

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**June 24, 2019**

**Members Present:** Dave Fischer, Lynn Egan, Kyle Bednar, Don Bujalski, Jacque Ballou, and Linda Sczublewski.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Dave Fischer.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by City Clerk Kyle Bednar and seconded by Council Member Lynn Egan to accept the minutes from the June 10, 2019 City Council meeting. Motion carried unanimously.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to accept the agenda as presented with the deletion of building permits and the additions of a shelter donation request and the hiring of the Clubhouse Manager. Motion carried unanimously.

**CHAPTER 10 ORDINANCE CABLE FRANCHISE AGREEMENT:**

A motion was made by City Clerk Kyle Bednar and seconded by Council Member Jacque Ballou to approve the amendment to Chapter 10 Cable Franchise Ordinance. Motion carried unanimously.

**SEH CAMPGROUND CONCEPT PLANNING PROPOSAL:**

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to approve the proposal from SEH and Scott Hedlund to create a concept plan for the vacant 64 acres for camping as well as the current Knife River Gravel Pit. Motion carried unanimously with City Clerk Kyle Bednar abstaining.

Discussion was held about the wetland delineation proposal from last fall, with a consensus to revisit that proposal late summer/early fall this year.

**CERTIFICATE OF COMPLETION:**

A motion was made by City Clerk Kyle Bednar and seconded by Council Member Lynn Egan to approve the Certificate of Completion for Jack and Lori Hoheisel for Lot 6 Block 1 of Pierz Industrial Park, releasing them of forfeiture. Motion carried unanimously.

**INDUSTRIAL PARK LOT REQUEST LOT 1 BLOCK 2**

Deputy Clerk Kari Tyson informed the City Council that she will be working with CenterPoint Energy to create a developer's agreement to secure lot 1 block 2 in Industrial Park.

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve new developers in Industrial Park pay \$1 for the purchase of each lot, and that they also pay the price of the Recorder's fees at Morrison County. Motion carried unanimously.

**GAMBLING PERMIT:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve the gambling permit for the Pierz Lions for August 25, 2019. Motion carried unanimously.

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**TEMPORARY 1 DAY LIQUOR LICENSE:**

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the Pierz Lions to have a 1-day liquor license for August 25, 2019. Motion carried unanimously.

**SCHEDULE WORKSHOP:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve scheduling a workshop for 6:00 P.M. on Monday July 15, 2019. Motion carried unanimously.

**SHELTER DONATION REQUEST:**

A motion was made by City Clerk Kyle Bednar and seconded by Council Member Jacque Ballou to approve the shelter donation for the Pierz High School Baseball Team for Thursday June 27, 2019 for their annual end of the year banquet. Motion carried unanimously.

**CLUBHOUSE MANAGER HIRE:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve the hiring of Mary Caughey for the vacant Clubhouse Manager's position with a rate of pay of \$18/hr. Motion carried unanimously.

**TREASURER'S REPORT:**

A motion was made by City Clerk Kyle Bednar and seconded by Council Member Jacque Ballou to approve the accept the Treasurer's Report with a checkbook balance of \$900,929.12. Motion carried unanimously.

**DEPARTMENT REPORTS:**

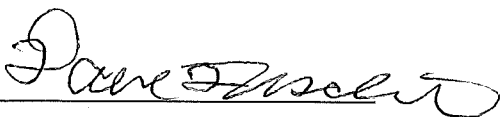
**ADMINISTRATION REPORT:**

A motion was made by Council Member Jacque Ballou and seconded by Council Member Don Bujalski to accept the resignation of City Administrator Nicole Smude with her final day of work being July 11, 2019. City Clerk Kyle Bednar thanked Smude for her work over the last couple years. Motion carried unanimously.

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to post for the soon to be vacant City Administrator position being open until filled with the salary range of \$24.50-\$33.07. Motion carried unanimously.

**ADJOURNMENT:**

Meeting was motioned to adjourn at 7:44 p.m. by Council Member Don Bujalski and seconded by Council Member Lynn Egan. Motion carried unanimously.



Dave Fischer, Mayor



Kyle Bednar, City Clerk