

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**City Council Meeting**  
**September 9, 2024**  
**7:00 PM**

**MEMBERS PRESENT:** Mayor John Perleberg, Council Member Don Bujalski, Council Member Gary Berg, City Clerk Sarah Fyten

**STAFF PRESENT:** City Administrator Laura Wacker, Public Works Director Eric Gaffke and Clubhouse Director Toni Meyer.

**APPROVAL OF MINUTES:**

A motion was made by Council Member Gary Berg and seconded by Council Member Don Bujalski to approve the Regular City Council Meeting Minutes from August 26, 2024. Motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

Addition for planning and zoning.  
Request a letter to be sent to a resident.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the agenda with the additions. Motion carried unanimously.

**PLANNING AND ZONING/BUILDING PERMIT APPLICATIONS:**

A building permit by Mildred Joyce, 310 3rd Ave NW site number 24, to make a 13 ft by 24.6 ft garage on an existing slab, a 10 ft by 12 ft deck and a 42 ft handicap ramp was reviewed.

A small accessory structure permit by the Pierz Villa (Dean Rocheleau), 119 Faust St, to move in a 12 ft by 16 ft woodshed along Oak Street was reviewed. Planning and zoning would approve on the condition that it is at least 20 feet off Oak Street and positioned lengthwise west to east. Council member Bujalski did state that there were water concerns for the neighboring lots brought forth which will be watched.

A concrete permit by Josh Andrea to make a 23 ft by 26 ft patio behind his house on 386 Cody Court was reviewed.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the above permits with the conditions put in place. Motion carried unanimously.

**LETTER REQUEST:**

Jim Gerwing with planning and zoning shares that there has been discussion with the mobile home park regarding moving an RV into the mobile home park. Within the city's ordinance RV's are not allowed. It has been observed that there is an RV sitting in one of the lots which is not allowed. The request is that the City send the owner of the mobile home park a letter stating that RV's are not appropriate per the city ordinances. City administrator Laura Wacker will send the letter.

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**PUBLIC WORKS FRONT PLOW:**

Director of Public Works, Eric Gaffke, states that Wacker and himself have filled out the Match Grant through Sourcewell and was approved. The request is that the City purchase a front plow for the loader and sell the pusher. The full cost is \$29,800, Sourcewell will reimburse the City \$22,350 and the City will cover \$7,450. With the potential sale of the pusher, it would potentially be a wash.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the purchase of the front plow and selling the pusher. Motion carried unanimously.

**FIRE DEPARTMENT OPEN HOUSE:**

Gaffke shares that the fire department will be hosting an open house on October 9 between 4:30-7:00 pm. After speaking with the fire department, chief of police and public works they will be blocking the back street from Park Ave. to Third Ave. during that timeframe.

**CLUBHOUSE ASSISTANT RESIGANTION:**

Clubhouse Director Toni Meyer states that Lydia Otremba has turned in her resignation for the full-time Clubhouse Assistant. Otremba's last day will be September 26, 2024. Otremba is willing to stay on as a part time employee at her current rate of \$19.50 to finish the 2024 season.

Berg states that the city appreciates everything that Lydia has done and wishes her good luck.

A motion was made by Council Member Sarah Fyten and seconded by Council Member Gary Berg to accept the resignation of Lydia Otremba. Motion carried unanimously.

Toni updates the council that it is slowing down but we held a tournament today for Horizon Health. The clubhouse did the catering. There is a tournament scheduled this Saturday, one for the following Saturday, then there is an Alzheimer's tournament the weekend after that. Frosty's is planning to put on an Iron Man kind of golf tournament on October 12. The new patio furniture looks very nice! Lastly, Meyer does feel that we can wait till spring to hire a new assistant for the coming 2025 season.

**PAY APP NO. 4:**

SEH Engineer, Jarod Griffith requests the pay app no. 4 be approved. Work certified to date is \$1,402,300.08 this is roughly 67% of the project. This pay app includes most of the road building on the west half of the project and paving on the east half. The request is for \$146,825.54. of that City of Pierz is \$144,396.58 and RPSWD is \$2,428.96.

A quick update is that everything should be paved at the end of today. The remainder of the week will consist of touching up items topsoil and seeding. Next week we are planning to complete the sidewalks.

A motion was made by Council Member Gary Berg and seconded by Council Member Don Bujalski to approve the Pay App No. 4 of \$146,825.54. Motion carried unanimously.

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**TREASURER'S REPORTS:**

The ending balance of June was -\$4,570,971.44.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the treasurer report. Motion carried unanimously.

**CLAIMS:**

The total amount for claims was \$356,720.78.

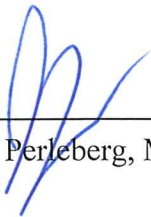
A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the claims report. Motion carried unanimously.

**DEPARTMENT REPORTS:**

City Administrator Laura Wacker reminds the council that at the next meeting there will be a workshop prior.

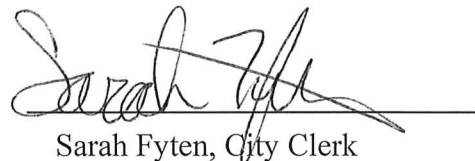
**ADJOURNMENT:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to adjourn the city council meeting at 7:25 pm. Motion carried unanimously.



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John Perleberg, Mayor



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Sarah Fyten, City Clerk