

CITY OF PIERZ
Official Minutes of the Pierz City Council
December 9th, 2019
7:00 PM

Members Present: Dave Fischer, Don Bujalski, Kyle Bednar, Jacque Ballou, Lynn Egan, and Linda Sczublewski.

Staff Present: Bob Otremba

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Dave Fischer.

APPROVAL OF COUNCIL MINUTES:

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the November 25th, 2019 City Council meeting minutes. Motion carried unanimously.

APPROVAL OF THE AGENDA:

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the agenda as presented. Motion carried unanimously.

PIERZ PIONEER FOOTBALL TEAM – STATE CHAMPIONS!

Mayor Dave Fischer described the Pierz Football 2019 season which lead to a 14-0 record and Class 3A state championship. Head coach Dan Saehr thanked the players, coaches, and community for the successful season. Assistant Coach Dave Rocheleau and Captain Isaac Otte also represented the team at the council meeting.

BUILDING PERMITS

Planning and Zoning Chair Jim Gerwing presented a building permit application from Sunrise Ag for a storage container at 14395 Highway 25 Pierz, MN 56364. A motion was made by City Clerk Kyle Bednar and seconded by Council Member Jacque Ballou to approve the building permit application. Motion carried unanimously.

S E H 2020 STREET IMPROVEMENT PROJECT – FEASIBILITY STUDY

Bill Zidon from S E H presented a proposal to prepare a feasibility study for the 2020 Street Improvements in the amount of \$7,700. A motion was made by City Clerk Kyle Bednar and seconded by Council Member Jacque Ballou to have S E H prepare the feasibility study for the 2020 Street Improvements project. Motion carried unanimously.

2020 FINAL BUDGET/LEVY

The 2020 final budget and levy was presented. The 2020 proposed budget revenues are \$3,634,031.72 and the 2020 proposed budget expenses are \$3,531,000.78. The proposed levy increase is 2.5% or \$7,524.00. A motion was made by City Clerk Kyle Bednar and seconded by Council Member Don Bujalski to approve the proposed budget and a 2.5% increase in the levy. Motion carried unanimously.

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RPSWD UTILITY BILLING CONTRACT:

The council discussed the RPSWD utility billing contract that states RPSWD will pay the City of Pierz for five hours per week at a rate of 1.5 times the deputy clerk's wage. City Administrator Bob Otremba will track hours related to the RPSWD billing in 2020 and report back to the council. A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the RPSWD contract as presented. Motion carried unanimously.

2020 PARK COMPLEX RATES:

2020 park complex rates were presented with an effective date of January 1st, 2020. A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the 2020 park complex rates as presented. Motion carried unanimously.

DEPARTMENT REPORTS:

City Administrator Bob Otremba updated the council on fund accounting training, payroll training, snow plowing, skating rinks, and the cross-country ski trail.

FINANCIAL REPORTS:

The claims for the month were presented in the amount of \$204,990.94. A motion to pay the claims as presented was made by City Clerk Kyle Bednar and seconded by Council Member Jacque Ballou. Motion carried unanimously.

Treasurer Linda Sczublewski presented the treasurer's report with a checkbook balance of \$2,219,191.96. A motion to accept the treasurer's report was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou. Motion carried unanimously.

ADJOURNMENT:

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to adjourn at 7:30 pm. Motion carried unanimously.



Dave Fischer, Mayor



Kyle Bednar, City Clerk