

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**November 8th, 2021**  
**7:00 PM**

**MEMBERS PRESENT:** Mayor Dave Fischer, Council Member Don Bujalski, Council Member Lynn Egan, Treasurer Linda Sczublewski by telephone.

**STAFF PRESENT:** City Administrator Bob Otremba

**APPROVAL OF MINUTES:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the October 25th, 2021, regular city council meeting minutes. Motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

None.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the agenda as presented. Motion carried unanimously.

**TOBACCO LICENSES – 12/1/2021 – 11/30/2021:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the tobacco license application for Red's Auto, Inc. Motion carried unanimously.

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the tobacco license application for Pierz Foods. Motion carried unanimously.

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the tobacco license application for Vet's Oil Co., Inc. Motion carried unanimously.

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the tobacco license application for Lloyd's Liquor. Motion carried unanimously.

**PAYMENT #6 THIRD AVE N PROJECT:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve payment #6 for the Third Ave N project for \$19,351.02. Motion carried unanimously.

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**RICH PRAIRIE SEWER AND WATER DISTRICT – UTILITY BILLING CONTRACT:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the Rich Prairie Sewer and Water District – Utility Billing Contract for 2022. Motion carried unanimously.

**MN DOT SNOW REMOVAL AGREEMENT:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the MN Dot Snow Removal Agreement for the 2021-2022 snow season. Motion carried unanimously.

**AMENDMENT #2 FOR GRANT CONTRACT AGREEMENT – MN INVESTMENT FUND  
MIDWEST PROCESSORS, LLC.:**

Because of Covid-19, the state legislature has extended the job requirements by one year for the MN Investment Fund. Midwest Processors, LLC has indicated that they are interested in extending the requirement and this amendment agreed by the City of Pierz and MN Department of Economic Development would satisfy the extension. A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve Amendment #2 for the Grant Contract agreement – MN Investment Fund – Midwest Processors, LLC. Motion carried unanimously.

**2022 PARK COMPLEX RATES:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the 2022 Park Complex Rates as recommended by the Park Board. Motion carried unanimously.

**SENIOR CENTER USE DONATION REQUEST:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the Senior Center Use Donation Request from the American Legion and American Legion Auxiliary on Wednesday, December 8<sup>th</sup>, 2021, if the site is left clean and in good condition. Motion carried unanimously.

**SOURCEWELL NOMINATION:**

Mayor Dave Fischer explained County Commissioner Mike Wilson no longer wishes to sit on the Sourcewell Board of Directors and so there is an opening for an elected official. Pierz City Council members should contact City Administrator Bob Otremba if they are interested in being nominated.

**UPDATE ON PARK COMPLEX EXPANSION:**

Mayor Dave Fischer updated the city council on the park complex expansion. Construction is continuing the east end of the project on holes #10, 11, and 12. The well is in and waiting to get tested to determine the available water and pump size. The next LCCMR meeting is scheduled for Wednesday, November 17<sup>th</sup>, 2021.

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**DEPARTMENT REPORTS:**

City Administrator Bob Otremba updated the city council on the developer's meeting scheduled for the Roach Development, training with Eric Gaffke on the plow truck, creating a financial summary for the Third Ave N project, the Minnesota Power Electric Service Agreement for 2022-2029, and the electric rate study from Dave Berg.

**TREASURER'S REPORT:**

Treasurer Linda Sczublewski presented the Treasurer's Report with a checkbook balance of \$1,939,967.44. A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the Treasurer's Report. Motion carried unanimously.

**CLAIMS:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the claims for \$480,955.50. Motion carried unanimously.

**ADJOURNMENT:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to adjourn the meeting at 7:20 pm. Motion carried unanimously.



Dave Fischer, Mayor



Kyle Bednar, City Clerk