

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**City Council Meeting**  
**July 10th, 2023**  
**7:00 PM**

**MEMBERS PRESENT:** Mayor John Perleberg, Council Member Jacque Johnson, Council Member Gary Berg, City Treasurer Sarah Fyten

**STAFF PRESENT:** City Administrator Bob Otremba

**APPROVAL OF MINUTES:**

A motion was made by Council Member Gary Berg and seconded by Council Member Jacque Johnson to approve the regular city council meeting minutes from June 26th, 2023. Motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

None.

**APPROVAL OF THE AGENDA:**

A motion was made by Council Member Jacque Johnson and seconded by Council Member Gary Berg to approve the agenda as presented. Motion carried unanimously.

**PLANNING AND ZONING/BUILDING PERMIT APPLICATIONS:**

Planning and Zoning Chairman Jim Gerwing presented two building permit applications that were recommended for approval by the Planning and Zoning Commission. A motion was made by Council Member Gary Berg and seconded by Council Member Jacque Johnson to approve the following building permit applications:

Steve and Nancy Weisz	215 Robert St S	Garage Addition/Patio
Kyle Bednar	628 Park Ave SE	Concrete

Motion carried unanimously.

**CANNABIS DISPENSORY:**

Mayor John Perleberg presented information from the Morrison County mayor's meeting regarding a cannabis dispensary. A motion was made by Council Member Gary Berg and seconded by Council Member Jacque Johnson to table the Cannabis dispensary discussion until there is a full council. Motion carried unanimously.

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**DEPARTMENT REPORTS:**

City Administrator Bob Otremba explained the performance of Clubhouse Manager Toni Meyer has been excellent and she has earned a \$1.00 per hour raise which was part of the hiring agreement this spring. Council Member Jacque Johnson stated that she would like to see the performance reviews for employees so that the council has reasons for giving or not giving a raise. The council discussed including the performance review in the packet or the council receiving the information another way. A motion was made by Council Member Gary Berg and seconded by Council Member Jacque Johnson to approve the \$1.00 per hour raise for Clubhouse Manager Toni Meyer with the understanding that future employee raise requests be accompanied by a performance review to the city council. Motion carried unanimously.

**TREASURER'S REPORT:**

City Treasurer Sarah Fyten presented the treasurer's report with a checkbook balance of \$2,113,369.71. A motion was made by Council Member Gary Berg and seconded by Council Member Jacque Johnson to approve the treasurer's report. Motion carried unanimously.

Mayor John Perleberg asked about the air conditioner unit replacement at the clubhouse. City Administrator Bob Otremba explained the decision he made with Clubhouse Manager Toni Meyer to replace the A/C unit shortly before the Fourth of July weekend because it was needed, the contractor was available and, the equipment was available. Mayor John Perleberg stated the city council members should be informed and should consider a dollar amount at its next meeting to require approval by a city council member so at least one member is informed about the purchase.

**CLAIMS:**


City Treasurer Sarah Fyten presented the claims for June 2023 for \$444,492.98. A motion was made by Council Member Jacque Johnson and seconded by Council Member Gary Berg to approve the claims for June 2023. Motion carried unanimously.

City Treasurer Sarah Fyten stated she will be attending training for the Banyon Fund Accounting system.

**ADJOURNMENT:**

A motion was made by Council Member Jacque Johnson and seconded by Council Member Gary Berg to adjourn the regular city council meeting at 7:22 pm. Motion carried unanimously.

  
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John Perleberg, Mayor

  
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Kyle Bednar, City Clerk