

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**March 12, 2018**

**Members Present:** Toby Egan, Stephanie Fyten, Kyle Bednar and Linda Sczublewski.

**Members Absent:** Dave Fischer and Mike Menden.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to accept the minutes from the February 26, 2018 City Council meeting. Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to accept the agenda as presented with the addition of the Pierz Fire Relief Association. Motion carried unanimously.

**PLANNING AND ZONING REPORT:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the following building permit applications:

Crow Wing Power	Replace Communication Tower	401 Centennial Drive
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With the recommendation of Planning and Zoning, motion carried unanimously.

**PIERZ FIRE RELIEF ASSOCIATION:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve the guarantee of the city's responsibility, if the market were to crash, to pay each member who shall have served actively on the Pierz Fire Department for a period of 20 years or more prior to resignation from said Fire Department, who has reached the aged of 50 years or more, and who has been a member of the association for at least 20 years. The effective current amount of \$2,300.00 for each year that the fire fighter has served as an active member of said Fire Department. Motion carried unanimously.

**PIERZ ECONOMIC DEVELOPMENT AUTHORITY (EDA):**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the Satisfaction of Repayment Agreement between the Pierz Economic Development Authority/City of Pierz and Chris Hoheisel for the filed Document No. 522247 on May 22, 2013. Motion carried unanimously.

**RIGHT OF FIRST REFUSAL:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve the request from Midwest Sales & Construction, LLC's Right of First Refusal to Purchase Real Estate located at Lot 4, Block 1, Pierz Industrial Park. Term of the agreement shall be one year running from April 1, 2018 to March 31, 2019. Motion carried unanimously.

**CONSUMPTION OF RENEWAL AND DISPLAY PERMIT:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the Pierz Ballroom & Lanes Inc Renewal of Consumption and Display Permit. Motion carried unanimously.

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the Pierz Golf Course Renewal of Consumption and Display Permit. Motion carried unanimously.

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**MORRISON COUNTY PUBLIC WORKS CLEAN-UP DAY GRANT AGREEMENT:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve a Clean-Up Day Grant in the amount of \$1,170.00 for 2018. Motion carried unanimously.

**MORRISON COUNTY PUBLIC WORKS RECYCLING GRANT AGREEMENT:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve a City Recycling Grant from Morrison County in the amount of \$2,393.00 for 2018. Motion carried unanimously.

**HORIZON HEALTH DONATION REQUEST:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve a donation in the amount of \$300.00 to the Faith in Action program at Horizon Health. Motion carried unanimously.

**GARAGE SALE DAYS:**

Council Members discussed the garage sale days being held April 26, 27 and 28 from 7:00 a.m. to 5:00 p.m. and that the Pierz city wide clean-up day will be held Saturday, April 28 at Pioneer Elementary from 8:00 a.m. to 10:00 a.m.

**BOARD OF APPEAL & EQUALIZATION MEETING:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the Board of Appeal & Equalization Meeting on April 12 at 10:00 a.m. at Pierz City Hall. Motion carried unanimously.

**DEPARTMENT REPORTS:**

**PUBLIC WORKS REPORT:**

Bob Otremba, Public Works Superintendent updated the City Council that he has been busy with snow removal, plowing, washing and fixing equipment. Otremba stated that Pierz has high quality employees and contractors and that they have done outstanding work. Council Member Stephanie Fyten complimented Otremba on how great the community looks and the hard work he and his team have put in.

Otremba also updated the City Council that he has shut down the ice rinks and has been clearing storm water drains. Otremba updated the City Council on the Solid Waste Committee meeting and stated Pierz is very fortunate to have a high-quality contractor such as Pierz Sanitation to work with.

Otremba expressed that MN power will be giving a presentation to the Electric Committee in the near future regarding expanding territory for the city. Otremba also mention the committee will be updating its Electric Policy.

**ADMINISTRATION REPORT:**

Nicole Smude, City Administrator asked the Council Members on their opinions on utilizing the garage sale days to sell the excess stuff from the remodel or if the city should hold an online auction. Discussion was held and Smude is to hold a staff meeting to discuss items to be sold.

Smude informed the Council Members of the Region Five Member opening and if they are interested or if they would like to nominate someone to participate to please fill out the form and return to Smude.

Smude also informed the Council Member that NJPA was hosting an open house March 20<sup>th</sup> from 3:30 p.m. to 5:30 p.m. if anyone was interested in attending.

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Smude discussed hosting an open house for the City Hall remodel on Monday, March 26 from 4:00 p.m. - 6:00 p.m. there will be cookies and coffee.

**FINANCIAL REPORTS:**

**TREASURER'S REPORT:**

Linda Sczublewski, Treasurer presented the Treasurer's Report for the month of February in the amount of \$988,341.94.

**MONEY MARKET:**

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve closing a money market in the amount of \$597,483.55 and inverting a partial amount into a CD in the amount \$306,364.55 for an Electric Fund CD for 35 months with an interest rate of 2.20%. Motion carried unanimously.

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve closing a money market in the amount of \$597,483.55 and inverting a partial amount into a CD in the amount \$290,617.86 for a General Fund CD for 35 months with an interest rate of 2.20%. Motion carried unanimously.

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve closing a money market in the amount of \$597,483.55 and inverting a partial amount into the Golf Course 700 fund in the amount of \$501.14. Motion carried unanimously.

**2018 TRANSFER GOLF COURSE:**

A motion was made by Council Member Kyle Bednar and seconded by Council Member Stephanie Fyten to approve a transfer of \$501.14 from a money market that is being closed in to the Golf Course 700 fund. Motion carried unanimously.

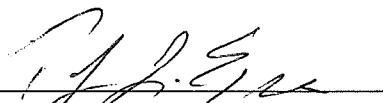
**CLAIMS:**


A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the claims in the amount of \$188,633.72. Motion carried unanimously.

**UPDATES:** None.

**ADJOURNMENT:**

Meeting was motioned to adjourn at 7:36 p.m. by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar. Motion carried unanimously.

  
Toby Egan, Mayor

  
Dave Fischer, City Clerk