

CITY OF PIERZ
Official Minutes of the Pierz City Council
City Council Meeting
February 12th, 2024
7:00 PM

MEMBERS PRESENT: Mayor John Perleberg, Council Member Don Bujalski, Council Member Jacque Johnson, Council Member Gary Berg, City Clerk Sarah Fyten

STAFF PRESENT: Park Complex Superintendent Zach Baert, City Administrator Laura Wacker, Clubhouse Manager Toni Meyer

APPROVAL OF MINUTES:

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the regular city council meeting minutes from January 22nd, 2024. Motion carried unanimously.

ADDITIONS TO THE AGENDA:

- Council Report

APPROVAL OF AGENDA:

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the agenda with the addition. Motion carried unanimously.

PIERZ PUBLIC LIBRARY ANNUAL REPORT 2023:

In 2023 there was 2.2% increase from 2022 for people circulating through. The library is a safe and fun place for the community to come and enjoy multiple events throughout the year.

SET DATE AND AGENDA FOR CITY WORKSHOP:

Laura's personal number will not be given out yet. If she needs to be contacted it can be through the city hall. Discussion on city employee cellphones will be tabled until March. City employees are reimbursed quarterly, so it can get pushed until the end of March.

SCHEDULE BOARD OF APPEAL AND EQUALIZATION MEETING:

Morrison County is set up for April 11th at 1 pm in Pierz City Hall. All council members have passed their test for the board of appeal and equalization. John Perleberg, Don Bujalski, and Jacque Johnson will attend the meeting.

A motion was made by Council Member Jacque Johnson and seconded by Council Member Gary Berg to approve the board of appeal and equalization meeting on April 11th at 1 pm. Motion carried unanimously.

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COUNCIL REPORT:

The next council meeting is February 26th, 2024, which Don and Gary will be gone on vacation. Toni Meyer will receive an extra \$2/hour for January and February.

A motion was made by Council Member Jacque Johnson and seconded by City Clerk Sarah Fyten to approve Toni Meyer receiving an additional \$2/hour for January and February 2024. Motion carried unanimously.

The city website needs to be updated with everyone's new titles and names. The city hall voice mail needs to be changed. The city's Mission, Vision, and Values from the handbook should be on the website. On February 21st at 6 pm there will be a City Workshop.

A motion was made by Council Member Gary Berg and seconded by City Clerk Sarah Fyten to approve a City Workshop on February 21st, 6 pm, 2024. Motion carried unanimously.

DEPARTMENT REPORTS:

Park Complex Superintendent Zach Baert would like permission to hire one college age or experienced worker for the grounds crew with a pay range of \$15-\$20/hour helping more on the new nine. He would also like permission to hire one high school grounds crew worker with a pay range of \$11-\$15/hour helping around 30 hours a week. John suggested looking on SourceWell for an intern. Zach will write up a job descriptions and expectations for both roles.

A motion was made by Council Member Jacque Johnson and seconded by City Clerk Don Bujalski to approve a job posting for a level one grounds crew with a pay range of \$15-20/hour and level two grounds crew with a pay range of \$11-15/hour for the summer 2024. Motion carried unanimously.

The clubhouse is being updated with a new food prep fridge and stainless steel for the kitchen walls.

TREASUER'S REPORTS:

As of January 1st, 2024, the check book balance was \$1,885,848.44.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to accept the treasurer's report for February 12th, 2024. Motion carried unanimously.

CLAIMS:

The claims for January are \$445,009.31.

A motion was made by Council Member Gary Berg and seconded by Council Member Don Bujalski to accept the claims report for February 12th, 2024. Motion carried unanimously.

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UPDATES:

Morrison County sent a letter looking to replace the bridge by the golf course in 2027. They will start the design work. The city hopes to have a decorative design facing the campground with a walking path on the bridge. They would like to meet with the city to make sure everything they want in the design is included. The road will be done a year or two after the bridge.

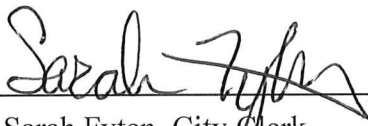
The city does a yearly audit with the accountant. The council wants an extensive audit to make sure everything is lined up before the new administrator comes in and will look into it. The field study audit starts on February 26th, 2024.

ADJOURNMENT:

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to adjourn the city council meeting at 7:36 pm. Motion carried unanimously.



John Perleberg, Mayor



Sarah Fyten, City Clerk