

CITY OF PIERZ
Official Minutes of the Pierz City Council
July 10, 2017

Members Present: Toby Egan, Mike Menden, Kyle Bednar, Dave Fischer and Stephanie Fyten.

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Toby Egan.

APPROVAL OF COUNCIL MINUTES:

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to accept the minutes from the June 26, 2017 City Council Workshop meeting with the addition of adding Dave Fischer to members present. Motion carried unanimously.

A motion was made by Council Member Kyle Bednar and seconded by Council Member Mike Menden to accept the minutes from the June 26, 2017 Regular City Council meeting. Motion carried unanimously.

APPROVAL OF AGENDA:

A motion was made by City Clerk Dave Fischer and seconded by Council Member Stephanie Fyten to accept the agenda as presented. Motion carried unanimously.

PLANNING AND ZONING:

A motion was made by City Clerk Dave Fischer and seconded by Council Member Kyle Bednar to approve the following permits:

Andy Maher	New Dwelling	304 Karst Street
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With the recommendation of Planning and Zoning, motion carried unanimously.

LEGION PARK:

A motion was made Council Member Stephanie Fyten and seconded by Council Member Mike Menden to approve a \$5,000.00 donation contribution from the Pierz Lions Club. The donation will be used for the reconstruction of the Legion Park Playground. Motion carried unanimously.

A motion was made by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve receiving a matching \$2,500.00 NJPA Small Project Partnership Grant. Motion carried unanimously.

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve receiving a matching \$2,500.00 NJPA Small Project Partnership Grant. Motion carried unanimously.

The two grants received from NJPA will be used towards the reconstruction of the playground equipment at Legion Park. The City will match the amounts given from NJPA. The City also has plans to use its NJPA rebate money to purchase the playground equipment if needed. The city currently has approximately \$5,100.00 in rebate money through NJPA.

A motion was made Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar to approve the Public Works Committee purchasing playground equipment up to \$25,000.00 for Legion Park. Motion carried unanimously.

Bob Otremba, Public Works Director stated to the City Council that he would like to come into ADA standards when moving forward with the playground equipment. Otremba plans to hold a Public Works Committee meeting soon, at that time the committee will discuss new playground options.

INITIATIVE FOUNDATION:

A motion was made by Council Member Mike Menden and seconded by City Clerk Dave Fischer to approve funding for the Initiative Foundation in 2018 in the amount of \$1,450.00. Motion carried unanimously.

DEPARTMENT REPORTS:

PUBLIC WORKS REPORT:

Bob Otremba, Public Works Director updated the City Council on the updates to Edward Street. Otremba stated that when Edward street was redone, there was issues with the topsoil and that it needed to be redone. This past week work has been done on the topsoil. SEH, the City Engineer has sent out a letter to residence living on Edward Street apologizing for the miscommunication on when the topsoil would be redone and stating that the residence will need to water the seed on a regular basis.

Otremba stated he has been testing a demo of new electric meters around town. Otremba plans to have an Electric Committee meeting when he has finished the demo and compile more information.

ADMINISTRATION REPORT:

Nicole Smude, City Administrator stated that off-sale liquor license holders can now sell off-sale on Sunday's from 11:00 a.m. to 6:00 p.m. if they would like. The City does not have to alter its ordinance.

Smude also updated the City Council on various events happening in Pierz

The 125th City Celebration Golf Scramble is taking place July 20, 2017 at 3:00 p.m.

The next Property Planning Committee meeting will be held Monday, July 31, 2017 at 5:30 p.m. at the Senior Dining Center located at 101 Main Street South, Pierz, MN.

Pierz Freedom Fest will be held Saturday, July 15, 2017 gates open at 2:00 p.m.

Smude also addressed the City Council about having Schlenner Wenner Co. conduct a mid-year review of the city's accounting programs such as Payroll and Fund. This would be to ensure everything is on task and moving in the right direction after the conversion in July 2016. The City Council stated as long as Smude has the funds in her budget, they are comfortable with her looking into it.

FINANCIAL REPORTS:

TREASURER'S REPORT:

A motion was made by Council Member Stephanie Fyten and seconded by City Clerk Dave Fischer to accept the Treasurer's Report for the month of June in the amount of \$999,231.91. Motion carried unanimously.

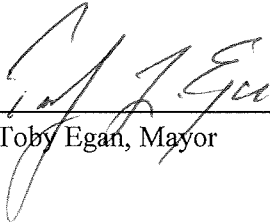
CLAIMS:

A motion was made by City Clerk Dave Fischer and seconded by Council Member Mike Menden to approve the claims in the amount of \$114,201.02. Motion carried unanimously.


UPDATES: None.

ADJOURNMENT:

Meeting was motioned to adjourn at 7:29 p.m. by Council Member Stephanie Fyten and seconded by Council Member Kyle Bednar. Motion carried unanimously.



Toby Egan, Mayor



Dave Fischer, City Clerk