

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**February 24th, 2020**  
**7:00 PM**

**Members Present:** Dave Fischer, Lynn Egan, Kyle Bednar, Jacque Ballou, Don Bujalski.

**Staff Present:** Bob Otreмба, Eric Hanneken

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Dave Fischer.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the February 10th, 2020 City Council meeting minutes. Motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

None.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the agenda as presented. Motion carried unanimously.

**PIERZ FIRE RELIEF ASSOCIATION:**

Pierz Fire Relief Association secretary Steve Boser presented a report summarizing the assets and liabilities in the association's retirement account. With a strong 2019 investment performance, Steve stated the relief association is suggesting an increase in the retirement from \$2,300 per year of service to \$2,500 per year of service. He explained the yearly contribution from the City of Pierz of \$550/member based on 26 members. Steve encouraged council members to attend a monthly meeting at the fire hall.

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve a contribution to the Pierz Fire Relief Association in the amount of \$550/member based on 26 members. Motion carried unanimously.

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to set the Pierz Fire Relief Association member's retirement at \$2,500 per year of service. Motion carried unanimously.

**BUILDING PERMIT APPLICATIONS:**

Planning and Zoning Chairman Jim Gerwing presented two building permit applications. The Planning and Zoning Board recommended two conditions on the Ken and Cheryl Funk application. The conditions are that the Planning and Zoning Board be notified before construction to inspect the staking of the building and the property owners provide proof to the city that the two lots are joined at Morrison County.

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the building permit applications with conditions placed on the permit applications for Ken and Cheryl Funk at 311 Karst Street for a new home and, Premium Concrete at 506 Industrial Park Rd for a shed addition.

Motion carried unanimously.

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**PIERZ AREA FOOD SHELF RELOCATION:**

The council discussed the plans of the Food Shelf to relocate to the apartment building owned by the city. Kitchen cabinets will be removed, a non-bearing interior wall will be removed, new flooring installed, and an upgrade to the electric wiring will be completed to accommodate refrigerators and freezers. The Pierz Area Food Shelf will complete the renovation with donated labor and will provide funds to complete the project through their organization. No City of Pierz cost will be incurred with the remodel of the building. The council expressed the City of Pierz does not guarantee the building space will be available in the future and suggested staff create a letter to state the council's intentions. Members discussed the need for the Food Shelf board to formally approve the relocation of the Food Shelf to the city-owned apartment building.

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the relocation of the Food Shelf building contingent on: Food Shelf board approval, an understanding by the Food Shelf board that the City of Pierz is not obligated to provide a building for the Food Shelf, and the awareness of the Food Shelf board that the building use may change at any time. Motion carried unanimously.

**RENEWAL OF CONSUMPTION AND DISPLAY – PIERZ BALLROOM AND LANES, INC.:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to approve the renewal of Consumption and Display for the Pierz Ballroom and Lanes, Inc. Motion carried unanimously.

**RENEWAL OF CONSUMPTION AND DISPLAY – PIERZ GOLF COURSE:**

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the renewal of Consumption and Display for the Pierz Golf Course. Motion carried unanimously.

**RESOLUTION 02242020 – 2020 FINAL LEVY RESOLUTION:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to approve Resolution 02242020 – 2020 Final Levy Resolution. Motion carried unanimously.

**NOTICE OF BOARD OF EQUALIZATION MEETING:**

Mayor Dave Fischer explained four council members are currently trained and certified for the meeting. At least one trained member and a total of at least three members are required to attend the meeting on Thursday, April 16<sup>th</sup>, 2020 at 1:00 pm at Pierz City Hall.

**RESCHEDULE CITY COUNCIL/PARK BOARD WORKSHOP:**

A motion was made by Council Member Don Bujalski and seconded by City Clerk Kyle Bednar to approve rescheduling the City Council/Park Board workshop to March 2<sup>nd</sup>, 2020 at 6:00 pm at the Fire Hall. Motion carried unanimously.

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**DEPARTMENT REPORTS:**

City Administrator Bob Otremba updated the council on the Solid Waste Committee meeting. The Solid Waste Committee recommended the city account for a percentage of the deputy clerk wages to the solid waste fund. He also updated the council on the city's audit, upcoming Presidential Primary Election, public works department, and the golf course. He also shared information from a financing meeting on long range capital improvement project financing.

**UPDATES:**

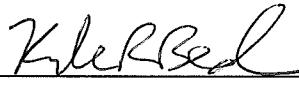
None

**ADJOURNMENT:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to adjourn at 7:35 pm. Motion carried unanimously.

  
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Dave Fischer, Mayor

  
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Kyle Bednar, City Clerk