

CITY OF PIERZ
Official Minutes of the Pierz City Council
October 22 2012

Members present: Toby Egan, Adrian Welle, Stephanie Fyten, Michael Menden, Mary Korf, Maureen Watercott.

The City Council meeting was called to order at 7:00 pm at Pierz City Hall by Mayor Toby Egan.

Motion made by Council Member Mike Menden and seconded City Clerk Mary Korf to approve the October 2 2012 Joint Park and Council meeting minutes. Motion carried unanimously.

Motion made by Council member Adrian Welle and seconded by city Clerk Mary Korf to approve the October 8 2012 regular City Council Meeting Minutes. Motion carried unanimously.

Motion made by Council member Mike Menden and seconded by Council member Adrian Welle to approve the October 8 2012 Public Variance Hearing meeting Minutes. Motion carried unanimously.

Motion made by Council member Mike Menden and seconded by City Clerk Mary Korf to approve the October 8 2012 Special Assessment Hearing Meeting Minutes. Motion carried unanimously.

Motion made by Council member Steph Fyten and seconded by Council Member Adrian Welle to approve the agenda with tabling the Oak Street Vacate. Motion Carried Unanimously.

City Engineer Scott Hedlund was present to discuss the Robert and Park Avenue street improvements and the SRTS Project that are up and coming in Summer 2013. Scott informed the council that the project memorandum for the SRTS project was approved in August and the plans are 95% complete. The next step is to secure all right of way/easement acquisitions. He is working with the City Administrator and City Attorney to secure the easements. He informed the Council that the plans for Robert and Park Ave are also near completion and the next step is to hold the preliminary special assessment hearing and to discuss what numbers the Council would like to use for Special Assessments. Scott presented 3 options for special assessments, one option was 10% of the project price based on a per lot basis, one option was 18% of the project price based on a per lot basis, and one was 18% of the project based on per front square footage. It was determined that it would be most fair and equitable to do the option based on frontage and square footage so that a person with only 15 feet does have to pay the same amount as the person with 75 feet. City Administrator Anna Gruber will send out hearing notices to residents with the 18% based on square footage rate. The hearing was set for Tuesday, November 13th, 2012 at 5:30 PM at City Hall.

A Motion was made by Council Member Mike Menden and seconded by Council Member Adrian Welle to approve the Resolution Calling for a Hearing on Improvements and Approving the Feasibility Study. Motion Carried Unanimously.

City Administrator Anna Gruber presented to the Council that she would like to redesign the dog licensing in the City to allow for easier renewals and tracking. She would like to order new tags that are more informative and would also like to require that residents all renew on the same date so that it can be easily tracked. Council agreed that this was a good idea.

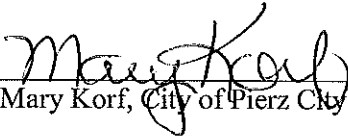
City Administrator Anna Gruber informed the Council that she is working with Scott and the City Attorney to proceed with the right of way acquisition and easement process and will begin developing values and offers for property owners. She presented an easement process to the Council so they are aware of how the process will take place. An approval of the values and offers will need to be made by the Council before being presented to property owners. Gruber also discussed with the Council what they would like to see done for landscaping/tree reimbursements in the event that trees are removed or damaged. The Council felt that it should be applied the same as Main Street in that if the tree is already in the right of way, it is technically the cities tree and it will not be reimbursed or replaced. If the tree is removed or damaged and is on private property, the City will offer to reimburse the cost of the tree if desired by the property owner. Reimbursement rates will be the same as the HWY 25 project, which was estimated to be around \$50 a tree.

A Motion was made by Council Member Mike Menden and seconded by Council Member Adrian Welle to approve a gambling permit for Holy Trinity's bingo event. Motion carried unanimously.

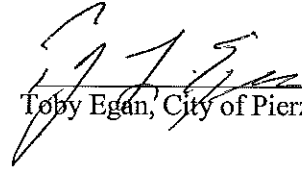
The Council was reminded of upcoming meeting dates being the October 29th Employee Reviews, November 13th Council Meeting, November 13th Special Assessment Hearing, and November 27th Public Forum Meeting.

Motion made by City Clerk Mary Korf and seconded by Council member Mike Menden to adjourn the meeting. Motion carried unanimously.

Meeting was adjourned at 7:45 pm.



Mary Korf, City of Pierz City Clerk



Toby Egan, City of Pierz Mayor