

CITY OF PIERZ
Official Minutes of the Pierz City Council
City Council Meeting
May 28, 2024
7:00 PM

MEMBERS PRESENT: Mayor John Perleberg, Council Member Gary Berg, City Clerk Sarah Fyten, City Treasurer Kaye Stangl

STAFF PRESENT: City Administrator Laura Wacker, Park Complex Superintendent Zach Baert,

APPROVAL OF MINUTES:

A motion was made by the Council Member Sarah Fyten and seconded by Council Member Gary Berg to approve the Regular City Council Meeting Minutes from May 13, 2024. Motion carried unanimously.

ADDITIONS TO THE AGENDA:

- Remove the Senior Center Carpet Request
- Add Pay Application-Jarod Griffith
- Add Public Hearing Request for Floodplain Ordinance

APPROVAL OF AGENDA:

A motion was made by Council Member Gary Berg and seconded by Council Member Sarah Fyten to approve the agenda with the additions. Motion carried unanimously.

PLANNING AND ZONING/BUILDING PERMIT APPLICATIONS:

A concrete permit by ISD 484, 112 Kamnic St S, to make a set of concrete steps east of the varsity football field was reviewed.

A concrete permit by Keith Herold, 206 Edward St S, to make various concrete sections by his house and garage was reviewed.

A concrete permit by Shane Knutson, 517 Park Ave SE, to make various sections of concrete beside his driveway and garage and behind his garage was reviewed.

A small accessory structure permit application by Eric Gaffke, 65 Kamnic St, to make a 10 ft by 10 ft woodshed with wood floor on the SW corner of his lot was reviewed.

A residential fence permit by Kyle Martin, 421 Main St S, to replace the old fence on his south lot line and make an additional piece from the south lot line to his house was reviewed.

A request by Rick and Stacy Munson to rediscuss the previous lot split/merge approved at the 5/13/24 P&Z meeting since the county would not approve the lot split with the attached condition. It is recommended to approve the lot split on the condition a legal easement is attached to both lots before either lot can be resold.

A motion was made by Council Member Gary Berg and Seconded by Council Member Sarah Fyten to approve the 6 planning and zoning requests. Motion carried unanimously.

CLEAN UP DAY UPDATE:

Council Member Jacque Johnson was not in attendance, but it was said the clean up day went very well.

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LIQUOR LICENSE APPLICATIONS:

Looking for approval of the liquor license applications for: B&T Bootleggers Inc, Frosty's Bar and Grill LLC, Janson's Liquor LLC, Pat's Bar & Grill LLC, Pierz Ballroom & Lanes LLC, City of Pierz, Legion Ball Park, Inc, St. Joseph's Church, and Pierz Lions Club.

A motion was made by Council Member Sarah Fyten and seconded by Council Member Gary Berg to approve the liquor license applications. Motion carried unanimously.

PAY APPLICATION:

SEH Engineer Jarod Griffith joined the meeting to share an update on the street project along with the first pay application. For the street project this week, depending on weather, the sanitary sewer on Cassie Alley will be wrapping up. Once complete the plan is to move to 1st Ave NE and Peter Ave to start removals. Will also be starting the reclaim on Summer and 1st SW.

The first pay request for the project has been added to the agenda. Essentially everything in it is work that has been complete up to May 24. Most of it is the sanitary work completed in Cassie Alley. The total amount being recommended to be paid to Kuechle Underground Inc. is \$172,512.74 (roughly 8.7% project completed)

A motion was made by Council Member Gary Berg and Seconded by Council Member Sarah Fyten to pay the first pay application. Motion carried unanimously.

PUBLIC HEARING:

A request by City Administrator, Laura Wacker, to hold a public hearing July 8 for the Floodplain Ordinance.

A motion was made by Council Member Sarah Fyten and seconded by Council Member Gary Berg to approve the public hearing July 8, 2024 for the Floodplain Ordinance. Motion carried unanimously.

NEW NINE UPDATE:

Al Hoheisel updated council that the main golf course has been seeded, silk fencing has been moved, areas have been prepped, there are a few spots remaining to be completed, prepping between the fairways and the silk fence. There are quite a few washouts to be filled out. Hoping the remaining screened black dirt will be enough for the remaining washouts. Zach and Al have added to 13 fairway, Zach and Brad got the drain tile in and 3 more sprinkler heads. Mayor Perleberg states his thank you to Hoheisel. We'll leave it up to Zach if we still need Hoheisel for any further help.

GOLF COURSE UPDATE:

Golf Course Superintendent, Zach Baert, updates that Irrigation by Design did come on site like they said, however the lead Matt was not there, and everything needed to be reexplained. Baert will be calling Matt to discuss the expected follow up. Mayor Perleberg reiterates how the meeting with Irrigation by Design last Wed.

He felt that it went very well that they are more than willing to work with the golf course. Hopefully the follow-through will be as efficient.

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Baert will review with the crew to see if the Sand Pro is worth keeping or if we should sell it and potentially put the money towards more golf carts.

Mayor Perleberg asks Baert to create a checklist of the tasks that need to be completed to have the golf course open in 2025 and presented to the council's workshop Monday, June 24, 2024. It would be asked that Baert be able to update the council every couple of weeks. He feels that it is important to follow the schedule to be able to keep our commitments to open in the spring of 2025. Asking for a vote to have the checklist completed by October 1, 2024.

A motion was made by Council Member Gary Berg and Seconded by Council Member Sarah Fyten to request a checklist and that checklist be completed by October 1, 2024. Motion carried unanimously.

Baert shares that we had moved to hire Korey Hermansdorfer for the part time grounds crew position however he has not returned any phone calls to accept the position. Baert asks to resign our offer.

Motion made by Council Member Gary Berg and seconded by Council Member Sarah Fyten to resign our employment offer to hire Korey Hermansdorfer for the part time ground crew position.

Baert would like to hire Ethan Kowalczyk for the grounds crew position for 30-40 hours with the addition that Ethan will help Gaffke once a week. Would like to start him at \$13.50 and have the opportunity to offer Kowalczyk up to \$1.00 raise after reviewing the first 120 hours.

Motion made by Council Member Sarah Fyten and seconded by Council Member Gary Berg to hire Ethan Kowalczyk for the ground crew position with the update to the job description at \$13.50 with the opportunity of an increase up to \$14.50. Motion carried unanimously.

Lastly, Baert updates that the shelter had a clog. We had to shut them down, after confirming with the campers that they were okay with that. Tuesday, Jim Gross and Baert were able to fix it.

CITY ADMINISTRATOR UPDATE:

Farmers and Merchants state bank called to confirm that we have received our bond money today, \$2,782,901.21.

COUNCIL UPDATE:

Council member Gary Berg requests that we hold a workshop. The council will hold a workshop on Monday Jun 24, 2024 at 5:30 pm. Council Member Sarah Fyten and seconded by Council Member Gary Berg to hold a workshop on 6/24/24 at 5:30 pm. Motion carried unanimously.

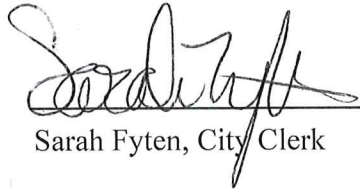
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ADJOURNMENT:

A motion was made by Council Member Gary Berg and seconded by Council Member Sarah Fyten to adjourn the city council meeting at 7:33 pm. Motion carried unanimously.



John Perleberg, Mayor



Sarah Fyten, City Clerk