

**CITY OF PIERZ**  
**Official Minutes of the Pierz City Council**  
**City Council Meeting**  
**September 23, 2024**  
**7:00 PM**

**MEMBERS PRESENT:** Mayor John Perleberg, Council Member Don Bujalski, Council Member Gary Berg, City Clerk Sarah Fyten, City Treasurer Kaye Stangl

**STAFF PRESENT:** City Administrator Laura Wacker, and Park Complex Superintendent Zach Baert

**APPROVAL OF MINUTES:**

A motion was made by the Council Member Gary Berg and seconded by Council Member Don Bujalski to approve the Regular City Council Meeting Minutes from September 9th, 2024. Motion carried unanimously.

**ADDITIONS TO THE AGENDA:**

Move City Council Meeting to 6:00 pm.  
Addition to planning and zoning.

**APPROVAL OF AGENDA:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Sarah Fyten to approve the agenda with the additions. Motion carried unanimously.

**PLANNING AND ZONING/BUILDING PERMIT APPLICATIONS:**

A concrete permit application by David Meyer to make a 12 ft by 15 ft patio behind his house at 308 Park Ave SE was reviewed.

A concrete permit application by Jason Marshik, 84 Summer St S, to make new steps, 3 ft by 20 ft sidewalk and a 12 ft by 20 ft driveway was reviewed.

A concrete permit application by Pierz Schools (ISD 484), 112 Kamnic St, to make a 10 ft by 25 ft pad inside the fence east of the football field and a 5 ft by 29 ft sidewalk along the southern edge of the playground on the NW corner of the elementary school was reviewed.

An amendment to the small accessory structure permit approved at the 9/9/24 meeting for the Pierz Villa was discussed. The applicator would like to amend the previous accessory structure building permit to move the shed to the east end of the parking lot.

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to approve the four planning and Zoning Requests that were brought forth. Motion carried unanimously.

**GAMBLING PERMIT:**

St. Joseph's Church requesting a gambling permit for an event they are holding at the Pierz Ballroom and Lanes on April 25, 2025.

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A motion was made by Council Member Gary Berg and seconded by Council Member Sarah Fyten to approve the gambling permit request from St. Joseph's Church on April 25, 2025.

**PIERZ ASSESSMENT POLICY:**

SEH Engineer Jarod Griffith shared the updated Assessment Policy that the Public Works Committee has reviewed and would like councils' approval to adopt the updated policy.

A motion was made by Council Member Gary Berg and seconded by Council Member Sarah Fyten to adopt the updated assessment policy for the City.

**PROJECT UPDATE NO. 6:**

Griffith updated the council for where the street project is at, what is remaining and the plan for this coming week. All the concrete has been completed, the remainder of the project is just getting top seeded and cleaned up. Will be coming back the following June to get the final asphalt laid. The new light poles have been stated to arrive in December. The council would like to see them up as soon as possible.

**PARK COMPLEX SUPERINTENDENT:**

Park Complex Superintendent, Zach Baert joined the meeting to update the council on the progress of the new nine and how the current nine is doing.

Last week Chad Felske had stopped in at the Golf Course asking for a part-time seasonal position. Felske does have his CDL and would like to get his foot in the door with the city. Baert was thinking about 20-30 hours a week. If Felske is self-motivated and learns how to do things quickly there could be a 40-hour week here or there. Council member Bujalski feels that it would be a good time to bring him on to see if he does work out for spring of 2025. If the weather cooperates Felske could be useful to help trim trees in November.

A motion was made by Council Member Don Bujalski and seconded by Council Member Sarah Fyten to hire Chad Felske at \$16.00 an hour as a part-time seasonal employee.

Update to the greens is that all the aerification has been completed. With the new nine there are 6 fairways that are down to fairway height. The other 3 fairways, 14 will start the first step of mowing down to get the correct height. Fairways 17 and 18 will take a bit longer due to needing to confirm the sod takes. The sprinklers are ready, and we are finding which ones that need to be adjusted. Planning to remove the damn boards the middle of next week.

**Council Meeting Times:**

Council Member Gary Berg would like to consider moving the regular council meetings from 7:00 pm to 6:00 pm. Berg asked Jim Gerwing who is on the planning and zoning board if there would be any issues that

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planning and zoning may foresee. Gerwing stated that they could meet earlier or on another day. Mayor Perleberg asked the attendees if they would have any issue with moving the meeting.

A motion was made by Council Member Gary Berg and seconded by Council Member Sarah Fyten to move the regular council meetings to 6:00 pm starting with the next council meeting on Tue. October 15.

**COUNCIL UPDATES:**

Mayor John Perleberg updates on our workshop that was held at 5:30 pm prior to the council meeting. The agenda was to discuss peddler permitting and cannabis ordinance. The city will update the peddler permitting that we currently have. With the cannabis ordinance is that we as a city can create our own ordinance or we can defer to the county. There are items that we will be reviewing before the city makes a decision. Another item that was discussed was additional equipment for the golf course on top of what was already budgeted for.

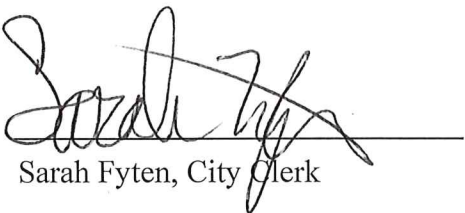
**ADJOURNMENT:**

A motion was made by Council Member Don Bujalski and seconded by Council Member Gary Berg to adjourn the city council meeting at 7:24 pm. Motion carried unanimously.



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John Perleberg, Mayor



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Sarah Fyten, City Clerk