

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**September 23rd, 2019**

**Members Present:** Dave Fischer, Lynn Egan, Kyle Bednar, Jacque Ballou, Don Bujalski, and Linda Sczublewski.

**Staff Present:** Bob Otremba, Chris Young

The City Council meeting was called to order at 7:00 p.m. at Pierz City Hall by Mayor Dave Fischer.

**APPROVAL OF COUNCIL MINUTES:**

A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to approve the minutes from the September 9<sup>th</sup>, 2019 City Council meeting. Motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

Mayor Dave Fischer added discussion of the Deputy Clerk hiring process to the agenda.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Lynn Egan and seconded by City Clerk Kyle Bednar to approve the agenda with the addition. Motion carried unanimously.

**BUILDING PERMITS:**

Planning and Zoning Chairman Jim Gerwing presented a Small Accessory Structure Permit application for Scott Beniot at 121 1<sup>st</sup> Ave NE. A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to approve the permit application with the conditions stated on the permit application. Motion carried unanimously.

**SET PRELIMINARY LEVY:**

A motion was made by City Clerk Kyle Bednar and seconded by Council Member Jacque Ballou to set the preliminary levy at \$324,884.75 which is a 2.5% increase from 2019. Motion carried unanimously.

**INTERCONNECTION OF COGENERATION AND SMALL POWER PRODUCTION FACILITIES:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Lynn Egan to approve Resolution 09232019-01 Policy and Rules. Motion carried unanimously.

A motion was made by Council Member Lynn Egan and seconded by Council Member Don Bujalski to approve Resolution 09232019-02 Process. Motion carried unanimously.

**QUIT CLAIM DEED – HOHEISEL ROAD CONSTRUCTION:**

A motion was made by Council Member Jacque Ballou and seconded by Council Member Lynn Egan to approve a quit claim deed for Hoheisel Road Construction for Lot 4, Block 1, Pierz Industrial Park. Motion carried unanimously.

**SET TRUTH IN TAXATION MEETING DATE:**

A motion was made by City Clerk Kyle Bednar and seconded by Council Member Don Bujalski to set the Truth in Taxation meeting on December 9<sup>th</sup>, 2019 at 6:30 pm at Pierz City Hall.

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**September 23rd, 2019**

**ASSISTANT PARK COMPLEX SUPERINTENDENT CANDIDATE – MATTHEW STUMPF**

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to hire Matthew Stumpf as the Assistant Park Complex Superintendent at the rate of \$18.50/hr through December 31<sup>st</sup>, 2020. Motion carried unanimously.

**DEPUTY CLERK HIRING PROCESS:**

A motion was made by Council Member Jacque Ballou and seconded by City Clerk Kyle Bednar to set a City Council Workshop to discuss Deputy Clerk candidates on September 30<sup>th</sup>, 2019 at 5:30 pm at Pierz City Hall and to set a City Council Workshop to interview Deputy Clerk candidates on October 8<sup>th</sup>, 2019 at 5:00 pm at Pierz City Hall. Motion carried unanimously.

**DEPARTMENT REPORTS:**

Fire Chief Chris Young presented a letter from Fireman Drew Gruber stating his resignation. Fire Chief Chris Young presented a contract from WSN to provide grant writing services to pursue a grant for bunker gear and a thermal image camera. A motion was made by City Clerk Kyle Bednar and seconded by Council Member Lynn Egan to approve the contract. Motion carried unanimously.

City Administrator Bob Otremba updated the council on the administration training, the Pierz Golf Course, and the payout of former Deputy Clerk Kari Tyson. A motion was made by Council Member Lynn Egan and seconded by Council Member Jacque Ballou to pay out former Deputy Clerk Kari Tyson for unused sick and vacation time at the rate of \$17.13 per hour.

**UPDATES:**

None

**ADJOURNMENT:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Jacque Ballou to adjourn at 7:45 pm. Motion carried unanimously.



Dave Fischer, Mayor



Kyle Bednar, City Clerk