

CITY OF PIERZ**Job Description**

Title: Grounds Crew	FLSA Status: Non-Exempt
Department: Parks Department	Position Status: Seasonal Full-Time
Accountable To: Golf Course Superintendent	Pay Range: \$13.00-\$16.00
Prepared By: City Administrator	Date: 4/29/25

Job Summary:

The City of Pierz is seeking motivated and dependable individuals to join the Golf Course Grounds Crew for the 2025 season (April–September). This seasonal role offers a dynamic outdoor work environment and the chance to gain valuable experience in grounds maintenance and landscaping. Team members will support daily golf course upkeep, including mowing, irrigation, and facility cleanliness, while working closely with a supportive and skilled crew. Ideal candidates are team-oriented, able to work independently, and enjoy physical, hands-on tasks in a positive community setting.

Scope of Responsibility:

Grounds Crew members are responsible for maintaining the overall appearance and functionality of the Pierz Golf Course and campground facilities. This includes operating mowing and landscaping equipment, supporting irrigation and tree maintenance, and ensuring cleanliness of shelters and amenities. Team members work closely with the Golf Course Superintendent to complete seasonal tasks, follow safety protocols, and contribute to a high-quality experience for all visitors.

Essential Duties and Responsibilities:

- Operate mowers, trimmers, and other landscaping equipment for daily course maintenance.
- Perform detailed mowing of greens, tees, fairways, and roughs.
- Assist with irrigation system monitoring, maintenance, and minor repairs.
- Trim trees, remove debris, and maintain landscape aesthetics.
- Maintain cleanliness of shelters, campsites, and shower house facilities.
- Follow all safety procedures and report equipment or safety concerns promptly.
- Work both independently and as part of a team to complete assigned tasks.
- Support the Golf Course Superintendent with seasonal maintenance projects.
- Lift and carry up to 50 pounds regularly.
- Work outdoors in varying weather conditions, including heat, rain, and early mornings.
- Stand, walk, bend, and perform physical tasks for extended periods of time.

Knowledge, Skills, and Abilities:

- Knowledge of basic grounds maintenance practices, including mowing, trimming, and landscape care.
- Familiarity with golf course or park maintenance equipment and safe operating procedures.
- Understanding of irrigation systems and routine maintenance (preferred, but not required).
- Skill in operating hand tools, power tools, and light machinery safely and effectively.
- Ability to follow verbal and written instructions and complete tasks with minimal supervision.
- Ability to work effectively both independently and as part of a team.
- Ability to prioritize tasks and manage time efficiently during peak activity periods.
- Physical ability to perform strenuous tasks, lift up to 50 pounds, and work outdoors in various weather conditions.
- Strong attention to detail to ensure high standards of course appearance and safety.
- Positive attitude and reliability in a seasonal, fast-paced work environment.

Minimum Qualifications:

- Must be at least 16 years of age.
- Ability to lift and carry up to 50 pounds.
- Willingness to work early mornings, weekends, and holidays as scheduled.
- Ability to work outdoors in varying weather conditions.
- Basic understanding of or willingness to learn safe operation of landscaping equipment.
- Reliable transportation to and from the job site.
- Ability to follow directions and work both independently and as part of a team.

This job description is intended to describe the general nature and level of work performed. It is not an exhaustive list of all responsibilities, duties, and skills required. The City Council retains discretion to add or change duties as needed. The City of Pierz is an equal opportunity employer.

Acknowledgment:

I have received a copy of the job description for Grounds Crew and have read it in its entirety. I can perform the functions of the role, with or without reasonable accommodations provided by applicable state or federal law.

Print Employee Name

Signed Employee Name

Date