

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**City Council Meeting**  
**March 11th, 2024**  
**7:00 PM**

**MEMBERS PRESENT:** Mayor John Perleberg, Council Member Don Bujalski, Council Member Gary Berg, City Clerk Sarah Fyten

**STAFF PRESENT:** City Administrator Laura Wacker, Park Complex Superintendent Zach Baert, Public Works Supervisor Eric Gaffke, Golf Course Manager Toni Meyer

**APPROVAL OF MINUTES:**

A motion was made by the Council Member Gary Berg and seconded by Council Member Don Bujalski to approve the Special City Council Meeting Minutes from February 26th, 2024. Motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

- Pierz account review audit

**APPROVAL OF AGENDA:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the agenda with the addition. Motion carried unanimously.

**ACCOUNTING REVIEW:**

A motion was made by Council Member Gary Berg and seconded by Council Member Sarah Fyten to approve a Pierz account review audit. Motion carried unanimously.

**PLANNING AND ZONING/BUILDING PERMIT APPLICATIONS:**

Mike Lucking wants to add a 12' x 105 ft. concrete at 115 Vincent St. S. Pierz Mobile Home Park wants to add a 10' X 12' wooden shed.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve Mike Lucking Concrete Permit. Motion carried unanimously.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve Pierz Mobile Home Park Small Accessory Permit. Motion carried unanimously.

Jim Gerwing shared while at the Mobile Home Park he noticed there was a “pod” that does not have a permit to be there. He is requesting that the City Administrator send the manager of the Mobile Home Park a letter stating they need to fill an application out.

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A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the City Administrator to send the manager of the Pierz Mobile Home Park a letter. Motion carried unanimously.

**LOCAL BOARDS OF APPEAL & EQUALIZATION REMINDER:**

Reminder that on April 11<sup>th</sup>, 2024, Jacque, John, Gary, and Don will attend the Local Board of Appeal & Equalization.

**HORIZON HEALTH FAITH IN ACTION:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Sarah Fyten to approve the Horizon Health Faith in Action to present their donation request at the March 25<sup>th</sup>, 2024, city Council Meeting. Motion carried unanimously.

**TREASUER'S REPORTS:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the February 2024 Treasurer's Report. Motion carried unanimously.

**CLUBHOUSE MANGER TONI MEYER:**

Troy Pick has a bid of \$600 to fix the clubhouse floor plus the cost of materials. The lumber will be purchased through Bob's Lumber and billed to the city.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve Troy Pick fixing the clubhouse flooring. Motion carried unanimously.

The clubhouse needs a new freezer and Britz appliance has a two-door standup freezer for \$2,195.

A motion was made by Council Member Sarah Fyten and seconded by Council Member Gary Berg to approve purchasing a clubhouse freezer. Motion carried unanimously.

A motion was made by Council Member Don Bujalski and seconded by Council Member Sarah Fyten to approve current Part-time Clubhouse Staff wages. Motion carried unanimously.

**SUPERINTENDENT ZACH BAERT:**

The golf course needs a different toro work cart. There is a used one and including shipping it would cost \$5,600.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve \$5,600 for the toro work cart. Motion carried unanimously.

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A motion was made by Council Member Sarah Fyten and seconded by Council Member Gary Berg to approve hiring Wayne Pierzynski at \$15.00 per hour to be a Part-time Grounds Crew. Motion carried unanimously.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve current Part-time Grounds Crew Staff wages. Motion carried unanimously.

A motion was made by Council Member Sarah Fyten and seconded by Council Member Don Bujalski to approve a MN Golf Course Superintendent Association Membership for \$165 a year. Motion carried unanimously.

**PUBLIC WORKS SUPERINTENDENT ERIC GAFFKE:**

There will be a few trees around town that the city will be taking down. The street sweeper, sealing up cracks, and painting yellow on the main street curbs and crosswalks will begin soon. There will be signage that is repaired around town. The city shop was organized, serviced, and maintenance. The city is continuing to prepare for the 2024 street project. Due to a lack of snow the city saved about \$12,000 from labor, services, and life on the plow truck.

**CLAIMS:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the February claims. Motion carried unanimously.

**UPDATES:**

Bids for the 2024 Street Projects open Wednesday March 13<sup>th</sup>, 2024, at 2 pm.

**ADJOURNMENT:**

A motion was made by Council Member Sarah Fyten and seconded by Council Member Gary Berg to adjourn the city council meeting at 7:55 pm. Motion carried unanimously.

  
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John Perleberg, Mayor

  
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Sarah Fyten, City Clerk