

CITY OF PIERZ
Official Minutes of the Pierz City Council
May 11th, 2020
7:00 PM

Members Present: Dave Fischer, Jacque Ballou, Don Bujalski, Lynn Egan, Kyle Bednar, Linda Sczublewski

Staff Present: Bob Otremba

The City Council meeting was called to order at 7:00 p.m. by “zoom” teleconference by Mayor Dave Fischer.

APPROVAL OF COUNCIL MINUTES:

CITY COUNCIL MEETING MINUTES – APRIL 27TH, 2020

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the April 27th, 2020 City Council meeting minutes. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

ADDITIONS TO THE AGENDA:

None.

APPROVAL OF AGENDA:

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the agenda as presented. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

BUILDING PERMIT APPLICATIONS/PLANNING AND ZONING:

A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to approve the following building permit applications:

Ken Sczublewski	381 Cody Court	Shed – with condition of 20’ rear yard setback
Bruce Flicker	302 Peter Ave	Concrete patio
Tony Block	110 Edward St S	Concrete driveway, patio, sidewalk
Gary Poser	305 Park Ave SE	Fence

Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

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2019 AUDIT PRESENTATION:

Jon Archer from Schlenner, Wenner, & Co. presented the 2019 Summary of the Audited Financial Statements. A motion to approve the audit was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

LIQUOR LICENSE FEES:

The council discussed reducing the liquor license fees of the COVID-19 affected establishments. The council discussed giving a discount of 1/3 the normal liquor license fee to account for the closures from March through June. Brickyard Bar and Grill will not be renewing their liquor license because they have sold their business but they will receive a rebate for ¼ of their liquor license fee from last year.

LIQUOR LICENSE RENEWAL:

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the liquor license for Lloyd's Discount Liquor (Off-sale) at the full rate. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

A motion was made by City Clerk Kyle Bednar and seconded by Council Member Lynn Egan to approve the liquor license for Bootlegger's Bar (On sale, Sunday, Off sale) at a 1/3 discounted rate. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the liquor license for Patrick's Bar and Grill (On sale, Sunday, Off sale, Patio) at a 1/3 discounted rate. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to approve the liquor license for Pierz Legion Ball Park (3.2 On sale) at a 50% discounted rate. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the liquor license for the Pierz Golf Course (3.2 On sale, Sunday) at the full rate. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

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A motion was made by Council Member Jacque Ballou and seconded by Council Member Lynn Egan to approve the liquor license for Pierz Ballroom and Lanes (Wine and Strong Beer) at a 1/3 discounted rate. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

NEW LIQUOR LICENSE APPLICATION:

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to approve the new liquor license application for Frosty's Bar and Grill, LLC (On Sale, Sunday, Off sale, Patio) with no fee for the period of June 1st, 2020 – June 30th, 2020. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

PROGRAM AND LOCAL INCOME PLAN APPROVAL:

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the Program and Local Income Plan for the Small Cities Development Program funds. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

CITY OF PIERZ COVID-19 BUSINESS ASSISTANCE PROGRAM:

The council was updated with the EDA's plan for the program including the application and timeline. The EDA will meet on May 27th at 4:30 pm to review the first round of applications and recommend approval for the city council meeting later that evening. The application deadline is June 1st. A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the COVID-19 Business Assistance Program. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

COVID-19 CONSUMER PROTECTION – ELECTRIC:

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the COVID-19 Consumer Protection Plan for the duration of the peacetime emergency. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

DONATION REQUEST – FISHING MUSEUM AND HALL OF FAME:

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to deny the donation request from the Fishing Museum and Hall of Fame. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

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DONATION REQUEST – HORIZON HEALTH – FAITH IN ACTION:

A motion was made by Council Member Don Bujalski and seconded by City Clerk Kyle Bednar to approve a \$300 donation to Horizon Health – Faith in Action. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – abstained, Mayor Dave Fischer – Aye. Motion carried.

RESIGNATION OF FRED UNDERHILL:

Mayor Dave Fischer and City Administrator Bob Otremba described Fred Underhill as a great asset to the City of Pierz and thanked him for his six years of service. A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to accept the resignation of Fred Underhill. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

CLEAN-UP DAY DISCUSSION:

The council discussed the possibility of conducting the City of Pierz clean-up day this spring if the stay at home order is lifted. City Administrator Bob Otremba will research the recommendations on conducting the clean-up day under the current conditions and update the council on any changes. A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to set the clean-up day on May 30th if COVID-19 conditions allow from 8:00 am to 10:00 am at Pioneer Elementary’s parking lot. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

DEPARTMENT REPORTS:

City Administrator Bob Otremba presented a quote for cart path repair at the Pierz Golf Course. A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the quote from Outdoor Specialties for \$2,490 for cart path repair on Hole #7 and Hole #8 at the Pierz Golf Course. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

City Administrator Bob Otremba presented a quote from Astech for chip sealing and fog sealing on Edward St, Robert St, Karst St, 1st Ave N, Faust St, and Park Ave. One concern was oil getting on vehicles. Bob will check with Paul to verify proper traffic control and other measures are taken to ensure this will not be an issue. A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the quote from Astech for \$34,411.23 for the streets listed. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

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A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to schedule a special city council meeting on Monday, May 18th at 7:00 pm by zoom if needed to hire an Assistant Park Complex Superintendent. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

FINANCIAL REPORT:

TREASURER’S REPORT:

A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to approve the treasurer’s report as presented. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

CLAIMS:

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the claims for \$223,080.88. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.

UPDATES:

Council Member Lynn Egan commented that we need to be careful on how we are spending money with the possibility of LGA cuts and decreased revenues in the enterprise funds.

ADJOURNMENT:

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to adjourn the meeting at 8:40 pm. Roll Call Vote: Council Member Lynn Egan - Aye, Council Member Don Bujalski – Aye, City Clerk Kyle Bednar – Aye, Council Member Jacque Ballou – Aye, Mayor Dave Fischer – Aye. Motion carried unanimously.



Dave Fischer, Mayor



Kyle Bednar, City Clerk