

CITY OF PIERZ
Official Minutes of the Pierz City Council
City Council Meeting
June 24th, 2024
7:00 PM

MEMBERS PRESENT: Mayor John Perleberg, Council Member Don Bujalski, Council Member Jacque Johnson, Council Member Gary Berg, City Clerk Sarah Fyten, and City Treasurer Kaye Stangl

STAFF PRESENT: City Administrator Laura Wacker and Park Complex Superintendent Zach Baert

APPROVAL OF MINUTES:

A motion was made by the Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the City Council Meeting Minutes from June 10th, 2024. Motion carried unanimously.

ADDITIONS TO THE AGENDA:

Work change order-SEH Engineer Jarod Griffith
Parks Update-Superintendent Zach Baert
Appoint Floodplain Committee-City Administrator Laura Wacker

APPROVAL OF AGENDA:

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Johnson to approve the agenda with the additions. Motion carried unanimously.

PLANNING AND ZONING/BUILDING PERMIT APPLICATIONS:

A concrete permit by St. Joseph's Church, 68 Main St N, to replace parking lots and various sidewalk sections.

A concrete permit by Kathy Tetrault, 109 Kamnic St, to replace front steps.

A concrete permit by Joel Pohland, 121 Kamnic St, to make a 16 ft by 20 ft patio between his house and garage.

A building permit application by Arlin Lundblad, 26959 143rd St, to add an 8 ft by 10 ft bathroom to his existing shed.

A motion was made by Council Member Don Bujalski and Seconded by Council Member Jacque Johnson to approve the planning and zoning requests. Motion carried unanimously.

JUNE 24 WORKSHOP REVIEW:

Mayor John Perleberg shares that the first item discussed was employee healthcare which is something that the City is looking at implementing. Stacy Gray from ProResource presented the different plans and costs. The plans range from the traditional 20/80 standard medical programs plus HSA options. The costs were fairly variable, personally he felt they were something the City could work with. The plan to fund the initial kickoff

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would be to hopefully use some of the money from selling the dozer and the sand pro. Then to take some of that money to reinvest into the golf course for carts, etc.

There was discussion regarding the assessment policy for ordinances. We are reviewing adopting the policy that was brought forth back in 2020.

Reviewed the edits Wacker made to the employee handbook. Mayor Perleberg states that city council member Jaque Johnson and Wacker did a great job with it.

Parks department superintendent, Zach Baert and parks employee Brad Dehler presented the new nine checklist, that was requested at a prior meeting. The mayor states that they did a good job as far as putting the checklist together. It will be reviewed periodically to the council.

The Biden Harris plan regarding salary employees was discussed briefly and will be brought to the budget committee to be discussed further.

Lynn Egan shared at the workshop that it was usually the city clerk's job to review and approve the bills that needed to be paid before the city administrator would pay them. To be more compliant with our checks and balances that was suggested by the auditor during the audit we will go back to the clerk reviewing the bills prior to being paid.

The discussion of the floodplain committee was shared at the workshop as well.

Council member Jacque Johnson adds that regarding the healthcare plan, there are a couple questions that Wacker will ask ProResource about. Once we have that information it is believed that the next step will be to meet with the employees and review plan options along with costs. It is law that the employer contributes at the minimum 50% Johnson states that if we can do more we would like to.

Regarding the new nine checklist the council did state that Baert is to continue communicating with Wacker. There were some items that were given permission on to make sure that they get taken care of by the end of this summer so there will be an opening in 2025.

WORKCHANGE ORDER 1:

SEH engineer, Jarod Griffith starts by sharing an update on the street project. Essentially all the water and storm sewer has been wrapped up on 1st Ave NE. It is planned to be complete with the water and storm sewer on Peter Ave. and will be starting on Summer street. For Peter and 1st Ave. they will start building the road back up should be complete in a couple of weeks. They then will start putting concrete for the curb in 2-3 weeks. On a side note, all the gas improvements have been completed and we have now started the undergrounding of the city power which is well on its way. The next pay app will be brought at the July 8 council meeting. On that pay app this change order 1 will be on there.

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Looking for approval for the change order 1 that occurred on Cassie Alley. With the amount of rain that we got the ground became “spongy”. In order to have a constructable roadway it was recommended by the contractor to use a different section of the roadway that is thicker and allows more of the necessary bridging to happen. After discussing with city staff, it was felt to move forward with it to keep the project moving along. Griffith does state that this change order does stay within our budget due to the \$160,000 contingency that was in our budget. RPSWD will be covering half of the total change order. Change order #1 will add \$18,643.60 to the project.

A motion was made by Council Member Jacque Johnson and seconded by Council Member Sarah Fyten to approve change order #1 for \$18,643.60 paid from the contingency funds. Motion carried unanimously.

FLOODPLAIN COMMITTEE:

City administrator, Laura Wacker states that due to creating a floodplain ordinance in the near future the City will need to appoint a floodplain committee. Wacker recommends the Mayor, Council Member Don Bujalski, Director of Public Works, City Administrator and the at large community member, Jim Gerwing.

A motion was made by Council Member Sarah Fyten and seconded by Gary Berg to approve the appointing of the floodplain committee. Motion carried unanimously.

DEPARTMENT REPORTS:

Parks Department Superintendent, Zach Baert updated the council on the sewer backup in the shelters that happened over the weekend. It was cleaned out, but Chad Hoheisel will be coming this week to put a camera down. We felt this was important to do since we have never had a backup and we have now had it happened twice this year. Baert will update when able. Wacker does add that between Clubhouse director, Toni Meyer and Baert they had handled the situation very smoothly. Porta-potties were brought in, the shelters were shut down, someone was coming to investigate the situation and they had updated each of the parties that were renting the shelters.

Parks employee Jim Gross has been working on the cart doors due to the ground shift and they were not opening efficiently.

The wash machine went out in the clubhouse, but Baert is already getting the part and that will be taken care of in no time.

City Administrator, Laura Wacker shares that per council request the City had filled out the consultant service reimbursement through Sourcewell and we did get approved and will be reimbursed \$5000.00.

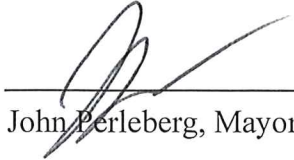
UPDATES:

Mayor John Perleberg wanted to share that Fox 9 news had come into town for the ball games at the legion and that had went very well for the community. Our police officer Present Rocheleau who plays for the Pierz Lakers pitched 8 innings, had one run, 2 hits in 8 innings and 14 strike outs. On top of that he went 2 for 3 at the plate with one home run. Just wanted to say kudos to Officer Rocheleau.

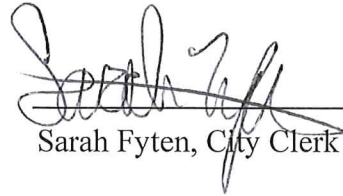
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ADJOURNMENT:

A motion was made by Council Member Don Bujalski and seconded by Council Member Sarah Fyten to adjourn the city council meeting at 7:23 pm. Motion carried unanimously.



John Perleberg, Mayor



Sarah Fyten, City Clerk