



## CITY OF PIERZ

# Permit Checklist

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- Complete Building Permit Application (everything must be filled out completely to be accepted)
- Complete Land Use/Storm Water Application
- Include plans/drawings with the applications (2 Copies)
- Hand application in to City Hall by Wednesday of week before Council Meeting (Council Meetings are held the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month)
- You will receive a call on Tuesday after Council Meeting to let you know if permit was approved
- Stop at City Hall to pay for permit and receive permit card after permit is approved
- Hang permit card at building site – it must be visible at all times
- Call Building Official to Schedule Inspections
- Work on project must be continuous, if abandoned past 180 days then the permit expires



# CITY OF PIERZ

**Applicant Name:** \_\_\_\_\_ **Property Address:** \_\_\_\_\_

**Type of Zoning:**  Residential       Mobile Home       Community Commercial  
 Highway Commercial       Industrial       Change Existing Zoning

**Distance from:**

Front property line to new structure: \_\_\_\_\_ Height of proposed new structure: \_\_\_\_\_

Rear property line to new structure: \_\_\_\_\_ Length of proposed new structure: \_\_\_\_\_

Side yard property line to new structure: \_\_\_\_\_ Width of proposed new structure: \_\_\_\_\_

Existing structures to new structure: \_\_\_\_\_

### RPSWD

Is there a well on the property? \_\_\_\_\_ Is there a sewer main on the property? \_\_\_\_\_

Do you need water to the property? \_\_\_\_\_ (Water Accessibility Charge starts at \$1000)

Do you need sewer to the property? \_\_\_\_\_ (Sewer Accessibility Charge starts at \$1000)

\*Homeowner is responsible for hiring a licensed contractor to install water and sewer

Please call RPSWD with any questions at 320.468.0268

### CITY OFFICE

**STORM WATER AVAILABILITY CHARGE:**

- o Single Family Residential (\$500)
- o Multi-Family Residential (\$800)
- o Commercial/Industrial/Etc. (\$1200)
- o Impervious Area Charge \_\_\_\_\_

TOTAL STW: \_\_\_\_\_

DATE PAID: \_\_\_\_\_

**ELECTRICAL SERVICE CHARGES:**

- o Temporary Electric Service \_\_\_\_\_
- o Plowing New Electric \_\_\_\_\_

TOTAL ELECTRIC: \_\_\_\_\_

DATE PAID: \_\_\_\_\_

**Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_