

CITY OF PIERZ
Official Minutes of the Pierz City Council
City Council Workshop
November 27th, 2023
5:30 PM

MEMBERS PRESENT: Mayor John Perleberg, Council Member Don Bujalski, Council Member Gary Berg, Council Member Jacque Johnson, City Treasurer Sarah Fyten

STAFF PRESENT: City Administrator Bob Otremba, Park Complex Superintendent Zach Baert, Police Chief Eric Hanneken

PRO RESOURCE WORKSHOP:

Allison Kampa from Pro Resources, which is a Professional Employer Organization (PEO) consulting business, was present at the workshop. She presented human resource options that they offer that would be beneficial for the city. The company can update employee handbooks, software platforms, timecards, workers compensation, payroll, tax filings, promote wellness in organization, and consult with employee issues. The annual fee for the city is \$19,977.00, which is calculated from 3.05% of annual gross wages for the city. Sourcewell offers a matching grant up to \$10,000.00 per year to cover this expense. Employees are taxed through Pro Resources but are employees of the city. Pro Resources can assist with hiring, onboarding, and safety training as well.

Allison Kampa explained that the workers compensation coverage the city currently has with the League of MN Cities is less expensive than the insurance they offer, and she recommends no changes with the coverage. Pro Resources does help in managing claims for workers' compensation if needed. She explained the health insurance options to the city council which could be explored in the future if the council wishes. The health insurance is not age banded and Pro Resources acts as a broker. Allison Kampa discussed other benefit options that would be available to the city employees at their own expense, but the city council could explore options of funding some of these benefits as well. The city council members interacted with many of these items throughout the workshop.

Royalton Mayor Brenda Weiss-Pesta was present and discussed their city's research and selection of Pro Resources to assist them in their HR management. Royalton has been onboarded for 2-3 months and they are well pleased with the HR consultant's assistance and the payroll processing.

City council members were ready to vote on hiring Pro Resources at the upcoming city council meeting at 7:00 pm.

ADJOURNMENT:

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Johnson to adjourn the city council workshop at 6:25 pm. Motion carried unanimously.



John Perleberg, Mayor



Don Bujalski, Acting Mayor