried unanimously.

The City Council further discussed the TAP Grant Application. The application is for Segment 3 of the Trail Loop Project. Discussion was held on whether or not they would like to move forward with all possible routes in Segment 3, one route or two routes. Nicole Smude, City Administrator addressed the City Council stating that they do not have to make a decision now, but to start thinking of what they want, because they will have to make a decision in the near future for the TAP Grant Application.

INTERFUND LOAN- RESOLUTION #:10232017-1

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to approve Resolution #10232017-1 Interfund Loan with a set amount of \$0.00 for repayment from the Golf Course fund to the Electric money market fund in 2017. Motion carried unanimously.

CHAPTER 9 LIQUOR ORDINANCE AMENDMENTS:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve Resolution #10232017-2 An Ordinance of the City of Pierz Establishing the Possession, Sale and Consumption of Intoxicating and 3.2 Percent Liquor Amendment. Motion carried unanimously.

EXEMPT PERMIT APPLICATION:

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to approve an exempt permit application for St. Joseph's Church to hold a raffle April 7, 2018. Motion carried unanimously.

COMMUNITY EDUCATION/SUMMER REC PROGRAM:

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve a donation request in the amount of \$3,025 for ISD 484 Pierz Community Education for the year of 2018. Motion carried unanimously.

ELECTRIC METER UPDATE:

City Administrator, Nicole Smude updated the City Council Members and residents on the safety of Smart Meters. City Staff had received some concerns regarding Smart Metering, but Smude assured the Council Members and residents of their safety. Smude directed residents to check out the city website for further information.

2018 SPECIAL ASSESSMENT PUBLIC HEARING:

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve scheduling the 2018 Special Assessment Public Hearing for November 13, 2017 at 6:30 p.m. Motion carried unanimously.

DEPARTMENT REPORTS:

POLICE DEPARTMENT:

Eric Hanneken, Police Chief presented the September and October 2017 monthly report to the City Council.

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ADMINISTRATION REPORT:

Nicole Smude, City Administrator updated the City Council on the golf course mower purchase. All Park Board Members have confirmed that they are alright with Daniel ordering the turf mower.

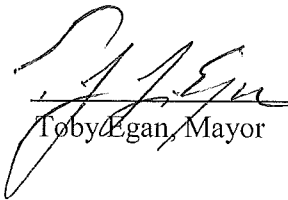
Smude discussed setting up a finance committee meeting to finalize the budget.

Smude also informed the City Council that Landlord Annual Storm Water final notices have been sent and that final payments will need to be made no later than November 7th. If payments are not received by the 7th, the fees will be assessed to the owner's property taxes.


UPDATES: None.

ADJOURNMENT:

Meeting was motioned to adjourn at 8:03 p.m. by Council Member Mike Menden and seconded by Council Member Stephanie Fyten. Motion carried unanimously.



Toby Egan, Mayor



Dave Fischer, City Clerk