

CITY OF PIERZ
Official Minutes of the Pierz City Council
November 13, 2017

Members Present: Toby Egan, Mike Menden, Kyle Bednar, Dave Fischer, Stephanie Fyten and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

APPROVAL OF COUNCIL MINUTES:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to accept the minutes from the October 23, 2017 City Council meeting. Motion carried unanimously.

APPROVAL OF AGENDA:

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to accept the agenda as presented with the Pierz Honor Society to present first. Motion carried unanimously.

PIERZ HONOR SOCIETY:

Decorah Iverson and Laura Skiba, Students a part of Pierz Honor Society asked permission of the city council to put the annual toy drive collections bins out at local businesses and to utilize the Public Works shop building. Iverson and Skiba stated the bins will be placed out November 24th and picked up December 8th. The money collected will be spent on toys for those in need.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve the honor society putting out collection bins at local businesses and to utilize the Public Works building. Motion carried unanimously.

2018 SPECIAL ASSESSMENTS:

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to approve the 2018 Special Assessments. Motion carried unanimously.

PLANNING AND ZONING REPORT:

Jim Gerwing, Planning and Zoning Chairman discussed with the City Council Members that Bob's Lumber had started and finished the concrete work without acquiring a concrete permit. Council Member Mike Menden stated we need to follow what our ordinance says. The ordinance states those who do work without a permit will be charged double the permit fee. Mayor Egan, stated in the near future the city will be going through its ordinances and updating what needs to be updated.

Jim Gerwing, Planning and Zoning Chairman stated Planning and Zoning has plans to go through their ordinances this winter as well.

A motion was made by Council Member Mike Menden and seconded by Council Member Kyle Bednar to approve the following permit:

Donald McDermond	Shed	323 Vincent Street North
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With the recommendation of Planning and Zoning, motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve the following permit with double the permit fee for work being done without a permit:

Bob's Lumber	Concrete Permit	304 South Edward Street
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With the recommendation of Planning and Zoning, motion carried unanimously.

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2018 TOBACCO LICENSES:

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve the Tobacco License Application for Red's Auto & Bait. Motion carried unanimously.

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve the Tobacco License Application for Pierz Foods. Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve the Tobacco License Application for Vet's Super Stop. Motion carried unanimously.

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve the Tobacco License Application for Lloyd's Discount Liquor. Motion carried unanimously.

NJPA ANNUAL BOARD ELECTION:

If any Council Members are interested, they should contact Administration to fill out the nomination form. County Commissioner Mike Wilson has been nominated by the County. Council Member Mike Menden stated he feels Mr. Wilson is doing a great job.

REGION FIVE DEVELOPMENT COMMISSION SUMMIT:

If any Council Members are interested in attending, please RSVP to Administration.

LEGION PARK GRAND OPENING:

Council Members commended the hard work of staff members and thanked Public Works Director Bob Otremba, RPSWD, Sentence to Serve and all those who donated. The grand opening date was scheduled for November 20th at 4:00 p.m. Coffee and refreshments will be provided at the Senior Center.

DEPARTMENT REPORTS:

PUBLIC WORKS REPORT:

Bob Otremba, Public Works Director informed the City Council and residents that if and when there is a heavy, wet snow there might be a lot of outages and if that happens, residents should call Otremba or City Hall.

Otremba stated he will be putting up Holiday decorations sometime next week.

GOLF COURSE REPORT:

Daniel Baert, Parks Superintendent informed the City Council Members on the revenue that has been run through the till from the years starting in 2009 to 2017. 2017 was just a little bit short from the revenue that had been run through the till, in 2016.

Baert to bring in the reservation book to city hall.

Baert updated the Council that he has the Green covers on, spraying has been completed and the lines at the campground have been blown out and everything should be ready for winter.

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ADMINISTRATION REPORT:

Kari Tyson, Deputy Clerk updated the City Council on the progress of the possible city hall remodel. A couple walls are to be added, an office, conference room, reception area and a secure entry. The Council meeting will be held at the senior center. Tyson has reached out for bids from local companies, it has also been posted on the City's Facebook page and website for any interested parties.

Tyson updated the City Council on the tourism grant that was received. Staff decided on putting a sign(s) on the building to help better direct traffic on the amenities in town. Tyson expressed if anyone has any other ideas that the city has until the end of November to finalize the grant.

There will also be a blood drive at Unity Bank on November 28th from 9:30 a.m. - 3:30 p.m.

FINANCIAL REPORTS:

TREASURER'S REPORT:

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to accept the Treasurer's Report for the month of October in the amount of \$1,172,954.74. Motion carried unanimously.

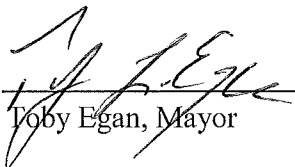
CLAIMS:

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to approve the claims in the amount of \$226,243.51. Motion carried unanimously.


UPDATES: None.

ADJOURNMENT:

Meeting was motioned to adjourn at 7:27 p.m. by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar. Motion carried unanimously.



Toby Egan, Mayor



Dave Fischer, City Clerk